

A detailed black and white line drawing of a botanical scene. At the top, there are several flowers, including a large, ruffled one on the left and a more complex, multi-petaled one on the right. A dragonfly is perched on a stem in the center, and another dragonfly is on the right. The bottom of the illustration features large, pointed leaves and a snail. The entire scene is framed by a simple rectangular border.

ASSOCIATION OF PROFESSIONAL ADVISERS AND COUNSELORS
ARTS AND SCIENCES CENTRAL ADVISING OFFICE

apac newsletter

JANET KIME, EDITOR

JUNE, 1985

SUMMER PLANS

There will be no APAC general meetings until October. There should be a newsletter every month, but your editor promised that last year and was swept away by the hordes that march through Central Advising in the summer. She will do her best this year. If you have any articles or information of interest, send them to Janet Kime at GN-10. She needs something to read in the summer besides WPCT scores and transfer evaluations.

1985-86 APAC EXECUTIVE BOARD

The three new members of the APAC Executive Board are Nancy Hennes from Arts and Sciences Central Advising, Keiko Ii from the Office of Minority Affairs, and Linda Minato from the Student Employment Office. Roxanne Baker from Disabled Student Services and Elisbet Ballin from the Placement Center will continue on the board for a second year.

ADVISER(S) OF THE YEAR

There was a surprise tie for the 1985 Adviser of the Year Award; co-winners were Pat Lunneborg of Psychology and Kathleen Waldron of Arts and Sciences Central Advising. Both were honored at the APAC spring party at the faculty club on June 6, and each received an award plaque and a \$10 gift certificate to the University Book Store.

EVALUATION OF UNDERGRADUATE ADVISING REPORT READY

The summary report from Pat Lunneborg's study of undergraduate advising at the UW is now available. The report includes a background of the evaluation study, a review of undergraduate advising at eight peer institutions, satisfaction and improvement strategies, a discussion of academic advising as student development, a priority list of recommendations, and references. APAC has received 100 copies for distribution to interested members; if you would like a copy, please contact Roxanne Baker at 543-8924.

CHANGE-OF-REGISTRATION ALL SUMMER LONG

For the first time this year, continuing students who preregistered for Autumn quarter in May do not have to wait until September if they want to drop and add, but can do so all summer long. Sections will be open for change-of-registration from July 1 through August 23. No appointment is necessary, and there is no fee. Preregistered students who are going to be in Seattle should be encouraged to change their programs during the summer, because they will have a better chance of getting into courses than in September, after the long summer preregistration. Students who are preregistering during the summer may not change their programs during the summer (their mark-sense forms aren't even put through the computer until September). All students may drop and add during the regular in-person registration and change-of-registration in September, or the first week of Autumn quarter.

QUANTITATIVE/SYMBOLIC REASONING REQUIREMENT

The list of courses which can satisfy the quantitative/symbolic reasoning requirement of the new Arts and Sciences proficiency requirement are listed in the new Bachelor's Degree Planbook. Transferred courses may be used to satisfy the requirement only if they transfer as exact equivalents of these courses (e.g., MATH 124 rather than MATH X). In addition, courses from Washington community colleges that satisfy the requirement will be indicated in the transfer guide and on the transfer evaluation form with a "Q." Students who wish to count a course which is not the exact equivalent of a UW course must see Sandy Murray, the math adviser, in C-36 Padelford. The use of X credits for the English-composition and foreign-language requirements is at the discretion of individual advisers.

FIRST-YEAR LANGUAGE COURSES AND HUMANITIES DISTRIBUTION

The more astute of you have noticed that at the bottom of the yellow distribution lists printed in Central Advising there has been a note stating that first-year foreign language courses are eligible for distribution only if taken before Autumn 1985. Apparently no one paid any attention until Autumn 1985 started to approach, and now advisers have been wondering why that restriction is there. It was established in anticipation of the new proficiency requirement which goes into effect in Autumn 1985, requiring demonstrated language proficiency at the third-quarter level. Students who take college courses to meet the new proficiency foreign language requirement will not be allowed to count the courses for distribution, and that was why the note was added. However, it did not occur to the General Education Committee at the time that a student might want to take more than one language. The student who does will be allowed to count the second language for humanities distribution -- if, of course, the student completes at least the third quarter. The statement that foreign languages may be counted toward distribution only if taken before Autumn 1985 was removed from the yellow list handouts in April, and will not appear in later versions or in the new Bachelor's Degree Planbook.

