



**Community-Engaged
Scholarship for Health
Collaborative**

1st Annual Meeting

February 16-18, 2005

Vanderbilt Center for Better Health, Nashville, TN

Goals:

- To create a shared understanding of the project’s goals and objectives
- To build knowledge about community-engaged scholarship and institutional change
- To create a culture of shared learning
- To develop team-based action plans
- To develop Collaborative-wide action plans
- To achieve consensus on project documentation, learning and assessment strategies

Participants:

- Campus teams
- Project staff team- Sarena Seifer, Jen Kauper-Brown, Christine Rutherford-Stuart
- Project evaluation team- Sherril Gelmon, Megan Mikkelsen
- Project consultants- Diane Calleson

Agenda:

Wednesday, February 16

Marriott Nashville at Vanderbilt University

4:00 – 6:00 PM	Room Open for Exhibit/Poster Set-Up	<i>Acorn Ballroom</i>
6:00 – 8:30 PM	Reception	<i>Acorn Ballroom</i>
6:30 PM	Welcome and Introductions	

Thursday, February 17

Vanderbilt Center for Better Health Innovation Center

7:30 AM	Meet in hotel lobby and board buses to the Center for Better Health	
8:00 AM	Breakfast	
8:30 AM	Welcome and Introductions	
9:00 AM	Review of agenda/Goals for the meeting	Sarena Seifer
9:15 AM	Group activity	

Kotter Step #1: Establish a need for change and a sense of urgency

9:45 AM	Presentation: Project context and background	Sarena Seifer
10:15 AM	Full Group Discussion: The compelling case and context for community-engaged scholarship	

Thursday, February 17 (cont.)

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11:00 AM Break

Kotter Step #2: Form a powerful guiding coalition and equip it with resources

11:15 AM Presentation: Where are we now? Sherril Gelmon
Results of the team self-assessments, RPT and website analysis

12:00 PM Small Group Discussion: Campus/team strengths and assets,
Campus resources/related initiatives, Key constituencies

12:45 PM Lunch

1:30 PM Presentation: Community-Engaged Scholarship Toolkit Diane Calleson

Kotter Step #3: Create a clear vision and plan for achieving and evaluating achievement of vision

2:00 PM Presentation: Where do we want to be? Sherril Gelmon
Results of the team action planning

2:30 PM Full Group Discussion: How are we going to get there?
Strategies for change and resources needed to achieve them

3:30 PM Break

4:00 PM Team Meetings: Planning for the year ahead School Teams

5:00 PM End of Day Reflection

5:15 PM Adjourn

5:15-5:30 PM Board buses and return to the Marriott

Friday, February 18

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7:15 AM Meet in lobby and board buses to the Center for Better Health

7:30 AM Breakfast
Work Group Topic Discussions at tables

Kotter Step #4: Communicate the vision and #5: Empower others for broad-based action

8:30 AM Team Reports: Plans for project's 1st year School Team Representatives
5 minutes/team

9:30 AM Full Group Discussion: Translating plans into action

10:00 AM Break

Friday, February 18 (cont.)

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Kotter Step #6: Plan for and create short-term wins, #7: Consolidate gains and produce more change, and #8: Anchor new changes in the culture

10:15 AM	Presentation: Highlights from Association meetings/calls	Sarena Seifer
10:30 AM	Small Group Discussion by profession: Related issues/initiatives	
11:00 AM	Presentation: Project documentation, learning, and assessment strategies	Sarena Seifer/ Sherril Gelmon
11:15	Full Group Discussion: Opportunities for dissemination	
11:45 AM	Reflection on the meeting	
12:00 PM	Adjourn <i>Boxed lunch available</i>	
12:00-12:15 PM	Board buses to the Marriott	