



Application for the 8th Summer Service-Learning Institute
“Service-Learning in the Health Professions: Introductory and Advanced Summer Institute”
June 17-20, 2005
Leavenworth, WA

Application Deadline: April 22, 2005

If your dean or executive director is unable to get the requested Letter of Support in by April 22, please notify us of the delay, but do submit your application.

INTRODUCTION: Community-Campus Partnerships for Health (CCPH) is pleased to announce our 8th Summer Service-Learning Institute. Service-learning is an educational methodology based on a community-campus partnership that combines student community service with explicit learning objectives. Service-learning helps to equip future health professionals with the community-oriented competencies and commitment to civic engagement they will need to be effective in our rapidly changing health system. The institute focuses on the knowledge and skills needed to develop, implement, evaluate and sustain service-learning courses and programs in the health professions.

This document contains a brief description of the institute and application instructions. Additional information about the institute, as well as background information about service-learning in the health professions, is available on our website at <http://depts.washington.edu/ccph/servicelearning.html> and <http://depts.washington.edu/ccph/servicelearningres.html>

DATES AND LOCATION: The institute will be held June 17-20, 2005 at the Sleeping Lady Mountain Retreat Center in Leavenworth, Washington, about a three hour drive from the Seattle-Tacoma International Airport. Nestled in the Eastern foothills of Washington's Cascade Mountains, Sleeping Lady blends the beauty of nature, music and the arts to create a unique conference experience that is an ideal environment for reflective learning. Sleeping Lady offers healthful and sumptuous dining, comfortable guest rooms, and light-filled meeting rooms. For more information, please visit their website at www.sleepinglady.com.

INSTITUTE DESCRIPTION: In response to demand by our members and suggestions from past participants, this year's summer institute features both introductory *and* advanced tracks. We believe that bringing novice and experienced service-learning practitioners together in a retreat setting will enhance the experience of all participants and further help to create a community of practice.

The institute combines experiential and didactic approaches to teaching and learning. Central to the institute design is a mentoring model in which participants work in small groups and as individuals with mentors to further shape their own action plans for service-learning sustainability. All participants will spend opening and closing sessions together, as well as all meals. The remainder of the institute will feature separate tracks for introductory and advanced level participants to focus on issues of service-learning particular to their experience level and situation. Experienced mentors will assist all participants to increase their understanding of service-learning, plan for service-learning sustainability within their institution/organization, and develop authentic community-campus partnerships.

To read a peer-reviewed article on the institute's proven success in fostering curricular change, please visit <http://www.academicmedicine.org/cgi/content/full/75/5/533>

INSTITUTE PARTICIPANTS: To facilitate meaningful learning, the institute is limited to 23 participants. We expect the institute to draw administrators, faculty and staff from a wide variety of disciplines and settings. Past institutes have drawn participants from medicine, dentistry, nursing, pharmacy, public health, physician assistant, physical therapy, pre-health professions, residency and social work programs, as well as those from public health agencies and community-based organizations that have service-learning partnerships with such programs.

INSTITUTE MENTORS: Mentors for the 8th Summer Service-Learning Institute include national experts in service-learning curriculum development, institutional change, partnership building, assessment and leadership development. Confirmed institute mentors include:

Sarena D. Seifer	Community-Campus Partnerships for Health and the University of Washington School of Public Health and Community Medicine
Donna Nickitas	Hunter College, City University of New York, Hunter Bellevue School of Nursing
Kate Cauley	Center for Healthy Communities, Wright State University
Suzanne Cashman	University of Massachusetts Medical School
Karen Yoder	Indiana University School of Dentistry
Catherine Jarvis	University of Colorado School of Pharmacy
Rachel Vaughn	University of Washington Carlson Leadership and Public Service Center and CCPH Senior Consultant

COMMENTS FROM PAST PARTICIPANTS: The personal attention, the diversity of participants and mentors, and the development of concrete action steps that can immediately be implemented back home are consistently noted as institute strengths. Past participants share these reflections on their institute experiences:

"I really enjoyed your commitment to the participants by providing materials, soliciting feedback, sending follow-up information and offering to serve as a resource. It was not just you giving information; I felt like you were fostering a relationship with each participant."

