

ASPH/CDC Cooperative Agreement  
University of Washington School of Public Health and Community Medicine  
UW Box 354809 ~ Seattle, WA 98195-4809

Examining Community Partnerships for Prevention Research  
Project Number – S2084-22/22  
Reporting Period – Year Two, Quarter One: October 1, 2003 – December 31, 2003

Section I – Summary of Project Work Based on Information in Sections II, III, IV and V

During this first quarter of the project's second year, we have continued to steadily move forward on our project goals and objectives. We have formed a training curriculum work group and a policy work group to focus on the two major capacity-building areas of focus for the year. Through regular conference calls, the project partners have continued a positive, collaborative working relationship, clarified project activities, reported on project activities and reflected on our progress. A report of findings and recommendations has been finalized and is being prepared for dissemination in multiple formats and venues.

Section II – Project Purpose (Project Goals)

The project aims to identify and synthesize what is known about community-institutional collaborations in prevention research and develop and evaluate strategies to foster community and institutional capacity for participatory research at national and local levels. The project's ultimate goal is to facilitate approaches for effectively translating community interventions in public health and prevention into widespread practice at the community level. Through community-institutional partnerships for prevention research, new knowledge about the social and ecologic determinants of health will be gained, priority health issues from the community's perspective will be increasingly addressed, and the public's health will be improved.

Section III – Activities to Achieve Project Goals

During this second year of the project, the partner organizations are focusing on two capacity-building initiatives: (1) developing and piloting a training curriculum on building and sustaining community-based participatory research partnerships and (2) developing relationships with funding agencies that advance the recommendations we made in the first year of the project. Below is a brief summary of each work group's activities:

Training curriculum: This work group has developed an outline of units to be included in the curriculum. Various work group members are developing content for each of these units:

Unit 1: What is CBPR and why should we do it?

- Definition

- Key principles
- Rationale

Unit 2: Developing a CBPR partnership: Getting started

- Identifying and selecting partners
- Process for getting to know partners and establishing trust
- Addressing expectations/responsibilities/accountability/partnership roles
- Developing mission statement and CBPR principles
- Process for decision-making and communication
- Process for setting priorities
- Establishing organizational structure/infrastructure

Unit 3: Getting the work done

- Process for resource allocation
- Understanding partnership lifecycles
- Revisiting expectations/responsibilities/accountability/partnership roles
- Addressing fiscal concerns and management of staffing
- Addressing issues of ownership and dissemination

Unit 4: How to sustain a CBPR partnership

- Process for establishing ongoing evaluation
- Weathering the change process
- Conflict resolution
- Appreciation and celebration
- Timelines: How to negotiate short-term vs. long-term work

Policy: This work group has been invited to meet with the Federal Interagency Working Group (IWG) on Community-Based Participatory Research (CBPR) in January 2004. The work group has been meeting by conference call to plan for the meeting, which will include a brief presentation on our findings and recommendations and a discussion of two areas of possible collaboration with the IWG: identifying and preparing peer reviewers for CBPR proposals, and providing technical assistance for a planned IWG symposium on CBPR in 2005. The work group also reviewed CDC's online peer review recruitment form and made suggestions for how to improve upon it and make it more "user-friendly" for community partners and public health agencies.

Section IV - Dissemination Activities (if applicable)

- Project web site – the project web site is continuously updated. It contains the project overview, links to partner organizations, and "partners only page" with contact list, policies, and conference call minutes. See:  
<http://futurehealth.ucsf.edu/ccph/researchprojects.html#ExaminingCommunityPartnerships>  
<http://futurehealth.ucsf.edu/ccph/preventionresearchproj.html>

- Abstract on the project was presented as part of a panel on innovative partnerships for public health at the American Public Health Association 2003 conference
- Abstract for "Skill Development for Community-Based Participatory Research Partnerships" was accepted for oral presentation at the National Conference on Chronic Disease Prevention and Control, February 18-20, 2004. A similar abstract was submitted for a workshop at the Society for Public Health Education May 2004 conference.
- Pre-conference workshop slot is being held for the training curriculum to be offered at Community-Campus Partnerships for Health's October 2004 conference in Atlanta, GA
- Project findings and recommendations presented at the Prevention Research Centers Directors' Meeting

Section V – Other Activities

Not applicable.

Section VI – Executive Summary (to be completed at end of project)

Section VII – Project Contact Information

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