

Faculty Meeting Minutes  
(Non-executive session)  
April 2, 2019  
Gerberding B036

Present: Sasha Aravkin, Ivana Bozic, Chris Bretherton, Bernard Deconinck (chair), Anne Greenbaum, Mark Kot, Tim Leung, , Hong Qian, Eric Shea-Brown, Eli Shlizerman, KK Tung

Absent: Ulrich Hetmaniuk (on leave), Nathan Kutz, Matt Lorig

Others present: Rachel Reichert (staff representative) Kelsey Maass (GSR)

Proceedings:

- Meeting called to order by chair at 12:15 pm
- Minutes from March 2019 meeting approved

Seismic update

- Toured Gerberding B054 and B036
- Discussed all the work that is involved
- Drop dead date is June 16<sup>th</sup>. We will not be allowed back in the building until we move back in. Make sure to take all the items you will during that period out of the building
- ADA work will not be done during the seismic update although we have requested consideration

Departmental By-Laws

- It was proposed to consider formalizing some departmental level lore and practices. More discussion will happen at the May faculty meeting on this issue.
- Topics to consider for bylaws/policies include:
  - Teaching release buyout
  - Cost sharing of postdocs
  - Voting procedures
  - Instructional policy procedure – for example how long/often can an instructor person be gone?
  - Teaching assistantship allocations (how large a class gets TA/grader support)
- It was also mentioned it would be good to distinguish between policies and bylaws. There are some items it would be good to have departmental recommendations of best practices but no bylaws. The intent is not to tie the hands of any future chairs. Flexibility is required depending on budget, and for special cases (retention, recruiting, etc).

50<sup>th</sup> Anniversary Conference Update

- 80 registered students/ (40 of ours and 40 external), 125 people total
- Early bird registration ended on Monday

Post Doc Union

- Update provided- reminder about changing definition of post-doc
- Please do not make any commitments without first speaking with Bernard

VISA process is still very long (12.5 month for an H1-B compared with 3 months a year ago)

ADA Petition Letter- faculty supportive of writing a letter petitioning for ADA updates to Lewis Hall- Bernard and Eric will speak with the Diversity Committee and draft letter beginning there. Faculty, Students and staff will have the opportunity to sign the letter.

1:05pm Non-executive portion of the meeting completed