Faculty Meeting Minutes
(Non-executive session)
October 1, 2019
Lewis 208

Present: Sasha Aravkin, Ivana Bozic, Bernard Deconinck (chair), Anne Greenbaum, Nathan Kutz, Tim Leung, Matt Lorig, Hong Qian, Eric Shea-Brown, Eli Shlizerman, Tom Trogdon, KK Tung

Absent: Chris Bretherton (on leave), Mark Kot (on sabbatical), Kelsey Marcinko (GSR)

Others present: Rachel Reichert (staff representative) Tyler Chen (GSR), Ryan Creedon (GSR),

Proceedings:
- Meeting called to order by chair at 12:04 pm

Welcome
- Three new GSR's (Tyler Chen, Ryan Creedon, and Kelsey Maas)
- Tom Trogdon – New Associate Professor

Congratulations
- Sasha Aravkin on promotion to Associate Professor

Administrative Responsibilities
- Reviewed committees and roles within the department that faculty hold

Role/Committee	Individuals
Chair	Bernard Deconinck (Since March 1, 2015)
Graduate Program Coordinator (GPC)	Matt Lorig (Since 09/18)
Executive Committee	- Anne Greenbaum - Tim Leung - Matt Lorig - KK Tung
CFRM Steering Committee	- Bernard Deconinck - KK Tung - Matt Lorig - Tim Leung (Since 2016)
ACMS Committee	- Anne Greenbaum (Director) - Sasha Aravkin (Since Autumn 2017)
Admissions	Loyce Adams
PCE MS in Data Science	- Nathan Kutz (Since Autumn 2015) - Eli Shlizerman (Since Spring 2016)
Computing Committee	- Nathan Kutz - Ulrich Hetmaniuk
Undergraduate Advising	KK Tung
Curriculum Committee	- Anne Greenbaum - Matt Lorig - Bernard Deconinck
Undergraduate Major Committee	- KK Tung - Anne Greenbaum - Hong Qian - Tim Leung
Department Teaching Mentor	Mark Kot (Since September 2016)

Merit Review Committee	• Anne Greenbaum
	• Eric Shea-Brown
Diversity Committee	• Eric Shea-Brown (Since Spring 2017)

Faculty ballots to be sent electronically
- Delegated authority for merit review by committee
- Delegated authority to chair to make temporary non-voting appointments without full faculty vote

Construction Recap
- Thank you to staff for excellent work
- Let Rachel know by the 27th of any outstanding items to be repaired

Department Bylaws
- Executive committee has been tasked with drafting these

Pacific Northwest National Laboratory (PNNL) – Grad Student initiative
- Starts in winter quarter
- Students in their 3 and 4th year are eligible, PNNL will pay stipend, Department (Advisor) pays for tuition.

Diversity Committee
- Field of Dreams – Bernard is going – purchased the silver membership as it was more cost effective than the registration and other fees for the conference
- SACNAS – Tim is going
- Math Alliance – need help identifying students to nominate as scholars- the most difficult thing is casting a wide net
- Sensitivity training will be offered for the department

Reminder concerning hiring
- Do not promise anyone a paid position. Always make sure to communicate if you are trying to recruit a post-doc etc. that any appointment is based on going through the proper approval channels and you are not in a place to make a direct offer.

Boeing Seminars
- 6 in autumn – please remember to attend

Imposter
- Many of departmental individuals have received an email from someone pretending to be the chair. This is a reminder to be careful when reviewing emails for scams.

12:50 pm Non-executive portion of the meeting completed