



Community-Campus Partnerships for Health

Transforming Communities & Higher Education

Call for Nominations for CCPH Annual Award Receipt Deadline: Monday January 16, 2012

INTRODUCTION: Community-Campus Partnerships for Health (CCPH)

promotes health (broadly defined) through partnerships between communities and higher educational institutions. We are a growing network of over 2,000 communities and campuses throughout the United States, Canada and increasingly the world that are collaborating to promote health through service-learning, community-based participatory research, broad-based coalitions and other partnership strategies. What ties us together is our commitment to social justice and our passion for the power of partnerships to transform communities and academe.

INTENT OF THE AWARD: The **CCPH Award** recognizes exemplary partnerships between communities and higher educational institutions that build on each other's strengths to improve higher education, civic engagement, and the overall health of communities. The intent of the award is to highlight the power and potential of community-campus partnerships as a strategy for social justice. The award recognizes partnerships that are striving to achieve the systems and policy changes needed to overcome the root causes of health, social, environmental and economic inequalities.

The **CCPH Award** recognizes work being done by community-campus partnerships to achieve **CCPH strategic goals**, including:

Through the **CCPH Award** we seek to recognize community-campus partnerships that:

- Others can aspire to.
- Embody the CCPH principles (see <http://depts.washington.edu/ccph/principles.html#principles>).
- Pursue multiple community-campus partnership strategies.
- Involve a full range of partners.
- Achieve significant outcomes that go beyond a process or event.

The CCPH Award recipient will receive:

1. Public recognition of the partnership's achievements at an award presentation ceremony at the CCPH's 15th anniversary conference, "Community-Campus Partnerships as a Strategy for Social Justice: Where We've Been & Where We Need to Go," April 18-21, 2012 in Houston, TX. Two partnership representatives will accept the award on behalf of the partnership at CCPH's expense.
2. Two commemorative plaques.
3. A press release and newsletter articles announcing the award and describing the partnership.

4. A description of the partnership on the CCPH website, with links to the partnership's website.
5. An opportunity to publish an article about the partnership and/or products emanating from the partnership's work in peer-reviewed publications affiliated with CCPH.
6. Special opportunities to present at CCPH-sponsored forums.

Any partnerships that are selected for an honorable mention will receive #3-#6.

ELIGIBILITY CRITERIA: Partnerships involving one or more community partners and one or more higher education partners are eligible to apply for the award. By "higher education partner" we mean a community college, college, university or residency program (including affiliated administrators, faculty, staff and students) that contributes to the partnership. By "community partner" we mean an individual, organization or agency that contributes to the partnership and is not a higher education partner.

Partnerships must nominate themselves and need not be members of CCPH. Partnerships that have applied in the past but did not receive the award or honorable mentions may re-submit. We welcome nominations from any country or nation. CCPH can only accept nominations in English. Partnerships that include past CCPH award or honorable mention recipients, current CCPH board members, and/or current CCPH employees are not eligible for the CCPH award.

SELECTION CRITERIA: In addition to meeting the intent of the award and the eligibility criteria, the award recipient will be selected based on its ability to demonstrate the selection criteria below.

1. Social justice is a central and explicit goal of the partnership.
2. The partnership is achieving measurable and meaningful outcomes.
3. The partnership builds on each partner's strengths and balances power among partners.
4. Partners share common goals and regularly assess and reflect on the progress and outcomes of the partnership.
5. The partnership pursues multiple community-campus partnership strategies. The strategies may include, *for example*: implementing service-learning, engaging in community-based participatory research, leveraging the resources of higher educational institutions for community and economic development and building broad-based community partnerships.
6. The partnership engages a full range of partners that have a stake in the work of the partnership. These partners may include, *for example*: community-based organizations; health care delivery organizations; community members who are not employed in the fields of health care or higher education; students, faculty and administrators at primary, secondary, undergraduate, graduate and/or post-graduate levels; elected officials; government agencies; philanthropic organizations; and businesses.

