

Answers to Frequently Asked Questions *Community Engaged Scholarship Faculty Development Charrette*

*This is the March 11, 2008 version of this document. Updates to this document (with new questions marked with an *) will be posted on the Faculty for the Engaged Campus website at <http://depts.washington.edu/ccph/faculty-engaged.html>. If you have questions not answered here or on the website, please email them to fipse2@u.washington.edu*

ELIGIBILITY

Q: Is the charrette open to institutions in Canada?

A: Our funding is from the U.S. Department of Education and participation in the charrette is limited to colleges and universities in the U.S. Please note that the other components of the *overall Faculty for the Engaged Campus* are open to higher educational institutions in Canada and other countries. Please see details at <http://depts.washington.edu/ccph/faculty-engaged.html>. Community-Campus Partnerships for Health as an organization has members in Canada and over a dozen other countries and is interested in exploring the possibility of expanding or replicating this project outside of the U.S. If you have suggestions for doing so, please email them to fipse2@u.washington.edu

Q: Are community colleges eligible to participate in the charrette?

A: Only teams from 4-year colleges and universities are eligible to participate in the charrette. Please note that the other components of the *overall Faculty for the Engaged Campus* are open to community college participation. Please see details at <http://depts.washington.edu/ccph/faculty-engaged.html>.

Q: Are 4-year medical schools eligible to participate in the charrette?

A: The goal of the charrette is to support campus-wide faculty development programs at colleges and universities. If your medical school is part of a university, your application must demonstrate a university-wide approach to faculty development (e.g., your team would have members from across the university, the focus of the intended faculty development activities would not be limited to medical school faculty, etc). If your medical school is a free-standing institution (e.g., not part of a university), your application may be focused on medical school-wide faculty development.

TEAM NUMBER & COMPOSITION

Q: Can we include a community person on our team?

A: Yes. As indicated on page 2 in the Call for Applications, "Institutional teams must include a minimum of three and a maximum of four members, with at least one of those being a senior faculty member with a proven track record of CES. Additional team members can include administrators or staff with campus wide faculty development or community engagement responsibilities, community partners, faculty members and others."

Q: We have broad engagement activities across the campus housed in multiple units and could benefit from the type of interactions you describe in the application materials. We also have a more focused program across all of the health science departments. Are you more interested in the broader group (campus-wide) OR the more health-care focused initiative? This opportunity would be helpful for both groups, but I wanted to be congruent with your focus.

A: We are interested in campus-wide efforts. A campus-wide team, including a team member from the health sciences, would make your application the most competitive.

Q: Will you entertain any waiver of the limit on team membership? Our work on campus would be facilitated by having one more person at the charrette.

A: We are limiting the teams to 4 people maximum because of the small group design of the charrette and the size of the meeting facility.

Q: What is your definition of "a senior faculty member with a proven track record of CES"?

A: A senior faculty member would be an associate professor or full professor. There are a number of ways to demonstrate a "proven track record of CES," including teaching community-engaged courses, conducting community-engaged research, receiving grants to support CES work, documenting an enduring partnership with a community group, making presentations on CES, publishing articles and books on CES, etc. We want people to be broad in their thinking of what "a proven track record" means in their institutional and community contexts.

APPLICATION PROCESS

Q: The application statement for the CES charrette says, "please answer the following questions in no more than 9000 characters (including spaces)." Does this mean 9000 characters for each of the 3 questions or does it mean the entire application should take up no more than 9000 characters?

A: You have 9000 characters to answer all three of the questions. You may want to review the online form to see how it's laid out there: <https://catalysttools.washington.edu/webq/survey/ccphuw/47766>

***Q: Is a letter from the Dean of the College of Health Sciences sufficient for the support letter required? Our Dean reports to the VP for Academic Affairs for the larger University.**

A: As stated in the application, we are looking for teams that will make an impact at the institutional level (so not just one college, but the entire, larger institution) - so for this reason, we need the letter of support to be from someone representing the entire institution. We would also strongly encourage you to comprise your team from others outside of the college of health sciences, to bring in this institutional perspective.

CHARRETTE OUTCOMES

Q: What is the expected outcome of attending the charrette? Will our team be writing a specific CES proposal during the charrette or is the goal for our team to come back and lead our campus in CES?

A: The short answer is yes to both! The immediate outcome is for all teams to come up with an innovative plan for campus-wide faculty development at their institution. We expect teams to develop plans that can be implemented irrespective of grant funding and to leave the charrette with the commitment to make it happen.

STUDENT PARTICIPATION

Q: Is there any way I can be involved with this project as a graduate student? I am interested because it seems like the goals of this work are similar to what my community-based research focuses on. If it's not possible for me to come to the charrette, I'd be interested in knowing if there are ways that I can be involved with the *Faculty for the Engaged Campus* movement.

A: We are limiting participation in the charrette to teams selected through the Call for Applications process. However, there are several ideas we would encourage you to consider:

- Might you help to spearhead an application for the charrette from your institution and participate as a member of a team? For example, you could share the Call for Applications with your dissertation committee, department chair, dean, etc and begin to explore the interest at your institution in a campus-wide approach to community-engaged scholarship faculty development.

- You might want to join Community-Campus Partnerships for Health as a student member. We're actually running a member special through January 31, 2008. Please see details at <http://depts.washington.edu/ccph/members.html>. Through CCPH, you'd be able to connect with students, faculty, community partners and others who are similarly interested and involved in community-based research and social justice.
- CCPH manages a community-based participatory research listserv with over 3500 subscribers that's a great resource for funding, graduate fellowships, conferences, etc and a place to post questions or news about the work you're involved in. If you're not already subscribed, you can do so at <https://mailman1.u.washington.edu/mailman/admin/cbpr>
- You might also want to join the International Association for Research on Service-Learning and Community Engagement. The association has a student section and it's a great place to present your work and connect with mentors in this growing area of research. Please see details at <http://www.researchslce.org/>

OTHER

***Q: A number of us at my institution are interested in applying to attend the charrette. However, we believe that we are not quite ready to participate in this event at this time as there are some areas of community engagement on our campus that need to be addressed first. Will this be something in which we can participate next year or this a one time training event?**

A: Thank you for your commitment to community-engaged scholarship and your interest in the charrette. The charrette is part of a 3-year initiative funded by the US Department of Education and is only offered in the first year of the grant. We are always looking for resources to support our work and may identify funding to hold additional charrettes in the future. Should we run another charrette, you'll be on the email list to be notified about it [email fipse2@u.washington.edu to be added to this list]

On a related note – Community-Campus Partnerships for Health sponsors a summer service-learning institute which may be more aligned with your campus' current priorities. Applications for the July 25-28, 2008 institute are due April 10 and details are on our website at: <http://depts.washington.edu/ccph/servicelearning.html>