

GUIDELINES FOR CONCEPT PROPOSALS FOR CFAR ADMINISTRATIVE SUPPLEMENT IN HIV/AIDS – FY2015

The UW/FHCRC Center for AIDS Research (CFAR) announces the availability of administrative supplement funding from the NIH CFAR Program for projects related to the following areas of scientific interest:

- 1) Advancing PrEP Delivery**
- 2) HIV Transmission and Microepidemics**
- 3) Projects that Highlight the Value Added from Inter-CFAR Collaborations**
- 4) Glycomics in HIV Co-Morbidities**

Funding available per project is a maximum of \$100,000 direct costs for one year. Awards will be made as supplements to the UW/FHCRC CFAR grant. These guidelines and more details included in the full announcement can be found here: <http://depts.washington.edu/cfar/find-funding/CFAR-Supplement-2015/>

The purpose of this administrative supplement opportunity is two-fold:

- To support a broad range of highly innovative research projects and pilot studies to address key gaps in our understanding of HIV/AIDS.
- To support early stage investigators who have not yet received an NIH award in HIV/AIDS research as well as established investigators in non-HIV fields who have never received an NIH research award for HIV/AIDS studies. This funding will provide support for development of preliminary data to support an NIH research project grant application.

Eligibility

Project leaders are restricted to either:

1. NIH-defined Early Stage Investigators – those who have not yet previously competed successfully as a PI for a substantial NIH independent research award and who are within 10 years of completing their terminal research degree or medical residency at the time they apply. For more information, please see the [NIH definition of new and early stage investigator](#).
2. Established investigators in non-HIV fields who have never received an NIH research award for HIV/AIDS studies.

Mentorship and collaboration with established AIDS investigators is required. CFAR Core and Scientific Working Group leaders are encouraged to collaborate on their applications, and to collaborate with appropriate individuals not currently involved in AIDS research.

Studies involving clinical trials are not allowed. If your proposed study design involves testing a biomedical or behavioral intervention, please contact Lauren Sterling (laurenst@uw.edu) to check allowability.

Studies that are an expansion of previously funded CFAR supplements or funded NIH applications that do not address new specific aims are not eligible for funding under this announcement.

Application Process

See the [full announcement](#) for a description of the types of projects that are being solicited. CFARs are strongly encouraged to submit projects in collaboration with investigators and disciplines not usually involved in HIV research. Involvement and mentoring of early stage investigators is also strongly encouraged. This opportunity should build research capacity at the CFAR institution or at partnering foreign institution in the scientific areas specified below and is intended to complement ongoing domestic and international HIV/AIDS research efforts funded or sponsored by the NIH.

Each CFAR is limited to submitting a maximum of one application per scientific area of interest; therefore we are conducting an internal competition to determine which applications will go forward for submission to the NIH. To apply for this opportunity, please do the following:

1. Email Lauren Sterling (laurenst@uw.edu) a non-binding “email of intent” listing proposed Project Director, Title, Mentor(s) (if applicable), and names of collaborators. Please also include names and contact information of at least two non-conflicted reviewers for your proposal. Also indicate whether your proposed project would involve a foreign component and specify the location. **DEADLINE: Thursday, April 9, 2015, 3pm PDT.**
2. Submit a concept proposal by **COB Monday, April 13, 2015 (5pm PDT)**, which includes the following:
 - A. Cover letter with title of proposed project (maximum of 81 characters), name and contact information of Project Director, and name(s) and contact information of Mentor(s), if applicable. Please also address the following:
 - 1) Identify which of the areas listed in the bulleted section of the full announcement that you are applying toward.
 - 2) Please note whether you will be proposing an international component and specify the location.
 - 3) Include a table listing the key personnel to participate in the proposed project, including the following information: Names, degrees, institutional affiliations, and roles in project.
 - 4) Include a brief description of how you have addressed the purpose of this opportunity and the eligibility requirements described in the announcement. Please review the entire [full announcement](#) to ensure you are addressing all eligibility requirements.
 - B. Description of proposal (limit one page, Arial 11 font or equivalent)
Briefly address the following:
 - 1) Background and rationale for the proposal
 - 2) Activities to be undertaken
 - 3) Expected outcome of these activities (value-added)
 - 4) Expected follow-up plan upon completion of the project
 - 5) A description of how the supplement and follow-up plan are expected to achieve this outcome

Most importantly, clearly indicate how the proposed research activities are expected to lead to the development of stated goals.

Applicants are strongly encouraged to review the review criteria listed in the full announcement.
 - C. NIH-formatted Biosketch of Project Director. Please make sure to include past and current Research Support so that we can confirm Project Director eligibility.
 - D. Brief description of budget by cost category (salaries, benefits, supplies, equipment, travel, other services, subcontracts). Be sure that the aims of the proposal can be achieved with the given budget. Refer to the NIH Grants Policy Statement regarding allowable and unallowable costs. Please note that subcontract indirect costs are allowable. Contact Lauren Sterling (laurenst@uw.edu) if you have any questions regarding the budget.

PLEASE SUBMIT PROPOSALS ELECTRONICALLY IN ONE FILE (MS Word or Adobe PDF) TO LAUREN STERLING (laurenst@uw.edu) BY 5pm PDT, Monday, April 13, 2015.

After selection of the finalists, full proposals (research plan can be in draft form; budget must be final) are due by Tuesday, May 12, 2015, and research plan must be final by Monday, May 18, 2015.

Questions may be directed to Lauren Sterling (206-744-8876; laurenst@uw.edu).