

Faculty Meeting Minutes
(Non-executive session)
December 3, 2019
Lewis 208

Present: Sasha Aravkin, Ivana Bozic, Bernard Deconinck (chair), Anne Greenbaum, Nathan Kutz, Tim Leung (remotely), Matt Lorig, Hong Qian, Eric Shea-Brown, KK Tung

Absent: Chris Bretherton (on leave), Mark Kot (on sabbatical), Kelsey Marcinko (GSR) Eli Shlizerman, Tom Trogon (Traveling)

Others present: Rachel Reichert (staff representative), Ryan Creedon (GSR), Tyler Chen (GSR)

Meeting called to order by chair at 12:05 pm

Minutes approved from November 2019 Meeting

Announcements

New Qualls Process Feedback is postponed to January meeting, Kelsey was stuck coming back from Spokane and not back in time to present

Undergraduate Major Update

- Proposal has passed both UW committees (FCAS and SCAP) now at the tri-campus review committee
- The Tri-Campus Committee has until Friday (December 6th) to provide feedback
- Discussion concerning some of the comments and feedback from FCAS and SCAP took place

Visa Timeline is Changing

- Visa processing is moving to the shared services group for all departments and with this the timelines for visa processing are going to get a bit stricter. This is also in response to the changing environment for Visa processing in general
- To ensure timely processing:
 - J1- 3 months
 - Visit/Viser – 5 months
 - H1B- 9 month

Summer Teaching Update

- History of predoctoral instructor compensation during summer shared- basically they were paid more in exchange for not having TA's
- The budgeting process for summer classes is changing and in the new model we were barely in the black this year.
- This year we will go back to previous model and less TA's will be hired but predoc instructor compensation will remain the same
- This means more faculty will need to hire students over the summer so that the department can meet their commitments to support PhD students- it is much cheaper as tuition is less costly over the summer
- If the enrollment increases on classes in the future, Adding TA's will be considered

Affiliate/Adjunct Process

- In the past Tony has emailed affiliates/adjuncts for report on their activities for the year – if they are not responsive then the faculty sponsor is contacted
- Discussion about whether to continue the same practice
- It was decided to continue same process for this year

12:39 pm Non-executive portion of the meeting completed