

**Coulter Q4 Report Instructions**  
**Due 3/28/08 by 5pm**

**Part A-** Check, edit, correct and complete the Excel time line spreadsheet we sent you earlier this week and return to us:

[abphd@u.washington.edu](mailto:abphd@u.washington.edu)

[rt9@u.washington.edu](mailto:rt9@u.washington.edu)

**Part B- Submit** to the Coulter Project Office the research project progress description. The file should be in Microsoft Word or Rich Text Format. The format should be single spacing, 12 point type, double space between paragraphs and all margins should be 1 inch. The file should be no more than 1.5 pages and contain the following information:

1. List the ORIGINAL specific project objectives and milestones, and describe progress towards achieving them during the report period.
  
2. Describe and explain any significant changes to the research plan

**Part-C:** Please fill in the 4 questions below that relate to the teach-transfer and commercialization goals. Talking to companies, filing patents, licensing activities, follow on funding, start-up financing etc. are the main goals of the program-so be sure to explain these developments.

1. List any project-related presentations or manuscripts submitted or published during the report period. (Please limit your response to 250 words.)

2. List and describe any invention disclosure or patent activity during the report period. (Please limit your response to 250 words.)

3. Describe any progress toward project-related commercialization, licensing, or technology transfer activity during the report period. (Please limit your response to 250 words.)

4. Describe any project-related grants or other funding applications or awards during the project period. (Please limit your response to 250 words.)