"As the director of a neighborhood health center, this was exactly what I needed to bring clarity, organization, inspiration and networking to our service-learning efforts."

"The structure and content of the institute were keys to its success. The diversity of topics and teaching styles; the combination of theory and practical sessions; the sequencing of the topics and sessions; the attention to the needs of people at different stages of service-learning development; and the emphasis on learning from each other were all features of the institute that distinguish it from the typical faculty development workshops I've attended."

"This year's institute gave me the opportunity to interact with peers from different disciplines and learn strategies for effective community partnership building and developing appropriate service roles for students. I still communicate with colleagues from the institute!"

TUITION: Tuition includes all curriculum materials, 3 nights of lodging and all meals during the institute. Free shuttle service is provided from Seattle-Tacoma (SeaTac) International Airport to Sleeping Lady Mountain Retreat for participants arriving at SeaTac by 12:00 pm Pacific Time on Friday, June 17th and departing Sleeping Lady on Monday, June 20th at 11:00 am (arriving at SeaTac by 2:30 pm Pacific Time). All other travel expenses are the responsibility of participants. Tuition for CCPH members is \$1750. Tuition for non-members is \$1900.

To become a member of CCPH, please download a membership application from our website at <http://depts.washington.edu/ccph/members.html> or join on-line at <http://www.regonline.com/eventinfo.asp?EventId=8776>

APPLICATION DEADLINE: Applications must be received no later than Friday, April 15, 2005. Successful applicants make a compelling case for attending the institute and have the support of their dean or executive director.

FOR MORE INFORMATION: Additional copies of this application are available online at www.ccpb.info. If you need additional information, please email ccphuw@u.washington.edu or call 206-543-8178

ABOUT CCPH: Community-Campus Partnerships for Health is a nonprofit organization that promotes health through partnerships between communities and higher educational institutions. These partnerships are powerful tools for improving health professional education, civic responsibility and the overall health of communities. To learn more about CCPH, please visit our website at www.ccpb.info.

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APPLICATION SUBMISSION PROCESS: Please mail three (3) copies of your completed application, including all attachments, to Rachel Vaughn, CCPH Senior Consultant, Community-Campus Partnerships for Health UW Box 354809; Seattle, WA 98195-4809. For overnight mail delivery, please mail to 1107 NE 45th Street, Suite 345, Seattle, WA 98105; Tel. 206-543-8178. Applications are not accepted by e-mail or fax.

QUESTIONS ABOUT THE APPLICATION? If you have specific questions about the application, please contact Rachel Vaughn by e-mail ccphuw@u.washington.edu or call (206) 543-8178.

APPLICANT CONTACT INFORMATION: *(please type or write neatly)*

Applicant's First and Last Name: _____

Title: _____

Institution/Organization: _____

Full Mailing Address:

(please do not use PO Box numbers)

Phone: _____

Fax: _____

Email: _____

1. **APPLICATION STATEMENT:** Please submit a statement of no more than 2 pages, 1.5 spaced, 11 point font, with your answers to the following questions:
 - a. Briefly describe (1) your position and (2) your experience in service-learning.
 - b. On a scale of 1-5, with 1 being “new to service-learning” and 5 being “expert in service-learning”, please rate your experience in service-learning.
 - c. What are your goals for attending the service-learning institute? What courses or programs are you involved with that incorporate or plan to incorporate service-learning?
 - d. What specific issues or questions related to service-learning do you want to address during the institute?
 - e. What strategies will you pursue back home to implement what you learn?
 - f. What relevant skills, knowledge and experience will you bring with you to the institute, which you can share with other participants?
 - g. How did you find out about the institute? Please be specific, i.e., CCPH e-news, referral from a past participant, listserv posting (which listserv?).
2. **SERVICE-LEARNING COURSE OR PROGRAM DESCRIPTION:** Please enclose a syllabus or description of a service-learning course or program that you are seeking to develop, enhance or sustain.

3. **LETTER FROM YOUR DEAN OR EXECUTIVE DIRECTOR:** Please enclose a letter from your dean or executive director on organizational letterhead that elaborates on the ways in which s/he supports the implementation of service-learning, including any supportive actions s/he will take upon your return home from the institute.