FIELDWORK OPPORTUNITIES HANDOUT

A copy of a handout on fieldwork opportunities at the UW, prepared by Jody Burns of the Placement Center, is included with this newsletter. If you would like extra copies to hand out to students, contact Janet Kime at 543-2607.

ENROLLMENT RESTRICTIONS ON FOREIGN LANGUAGE COURSES

A new system of enrollment restrictions will begin this autumn in introductory foreign language courses. Students who have completed two years of a foreign language in high school will not be allowed to register for the first quarter of that language (e.g., FREN 101), and students who have completed three years of a foreign language in high school will not be allowed to register for the first or second quarter of that language (e.g., FREN 101 or 102). This restriction will apply to all students who start college, at the UW or elsewhere, in Autumn 1985 or later, except those who have not studied the language for three years or more before beginning college.

To control enrollment, the following courses will require entry cards: FREN 101, 102; SPAN 101, 102; and GERM 101, 102. Entry cards will be available only at B-10 Padelford, Arts and Sciences Central Advising. We will have a list of all the entering freshman and their high school foreign language backgrounds. The following students will be given entry cards:

1. Any student who started college at UW or elsewhere before Autumn 1985, regardless of the student's foreign language background.
2. Among students who start college Autumn 1985 or later:
 - a. Any student who is starting over in a different language from the one taken in high school.
 - b. Any student who has not studied the language for at least three years.
 - c. Any student who took two years of a language in high school and wants to start with the second quarter (102).

The Romance languages adviser may choose to place students at a lower level than normally allowed, on the basis of performance on the proficiency test. With this special permission, students may obtain an entry card from a Central Advising Office adviser.

Other language departments will also discourage students from starting over in the same language, but in general will not use entry cards. As in the past, students should be sent to the appropriate department for placement.

Continuing students who registered in May are not subject to the restrictions, and entry cards were not required during preregistration in May. Continuing students who wish to add one of the entry-card courses during the summer must first pick up a card at B-10 Padelford. (Sections will be open for preregistered continuing students at 264 Schmitz from July 1 through August 23.)

Although a student will not be allowed to register for a foreign language course at a lower level than indicated above, s/he may be placed lower by the instructor during the first week of the quarter. Whatever students are allowed to register for, they will receive credit for. This re-placement policy will be in effect for the first two years of the new proficiency requirement. Beginning in Autumn 1987, students will not receive credit for introductory foreign language courses if they are expected to be ready for higher-level courses, as described in the first paragraph above.

Please note that although FREN 101, 102, SPAN 101, 102, and GERM 101, 102 are not indicated as entry-card courses in the preliminary Autumn Time Schedule, entry cards are required, even for continuing students who wish to add during the summer. The entry-card notation will appear in the revised Autumn Time Schedule distributed in July.

ENGL 271, 379 REMOVED FROM HUMANITIES LISTS

English 271 and 379, intermediate and advanced expository writing, will be removed from the green, yellow, and blue distribution lists effective Autumn 1985. Any student on those distribution plans who takes ENGL 271 or 379 in Autumn 1985 or later will not be allowed distribution credit. Students who take the courses and were not aware of the change may submit a petition to the Graduation Committee, but students are expected to keep informed about distribution list changes. The courses were removed because they are skill-acquisition courses, rather than general education courses, and thus don't meet the criteria established with the green list. Students on the white distribution list may continue to use any English courses for humanities distribution.

MATH 105, 124 ENROLLMENT RESTRICTIONS

MATH 105 and 124 will have freshman and sophomore priority for Autumn 1985. Since the courses don't close during the May continuing-student preregistration, all upperclassmen who preregister in May will receive the courses. The restriction could, however, close out some upperclassmen registering during the long summer preregistration. The restriction is not indicated in the preliminary Autumn Time Schedule, but is in effect now and will appear in the revised Autumn Time Schedule due in July.

As was the case last year, the math placement test is indicated as required for MATH 105 and 124, except for students who completed a year of calculus in high school. There was some discussion of programming the computer to block the requests of students who did not take the placement test, but that will not occur this year. Students should still be strongly encouraged to take the placement test and follow the resulting recommendation.

