



ASSOCIATION OF PROFESSIONAL ADVISERS AND COUNSELORS

APAC NEWSLETTER

JANET KIME, EDITOR

OCTOBER, 1983

NOVEMBER MEETING: REPORT ON NACADA CONFERENCE

At the next APAC general meeting, several UW advisers who attended the 1983 National Conference of the National Academic Advisers' Association (NACADA) in St. Louis will discuss new ideas they encountered at the meeting. The three main topics of the conference were current changes in higher education; minorities and higher education; and advising and student retention. Workshop topics included the process of decision-making, computer-assisted advising, adviser training, time management, adviser stress, and advising handouts. UW advisers attending the conference included Gail Wilkie from Political Science and Kathleen Waldron and Richard Simkins from Arts and Sciences Central Advising; all three will be on hand to review the conference. The meeting will be at noon on Wednesday, November 9, in 1 B Gowen. All interested UW faculty and staff are invited to attend.

(AHEM) DUES

Campus advisers wishing to join the Association of Professional Advisers and Counselors should submit the membership registration form at the end of this newsletter with \$5.00 for 1983-84 dues. Members' dues help pay for the publication of this newsletter, room rentals for meetings, and workshops. APAC also contributes \$25 annually to a scholarship fund for EOP students, and beginning this year is providing some funds for members to attend conferences on advising. Some of the more enlightened departments on campus provide funds for registration in professional organizations; advisers should check with their directors and chairpersons.

ASUW LECTURE NOTES

Lecture Notes is a non-profit ASUW student organization established in the early 1970's to provide a note-taking and publishing service to the campus community. Selected students are paid to take notes in large lecture courses; the notes are then typed, printed, and distributed weekly to students who have paid for course notes for the quarter. If necessary, "test specials" are also issued, to include all remaining notes before an exam.

Lecture notes are taken only if the instructor agrees; instructors' feelings about lecture notes range from blanket approval -- any time, any course -- to never, ever. Most instructors are very cooperative. The purpose of lecture notes is not necessarily to substitute for note-taking by the students in the course (and certainly not to substitute for attendance), but to provide a thorough, accurate, organized set of notes for reference. In classes where a great deal of information must be recorded in class, students often have difficulty writing, listening, and thinking about the subject all at the same time. Although Lecture Notes no longer employs staff artists, the notes are usually well illustrated. Often instructors allow the note-taker access to illustrations projected in class.

Lecture Notes used to distribute free copies of the first week's notes in class, so students could see the notes before deciding to buy them for the quarter. That practice was discontinued to save money, but students can examine a sample of the notes for their classes in the Lecture Notes office the second week of the quarter. Circulars are distributed in classes having lecture notes announcing their availability, and a list of the classes available is published in the The Daily at the beginning of the quarter. There is also a readerboard listing the classes available across the hall from the Lecture Notes office.

Usually only courses with 100 or more students enrolled have lecture notes, because about 50 sets of notes have to be sold to break even. The cost this quarter for lecture notes is \$7.50 per course, no matter how many times during the week the class meets. The cost of the notes is set each quarter, based on predicted operating expenses. The office is staffed entirely by students working part-time. Twenty to twenty-five students type and distribute the notes and manage the office, and another fifty or so students are hired as notetakers. The Lecture Notes office prefers graduate-student notetakers. Some are recommended by professors, and some respond to ads the office places. Their salary starts at \$11.00 per class hour for notes delivered organized, illustrated, and ready to be typed.

Lecture Notes also provides a campus publishing service. Instructors may submit their own notes, textbooks, lab manuals, etc. for printing and sale to students at a substantially lower cost than if the materials were xeroxed or prepared by another publisher. Occasionally, when a course is always taught the same, an instructor will request that Lecture Notes sell the notes taken in a previous quarter. Left-over copies of the lecture notes from previous quarters are also sold to students, as they last. These are called backnotes, and are sold to students at a reduced rate -- this quarter, \$5.00 per course. Backnotes can also be purchased on departmental budgets by advisers who would like to set up a file of departmental offerings.

The Lecture Notes office has moved from the main floor of the HUB to the next floor below; they are now located where the bookstore used to be, across from the barbershop.

GRADUATE AND PROFESSIONAL INFORMATION DAY

On Monday, October 31, the Graduate School will sponsor a Graduate and Professional Information Day in 106B HUB, 10 a.m. - 3 p.m. Representatives from the graduate and professional schools of Harvard, UCLA, Brown, Texas, and M.I.T. will be present as well as representatives from about twenty UW graduate and professional programs. All interested students are invited to attend.

