

ASPH/CDC Cooperative Agreement
University of Washington School of Public Health and Community Medicine
UW Box 354809 ~ Seattle, WA 98195-4809

Examining Community Partnerships for Prevention Research
Project Number – S2084-22/22
Reporting Period - Quarter Four: July 1, 2003 – September 30, 2003

Section I – Summary of Project Work Based on Information in Sections II, III, IV and V

During this fourth quarter, we have continued to steadily move forward on our project goals and objectives. Through monthly conference calls, the project partners have continued a positive, collaborative working relationship, clarified project activities, reported on project activities, reflected on our progress and submitted a proposal for the second year of the project. A draft report of findings and recommendations was circulated for partner review and feedback.

Section II – Project Purpose (Project Goals)

The project aims to identify and synthesize what is known about community-institutional collaborations in prevention research and develop and evaluate strategies to foster community and institutional capacity for participatory research at national and local levels. The project's ultimate goal is to facilitate approaches for effectively translating community interventions in public health and prevention into widespread practice at the community level. Through community-institutional partnerships for prevention research, new knowledge about the social and ecologic determinants of health will be gained, priority health issues from the community's perspective will be increasingly addressed, and the public's health will be improved.

Section III – Activities to Achieve Project Goals

During this first phase of the project, the partner organizations have been collaborating to examine and synthesize existing data they already have available on community-institutional partnerships for prevention research. Four questions guide this phase:

- (1) What is meant by "successful community-institutional partnerships for prevention research?"
- (2) What are the factors that contribute to successful community-institutional partnerships for prevention research?;
- (3) What are the barriers that interfere with successful community-institutional partnerships for prevention research?
- (4) What ideas, recommendations and strategies can build the capacity of communities, institutions and funding agencies to engage in successful community-institutional partnerships for prevention research?

This phase culminated in a draft report that is now being reviewed by partners.

<i>Objective</i>	<i>Date</i>	<i>Activities</i>	<i>Progress to Date</i>	<i>Evaluation/Assessment of</i>
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				Progress
YEAR 1 Oct 1, 2002 – Sept 30, 2003				
<u>Objective #1:</u> Identify and synthesize lessons learned about developing successful community-institutional collaborations in prevention research.	Oct 2002 – March 2003	Analysis & synthesis of existing publications and data about community-institutional collaborations in prevention research in response to overarching research questions	<ul style="list-style-type: none"> • Research questions confirmed • Partner representatives identified • IRB certificate of exemption signed • Timeline revised 	<ul style="list-style-type: none"> • Conference call participation • Conference call notes
	Oct 2002 – March 2003	Monthly conference calls between partner organizations to share progress and to develop protocols & tools	<ul style="list-style-type: none"> • Conference calls conducted • Project listserv and web site established to facilitate communication and dissemination • Data analysis and report format determined • Corporate authorship policy developed • Dates and location of first two in-person meetings determined (March 17-18, 2003 in Detroit, and June 17-18, 2003 in New York City) 	<ul style="list-style-type: none"> • Conference call participation • Conference call notes • Phone and email reflection questions summarized for group review • Policies and draft policies are up on the project web site.
	March 3, 2003	Distribution and review of all findings prior to first in-person meeting.	<ul style="list-style-type: none"> • Reports and publications collected and data analysis begun 	<ul style="list-style-type: none"> • Conference call participation • Conference call notes
<u>Objective #2:</u> Identify the key issues that emerge from what is known concerning factors that can facilitate and impede successful community-institutional relationships and outcomes.	March 17-18, 2003 in Detroit, MI	<u>During first 2-day in-person meeting:</u> <ul style="list-style-type: none"> • Discuss findings • Develop preliminary set of key factors 	<ul style="list-style-type: none"> • Meeting goals and facilitator “job description” determined • External facilitator identified and hired • Draft agenda discussed during conference call • In-person meeting held with all partners represented • Meeting evaluations summarized • Debriefing conference call held with facilitator 	<ul style="list-style-type: none"> • Conference call participation • Conference call notes • Meeting notes • Draft summary report • Meeting evaluation summary
	June 17-18, 2003 in NYC, NY	<u>During second 2-day in-person meeting:</u> <ul style="list-style-type: none"> ▪ Reach consensus on finding and recommendations 	<ul style="list-style-type: none"> • Same as above 	<ul style="list-style-type: none"> • Same as above

<p><u>Objective #3:</u> Develop a strategic plan to foster community and institutional capacity for participatory approaches to prevention research at the national and local level.</p>	<p>March 17-18, 2003 in Detroit, MI</p>	<p><u>During first 2-day in-person meeting:</u></p> <ul style="list-style-type: none"> • Develop preliminary set of recommendations for future action 	<ul style="list-style-type: none"> • Same as above 	<ul style="list-style-type: none"> • Same as above
	<p>June 17-18, 2003 in NYC, NY</p>	<p><u>During second 2-day in-person meeting:</u></p> <ul style="list-style-type: none"> ▪ Reach consensus on scope of work for 2nd year of the project 	<ul style="list-style-type: none"> • Same as above 	<ul style="list-style-type: none"> • Same as above • Proposal for 2nd year of funding

Section IV - Dissemination Activities (if applicable)

- Project web site – the project web site is continuously updated. It contains the project overview, links to partner organizations, and “partners only page” with contact list, policies, and conference call minutes. See:
<http://futurehealth.ucsf.edu/ccph/researchprojects.html#ExaminingCommunityPartnerships>
<http://futurehealth.ucsf.edu/ccph/preventionresearchproj.html>
- Abstract accepted for presentation at American Public Health Association 2003 conference
- Abstracts prepared for CDC Chronic Disease Conference, Society of Public Health Education Conference

Section V – Other Activities

Not applicable.

Section VI – Executive Summary (to be completed at end of project)

Section VII – Project Contact Information

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