

SERVICE LEARNING STUDENT CONTRACT

The Vaughan-Beaven Service Learning Honors Program

Service learning entails important responsibilities. Your commitment to the College requires that you fulfill those responsibilities as you provided needed services to our community members. The ethics and commitments detailed below are guidelines for assuring that you have a productive and positive experience, and that the Service Learning Honors Program accomplishes its stated outcomes on behalf of those with whom you will work. In the course of your service learning activities, remember that a responsible investment of your time and talent reflects well on the community, KCMA and your spiritual beliefs.

As a representative of the Honors Program:

- ❖ I commit to be free from the influence of drugs and alcohol during the service learning experiences
- ❖ I understand that no illegal actions will be tolerated by the College
- ❖ I agree to conduct myself with integrity at all times. This includes being honest and showing respect for all individuals and their property.
- ❖ I agree to show respect for all human beings whom I encounter during my service-learning experience. While I am not responsible for another individual's self-esteem, I am committed to interactions that are positive and intend to enhance another individual's self-worth.
- ❖ I acknowledge that I am not perfect, yet I am committing time to try and improve the lives of others. I understand that I am neither responsible for their present situation nor am I capable of solving all their problems. I will do my best to serve the needs to which I have been assigned and will take satisfaction in knowing that my efforts are appreciated and have made another's situation better.

Responsibility

It is important the students in the SLHP program carry out all assigned tasks and duties related to their service learning activities. If you agree to be somewhere or to do something, you are expected to follow through. The people you are assisting are relying on you. Emergencies may arise that will prevent you from meeting an obligation, but you are expected to make every effort possible to notify those in charge as soon as possible. Please carefully plan your time commitment to service learning so that your other various responsibilities do not conflict. You are responsible for becoming knowledgeable of and act according to the site of the services policies and procedures if applicable. If you have questions regarding these policies, please ask the person in charge. It is critical that you attend all training related to the service learning activities.

Confidentiality

As part of your commitment to the SLHP program you will, at all time, keep confidential all identifying information about your clients. This includes names, addresses, phone numbers, place of employment, living habits, personal and/or family problems. And other things that clients may discuss with or in front of you. If a situation arises which merits

notification of a higher authority, such as suspicion of child abuse, you are to immediately notify the person in charge.

If you are discussing your client in a reflection exercise, please use the most general terms and descriptions possible, while still expressing your point.

What to do in the Event of Problems

Should a problem arise when performing a service learning activity, notify the person in charge immediately. If problems occur that do not get resolve, contact your instructor of the course and/or the Service Learning Honors Program Coordinator, Paula Reams, beeper 491-2990 or office 298-3399, ext, 55624.

Transportation

In most cases, transportation to and from the service learning site will be the students' responsibility. By agreeing to provide transportation to other students you are taking on the responsibility of transporting them to and from the service-learning site safely. Please take all necessary precautions. International sites will be handled differently and will be discussed in the International Health course. If the institution provides transportation, only certified drivers may be used.

Agreement Statement

I have carefully read and understand the SLHP student contract. I agree to uphold the contract to the best of my ability and recognize that my actions and attitude reflect directly upon the SLHP and my institution.

Print Name _____ Date _____
Signature _____