ID REQUIRED FOR STUDENT FILES

Effective immediately, students will have to show a piece of ID to pick up their files from Arts and Sciences Central Advising; student ID or a driver's license is ideal. ID is also required to use some of the reference materials in B-10; the ID is held until the material is returned.

WHAT DO YOU MEAN, THE LINE IS ALWAYS BUSY?

Answering the phones has always been a problem in Central Advising over the summer, when the staff is frantically trying to deal with the crowds of hopelessly helpless new students here for summer preregistration. This summer we are going to try an answering machine to see if it helps at all. Yes, we know you hate answering machines; we hate them too. I'll explain to you what we are going to do, and tell you how you can sneak around it. There are two main numbers in Central Advising, 543-2550 and 543-2551. If the first number is busy, the call is automatically shifted to the second number. Since the staff doesn't have time to answer two lines anyway, for most of the summer we are going to disconnect the switch-over and put an answering machine on 543-2550. The machine will play a short recorded message that we hope will answer many of the questions that people call in with (over and over and over . . .); the caller will then be told to dial 543-2551 if s/he needs more information. Since we expect these two lines to be tied up most of the summer, we suggest that you try to reach the main office through our third and until-now secret number, 543-2596. Please, please do not give this number out to students.

If you have a question for an adviser, you might find it faster to dial the adviser directly. If the adviser doesn't answer, on the third ring the call goes to 543-2550, which this summer will usually be the answering machine. If you want to leave a message, please call 543-2596. We apologize for the inconvenience; this is just an experiment but one we want to try. We do welcome calls from campus advisers during the summer, and we anticipate many because of the new requirements.

CORRESPONDENCE COURSES

About 125 correspondence courses are offered by UW's Distance Learning, which is part of University Extension. Except for a few courses students can take to remove admission deficiencies, all courses are drawn from the UW's regular curriculum. Distance Learning is currently revising its course booklet. The fees for correspondence courses will go up July 1, 1985: there will be a \$15 registration fee, and the fee per credit hour will go up from \$28 to \$32. There will also be a \$30 fee for a one-year extension (allowed only if the student has completed at least two assignments in the first year). There is also a fee increase for foreign mailings.

The study guides students receive after registering for correspondence courses are all available for perusal at the Distance Learning office. The study guides have a summary of the course topic, a description of the work required (papers, problem sets, exams), often a little autobiographical sketch of the instructor, and then usually 10 or more chapters of "lectures," each followed by questions to be answered and mailed in.

Because UW correspondence courses usually require written assignments and are all taught by regular faculty, many of the courses meet the W-course criteria. The following UW correspondence courses have been assigned W's:

ANTH 202
ANTH/AIS 311
ECON 260
ENGL 200, 221, 223, 231, 309, 314, 315, 321, 322, 333, 340, 352, 353, 354, 355, 359, 370, 371, 417, 442, 489 (this is all of the literature courses, but none of the composition)
GEOG 207, 277
HSTAA 432
LING 200
POL S 101, 202, 203, 305, 321, 352, 470
PSYCH 101, 205, 305, 306, 345, 498
RELIG 202
SOC 110, 271, 347, 352
SPAN 461
URB P 471

These courses will be marked with W's in the revised Distance Learning booklet.

JAPANESE PLACEMENT TEST

The Japanese language placement test will be offered on Monday, June 24, from 2:00 to 4:00 p.m. in 313 Savery Hall. The test covers listening, reading, and grammar. Students with prior training or knowledge must take the exam if they wish to enroll in Japanese language courses. The test may be used for exemption from the new Arts and Sciences proficiency requirement. Students who wish to take the test as proof of sufficient knowledge for admission to the UW (two high school years, or two college quarters) must have permission of the Admissions office and must register ahead of time for the exam at 223A Gowen Hall, phone 543-4996. The placement test will not be offered during the summer, but will be offered again in September.

1985-86 EXECUTIVE BOARD

Roxanne Baker	Office of Disabled Students Services, PB-07	543-8924
Elisabet Ballin	Placement Center, FH-30	543-0535
Nancy Hennes	Arts and Sciences Central Advising, GN-10	543-4883
Keiko Ii	Office of Minority Affairs, PC-45	543-4727
Linda Minato	Student Employment Office, PE-22	543-1840