SELECTION PROCESS: Nominations will undergo a thorough review process by a committee of CCPH board members, staff and advisors. Decisions about the award and any honorable mentions will be made on the basis of the intent, eligibility, and selection criteria contained in this document. Nominations will also be reviewed for adherence to the guidelines, page limits, and formatting instructions contained in this document. Please see pages 3-5 for detailed submission guidelines.

PERMISSION: By submitting a nomination for the CCPH Award, the partnership and its members agree that all or parts of the information contained within the nomination can be released by CCPH in forms that may include but are not limited to press releases, website postings, e-mail announcements, and newsletter articles.

NOTIFICATIONS: The Partnership Representative named on the nomination will be notified when the nomination has been received. This same representative will be notified by March 1, 2012 regarding whether or not the partnership has been selected for the award or honorable mention. Public announcements regarding the award recipient and any honorable mentions will be made at the time of the award presentation.

SUBMISSION DEADLINE & INSTRUCTIONS

Deadline: Nominations must be received as a single email attachment sent to award@ccph.info on or before midnight eastern time (U.S.) on **Monday January 16, 2012**. Nominations will only be accepted by email.

In fairness to all nominees, nominations will not be considered that are received after the deadline. In addition, failure to follow the nomination guidelines below (including requirements for page limits, font size and line-spacing) may result in a nomination not being reviewed even if it arrives on time.

Format Requirements: Nominations must be contained in a **single document**¹ in either Microsoft Word or Adobe Acrobat PDF format. The document may not exceed 25 pages and margins may not be less than ¾ inch. Specific requirements for page limits, font size and line spacing are noted for each section below.

Section 1: Title page = 1 page maximum, font size not less than 11 point, may be single spaced

Please include these items in the order listed:

a. Title/Name of the Partnership

¹ Nominations that are comprised of multiple attachments will not be reviewed. If you have multiple documents, we suggest converting each to PDF and merging them into a single PDF document. To access instructions and free online programs for doing so, type "merging multiple PDF files" into www.google.com

b. Partnership Representative (Note: This is the main contact person used for all correspondence about the nomination and the CCPH Award).

Name
Title/Position
Organization/Affiliation
Mailing Address
Phone/Fax
Email
Website for the partnership (if available)

c. How did you hear about the CCPH Award?

d. Nomination abstract (250 word maximum)

Section 2: List of Partners = 2 page maximum, font size not less than 11 point, may be single spaced

What organizations and individuals comprise your partnership? Please list them and include a one-sentence description of each.

Section 3: Essay = 12 page maximum, font size not less than 11 point, may be single spaced

Please answer these questions in the order listed:

1. What is the history/background of how and why your partnership started?
2. What are the mission and goals of your partnership, and how were they determined?
3. How does your partnership define "community" and how do you interpret that definition in the composition, mission, goals and activities of your partnership?
4. What is the governance structure and decision making process for your partnership?
5. What funding supports your partnership and how are decisions made about (a) which funding sources to pursue, (b) what entity serves as fiscal agent and (c) how funding is allocated?
6. What community-campus partnership strategies does your partnership pursue, and how do these help to achieve your mission and goals?
7. How does your partnership assess and reflect on progress towards your mission and goals?

8. What outcomes or results have been achieved by your partnership and what evidence can you provide to support these?
9. What are the ways in which your partnership builds on each partner's strengths and balances power among partners?
10. To what do you attribute your success as a partnership?
11. What lessons have you learned about community-campus partnerships that you believe are important to share with others?
12. Partnerships can lead and inspire transformation at societal, institutional, organizational, and personal levels. How does your partnership exemplify transformation?
13. By what process did you decide to apply for the CCPH award and draft this nomination?

Section 4: Supporting documentation = 10 page maximum, font size not less than 10 point, may be single spaced

Supporting documentation might include a partnership agreement or memorandum of understanding, examples of press coverage, letters of support, summaries of evaluations that document the partnership's outcomes, lists of publications and presentations based on the partnership's work, descriptions of partnership projects and/or any other information that you believe helps to support the nomination.

FOR MORE INFORMATION

The CCPH Award website at <http://depts.washington.edu/ccph/awards.html> includes descriptions of past CCPH Award and Honorable Mention recipients and answers to frequently asked questions about the award. Additional questions about the award should be sent to award@ccph.info