

University of Washington  
*Department of Asian Languages and Literature*

**Research Assistant Application**

Deadline for submission: **January 15**

All applicants must submit the following:

- the attached application form, completed in full
- a cover letter, no longer than one page, explaining your qualifications
- records of past coursework, research experience, and teaching experience (if applicable)
- one recent letter of recommendation from a supervisor, employer, or teacher
- most recent academic transcript

Applicants currently enrolled at the University of Washington must submit:

- the attached *Home Department Statement of Support* form

The University of Washington provides equal opportunity in education without regard to race, color, creed, religion, national origin, sex, sexual orientation, age, marital status, disability, or status as a disabled veteran or Vietnam era veteran in accordance with University of Washington policy and applicable federal and state statutes and regulations.

University of Washington  
**Department of Asian Languages and Literature**

Box 353521 Seattle, WA 98195-3521 Phone: (206) 543-4996 Fax: (206) 685-4268  
<http://depts.washington.edu/asianll/>

**Research Assistant Application**

Mr.  Ms. First and middle names: \_\_\_\_\_

Surname (family name): \_\_\_\_\_

Student number (current UW students): \_\_\_\_\_ Social Security number<sup>1</sup>: \_\_\_\_\_

Current address: \_\_\_\_\_

Permanent address: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

Current UW students fill out the following:

Home department: \_\_\_\_\_

Grade point average: \_\_\_\_\_

Academic status:  Pre-M.A.  Post-M.A.  Pre-Candidate  Candidate

Prospective UW students fill out the following:

Department to which you have applied: \_\_\_\_\_

Have you been accepted yet?  Yes  No

Check one of the following:

U.S. citizen -- are you a resident of Washington State?  Yes  No

Permanent resident, immigrant, or refugee

International student -- country of citizenship: \_\_\_\_\_

International students, permanent residents, and immigrants are required to demonstrate English proficiency before they can be appointed. Check one of the following:<sup>2</sup>

I have earned a B.A. or higher degree from a university in the U.S.A., Australia, Canada, Ireland, New Zealand, or the United Kingdom.

TOEFL score: \_\_\_\_\_ (or date scheduled to take TOEFL: \_\_\_\_\_)

List all universities attended and degrees earned (if more than four, give four most recent):

University	Dates	Degree and Field
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

<sup>1</sup> We ask for your social security number solely to access your test scores (GRE, TEOFL, TSE, SPEAK). You are not obligated by law to provide this information.

<sup>2</sup> For more information, see "Conditions of appointment for TAs who are not U.S. citizens" at <http://www.grad.washington.edu/Acad/gsmemos/gsmemo15.htm>.

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List all coursework (title and date) relevant to the position for which you are applying:


List previous research or teaching positions and other relevant experience:

Position	Dates	Brief Description

Have you applied for a FLAS (Foreign Language & Area Studies) fellowship? (  ) Yes (  ) No

List all sources of financial aid you have applied for or received for the next academic year:


Signature: \_\_\_\_\_ Date: \_\_\_\_\_

University of Washington  
**Department of Asian Languages and Literature**

**Home Department Statement of Support**  
*to be turned in by applicants who are current UW students*

**Students enrolled in the Department of Asian Languages and Literature:** Leave this form with your academic advisor. If you have not yet named an advisor, give the form to the relevant language program coordinator.

**Students enrolled in other departments:** Leave this form with your academic advisor or the graduate program coordinator.

**To be filled out by the student (please print neatly):**

Name: \_\_\_\_\_  
Student number: \_\_\_\_\_  
Home department: \_\_\_\_\_  
Name of advisor or graduate program coordinator: \_\_\_\_\_

Under the provisions of the Family Education Rights and Privacy Act (FERPA) of 1974, students have the right to review their educational records. The act further provides that you may waive your right to see recommendations. Please indicate below whether or not you wish to waive this right.

I (circle one:) waive / do not waive my right of access to this recommendation form.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**To be filled out by the advisor, language program coordinator, or graduate program coordinator:**

The quality of graduate work accomplished by the student named is:

- Excellent (of very high quality)  
 Satisfactory (meets department expectations)  
 Poor (barely meets, or does not meet, department expectations)

The student's progress toward degree is:

- Excellent (exceeds the average rate of progress for students at this level)  
 Satisfactory  
 Poor

Additional comments (optional):

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return this form to Asian Languages & Literature, Box 353521**