

Overview of Classroom
Schedule, Assignments and
Grading
Class of 2007
2003-2004
Monday 11:10-12:00

Service-Learning PHA4580

Syllabi for early practice experience with goals, objectives and activities may be found in the Early Experience Service-Learning Manual.

Faculty: FLL Course Coordinator
Ruth E. Nemire, Pharm.D.
Phone #262-1312
Email-rnemire@nova.edu

Elizabeth Frenzel-Shepherd
Phone # 262-1314
Email- elizshep@nova.edu

Required Texts: *Service Learning Manual* Eds: Shepherd/Nemire
Pharmacy Clerkship Manual: A Survival Manual for Students Eds: Nemire/Kier
ISBN 0-07-136195-2



Grading

- 80%** performance at site (competencies)
site projects (papers, oral presentations, projects; see individual rotation syllabi)
effort in achieving and developing competencies
Preceptor assigns grade
- 20%** classroom (*grade assigned by course or site coordinators*)
10% journal (No partial credit for partial entries)
10% classroom writing assignments/quizzes
- ∞ **One of two entries per week ONCE YOUR ROTATIONS START** is to reflect on your learning at the rotation not just on the activities. Activities should be documented on the rotation activities summary form. Write about a topic you cover with your preceptor, the state of affairs, or what you learned that day or over the course of the days. State the topic and begin discussion. Write two pages in a composition book per week on the topic to receive the 10 points. If you have class your reflection about the site may be one page and class one page. If there is no class then your reflection about your learning at the site must be two pages
 - ∞ You may add as many journal entries as you want, the more you write the easier writing will become for you.
 - ∞ You will be turning these in to the professor at least 2 times over the course of the year. See syllabus for dates.
 - ∞ Completion of the online course evaluation, rotation evaluation, and classroom instructor evaluation forms will be necessary in order to receive a final grade in the course.

Attendance: This course is a combination of classroom learning, activities and experiential learning. A student can fail the PHA 4580 course by not attending all classroom lectures and discussions. Each unexcused absence from the classroom or failing to sign an attendance log will result in a 10-point loss for the day. Four or more unexcused absences or failure to sign in will result in failing the course, no matter what point value the preceptor assigns.

The student must be punctual and is obligated to notify the preceptor, as soon as possible, of any tardiness or absence. The preceptor will determine a schedule. Attendance is **MANDATORY** for licensure requirements. College holidays **APPLY** while on rotations but the hours must total 73.5 at the site.

An absence from rotation will only be excused if in accordance with University policy by the office of student affairs in the College of Pharmacy. (See Handbook) If your absence is excused the time missed must be made up in order to complete the rotation. For each

unexcused absence, you are deducting 10-points from your final grade. Four unexcused absences will result in failure of the rotation. Being tardy three times results in an unexcused absence.

Cheating: It is dishonest to forge a classmate's name on an attendance sign in. If anyone is found signing for another student, both students will be reported to the Director of student affairs for further action.

Dismissal: See Early Practice Experience Service-Learning Manual for Policy.

Course Paperwork: Course paperwork and evaluations must be complete and turned in by 8:00 AM of the last day of finals week during Winter semester. A grade of 35 will be recorded for any student who fails to turn in all of the required paperwork. There will be no grade changes and the student will be scheduled to complete the course again in the next year.

Other Policies: While on rotation, University dress code **MUST** be followed at all times. Failure to comply with the dress code may result in being sent home with an unexcused absence for the day.

Student is responsible for reading and following all practice and administrative requirements in the Early Practice Experience Community Manual

Rotation hours required at site

Twenty-one rotation days (not including orientations) over 2 semesters. 3.5 hours per week are all that will be credited toward your total hours. You must go to the site one time per week. You should be at the site from **October 2003 through April 2004**. Rotations start the week of **October 6th**.

Classroom sequence

Students may be divided into three groups for classroom attendance. All excuses for not coming on your group day must be submitted in writing and approved prior to the day you are scheduled. If you are not in class or you fail to sign the attendance sheet, 10 points will be deducted from your FINAL grade. You can fail the entire course by not participating in the classroom activities and assignments.

Site Orientation Schedules:

To be announced in Class-Write it down so you don't forget.

Vaccination Dates - FLL

<u>Hep B #1</u>	<u>HepB #2</u>	<u>Hep B#3</u>
August 6th 11AM-12PM A-N	September 10th 12PM-1PM A-N	February 11th 12PM-1PM A-N
August 7th 11AM-12PM O-Z	September 11th 12PM-1PM O-Z	February 12th 12PM-1PM O-Z

If you do not get your vaccine during these times, you will be responsible for making an appointment and covering the cost. All students must have the Hepatitis B series in order to continue on experiential education courses.

Quizzes/Writing Assignment-10%

May be announced or unannounced. No make ups will be given.



Pay close attention to dates: Only dates when there is a class are listed .If a date is not listed there is no class that day!

- Aug. 11 **ALL**-Distribution of Syllabus
Introduction to Internship
Course Overview
Chapter 1: Pharmacy Clerkship Manual
- Aug. 18 **ALL**-Introduction-Service Learning “Fair”
Faculty to discuss sites and activities
- Aug. 25 **ALL**-Introduction-Service Learning “Fair”
Faculty to discuss sites and activities
- Sept. 8 **ALL**- Introduction-Service Learning “Fair”
Faculty to discuss sites and activities
- Sept. 29 **ALL**-Distribution of Schedules/Manuals
Review of policies and paperwork for rotations
Orientation Times
Journal Topic: Why did you come to pharmacy school: What do you expect to learn while you are here? Why do you think service-learning is included in our curriculum?
- Oct. 7 to 11 First week at site**
- Oct. 6 **ALL**-Developing Professionalism
Dr. Cristina Bello
Assistant Professor Pharmacy Practice
Journal Topic: What are your strengths? What do you like about yourself? What about your cultural background will make you a good pharmacist? How are you going to develop your professional skills and attitude?
- Oct 13 **ALL**-Why Service-Learning?
Journal Topic: Integrate the information you learned in todays class with what you know about your site and your own cultural ideas. How can you make a difference? As a pharmacist how will you draw upon the differences to affect your practice? Can you make a difference?
- Finals Week Fall Semester: Turn in Journals by Friday, December 5, 2002
BREAK-No rotations 12/2/02-1/7/03
Rotations begin again the week of January 7th
- Jan 12 **ALL**-Community Involvement- A Pharmacists Responsibility
Dr. Maria Maniscalco
Assistant Professor Pharmacy Practice
Journal Topic:Reflect on the class period, What is your responsibility as a pharmacist? Are you required to do more than dispense pills? Are you required to do more than “run a pharmacy, or be a clinical pharmacist” Why **should** you do more?
- Jan 20-28 DO Midterm evaluations at your Rotation**

- Feb. 9 Group 1- Service-Learning is Like a Rabbit because?
Journal Topic: Reflect on the class period in general. What did you like about it, what would you change? How is service-learning like a rabbit? How will you use what you are learning?
- Feb. 16 Group 2- Service-Learning is Like a Rabbit because?
Journal Topic: Reflect on the class period in general. What did you like about it, what would you change? How is service-learning like a rabbit? How will you use what you are learning?
- Feb. 23 Group 3- Service-Learning is Like a Rabbit because?
Journal Topic: Reflect on the class period in general. What did you like about it, what would you change? How is service-learning like a rabbit? How will you use what you are learning?
- Apr 19 **All-** End of Year Wrap
Journals must be turned in to office by end of this week.
Prioritize next years rotation choices