LIBRARIANSHIP AND ENGINEERING NAME CHANGES

Effective immediately, the name of the School of Librarianship has been changed to the Graduate School of Library and Information Science. Also effective immediately, the name of Mining, Metallurgical, and Ceramic Engineering has been changed to Materials Science and Engineering.

YOU TOO CAN HAVE A BY-LINE

All advisers and counselors are encouraged to submit articles and announcements for publication in the APAC Newsletter, as well as ideas for articles you would like to see. Your harassed editor will appreciate any and all assistance.

1983-84 EXECUTIVE BOARD

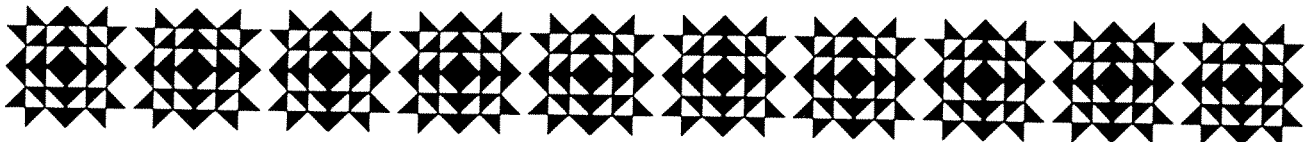
Holly Bauman	Business Administration DJ-10	543-4350
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I wish to join the UW Association of Professional Advisers and Counselors. Enclosed is \$5.00, 1983-84 annual dues.

name _____
department _____ mailstop _____
telephone _____

Mail to: Holly Bauman, Business Administration, DJ-10.



LAW SCHOOL VISITATION SCHEDULE

— George Murphy

- October 27: UNIVERSITY OF PUGET SOUND SCHOOL OF LAW. Pre-law colloquium in B-10 Padelford, 1:30-4:00. Students may sign up now in B-10 Padelford.
- November 4: UNIVERSITY OF WASHINGTON SCHOOL OF LAW. UW Law day, 109 Condon Hall, 12:30-2:30. Advanced registration not required.
- November 4: UNIVERSITY OF SAN DIEGO SCHOOL OF LAW. Interviews will be conducted in the Placement Center, 301 Loew Hall. Students must register for interviews in advance at the Placement Center.
- November 7: UNIVERSITY OF CHICAGO, COLUMBIA UNIVERSITY, CORNELL UNIVERSITY, HARVARD UNIVERSITY, NEW YORK UNIVERSITY SCHOOLS OF LAW. Pre-law colloquium sponsored by the UW Honors Program with representatives of all five law schools in 309A HUB, 12:00-1:30. Advanced registration not required.
- November 15: WASHINGTON UNIVERSITY SCHOOL OF LAW. Interviews will be conducted in the Placement Center, 301 Loew Hall. Students must register for interviews in advance at the Placement Center.
- November 18: GOLDEN GATE UNIVERSITY SCHOOL OF LAW. Interviews will be conducted in B-25A Padelford, 9:30-12:00. Students may sign up now for interviews in B-10 Padelford.
- November 28: WILLAMETTE UNIVERSITY COLLEGE OF LAW. Interviews will be conducted in B-25A Padelford, 9:00-12:00. Students may sign up now for interviews in B-10 Padelford.
- November 29: PEPPERDINE UNIVERSITY SCHOOL OF LAW. Interviews will be conducted in the Placement Center, 301 Loew Hall. Students must register for interviews in advance at the Placement Center.
- November 30: CALIFORNIA WESTERN SCHOOL OF LAW. Interviews will be conducted in B-25A Padelford, 10:00-2:00. Students may sign up now for interviews in B-10 Padelford.

FEE CHANGES

The following fee changes go into effect Winter quarter, 1984:

	<u>old</u>	<u>new</u>
undergraduate application	\$ 15	\$ 25
graduate student on leave	15	25
graduate application	25	35
law school application	25	35
dental school application	25	35
medical school application	25	35
returning student application	10	25
change of registration (after 1st week of qtr)	15	20
late registration — 1st 10 days	20	25
late registration — after 10 days	50	75
late payment	25	30
re-registration — 1st 2 weeks	20	25
re-registration — after cancellation	50	75
not-sufficient-funds check fine	7	8

The following fees did not change:

staff registration	\$ 5
enrollment service forfeiture	50
transcript	3
WAMI enrollment	50

Many of these fee changes appear in a recent update of Adviser Information File #5, which was mailed to advisers two weeks ago.