# Gifford Pinchot National Forest OUTREACH NOTICE - Non-FIRE Jobs



# Vacant Positions Available at Cowlitz Valley, Mt. Adams, and Mt. St. Helens Nat'l Volcano Monument Ranger Districts

## Applications accepted only through <u>USAJOBS.GOV</u>

The Gifford Pinchot National Forest is filling **TEMPORARY SEASONAL non-fire positions not to exceed 1039 hours**. Positions available include recreation work such as with trail crews or at campgrounds; as biological technicians to assist with wildlife, fisheries or ecology surveys or other activities; as forestry technicians to do timber marking or planting; as range technicians to deal with noxious weeds; as archaeological technicians to assist with cultural resources projects: as equipment operators doing road work; or as visitor information receptionists.

In the past vacancies were advertised under Open Continuous Recruitment (OCR) bulletins that did not have closing dates. This process has changed. Applicants now must apply to specific Forest vacancy announcements. The announcement numbers shown below will be posted at **USAJOBS** on an intermittent basis as they become open for application. The vacancy announcement numbers must be posted before applications can be made. Most announcements will only be open for a very limited time, so frequent checking of the **USAJOB** site is encouraged.

Prior to that, applicants can establish a personal profile on USAJOBS and request job updates. Be sure to indicate the duty location, (i.e., the city) as the location for consideration when applying. In some cases a duty station may be in a remote location, different from the city. Applicants are encouraged to update their profiles and resumes every 60 days to ensure their application remains active within USAJOBS.

Most positions start in late May and last through September (end date exceptions are often made for students) based on budgets. Some positions will have shorter employment periods. Virtually all of the positions require physical exertion in rough terrain. The work is performed outdoors in all weather conditions including summer heat, rain and snow. Housing may be available at remote duty stations

# Gifford Pinchot National Forest Non-Fire Jobs

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Position Title	<b>Duty Station</b>	Series/Grade	Hiring Manager/Contact
Custodian			
Laborer – (Custodian)	Toutle, WA	WG-3502-02	Jack Thorne jthorne@fs.fed.us
Front Desk			
Timber/SFP Info Receptionist	Randle, WA	GS-304-04	Julie Ashe jashe@fs.fed.us
PS/Info Receptionist	Randle, WA	GS-303-03	Jack Thorne jthorne@fs.fed.us
Timber/SFP Info Receptionist	Randle, WA	GS-303-03	Julie Ashe jashe@fs.fed.us
Information Assistant	Trout Lake, WA	GS-303-03	Kara Harden kharden@fs.fed.us
Information Receptionist	Trout Lake, WA	GS-304-04	Kara Harden kharden@fs.fed.us
Heritage			
IRP/Heritage Tech	Randle, WA	GS-101-05	Kevin Flores kjflores@fs.fed.us
IRP/Heritage Tech	Randle, WA	GS-102-07	Kevin Flores kiflores@fs.fed.us
IRP			
IRP/Bio Tech (Plants)	Randle, WA	GS-0404-07	Linda Swartz Iswartz@fs.fed.us
IRP Bio Tech (Natural	Randle, WA	GS-0404-07	Erica Taecker etaecker@fs.fed.us
Resources)			
Recreation			
PS/Rec O&M	Randle, WA	GS-462-05	Jack Thorne jthorne@fs.fed.us
SFP Forestry Tech (Rec)	Randle, WA	GS-462-05	Julie Ashe jashe@fs.fed.us
SFP Forestry Tech (Rec)	Randle, WA	GS-462-04	Julie Ashe jashe@fs.fed.us
Forestry Tech (Rec) O&M	Amboy, WA	GS-462-04	Randy Peterson ripeterson@fs.fed.us
Forestry Tech (Rec) O&M	Amboy, WA	GS-462-05	Randy Peterson ripeterson@fs.fed.us
Forestry Tech	Trout Lake, WA	GS462-06	Dean Robertson
Recreation			dlrobertson@fs.fed.us
Forestry Tech	Trout Lake, WA	GS-462-05	Dean Robertson
Recreation	0 14/4	00.400.05	dlrobertson@fs.fed.us
Forestry Tech Recreation (FPO)	Carson, WA	GS-462-05	Jon Nakae jnakae@fs.fed.us
Forestry Tech Recreation (FPO)	Carson, WA	GS-462-04	Jon Nakae jnakae@fs.fed.us
Forestry Aid (general) Recreation	Trout Lake, WA	GS-462-03	Dean Robertson dlrobertson@fs.fed.us

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Timber			
Timber/Forestry Aid (Gen)	Randle, WA	GS-462-03	Julie Ashe jashe@fs.fed.us
Timber Sale Prep	Randle, WA	GS-462-04	Julie Ashe jashe@fs.fed.us
Timber Sale Prep	Randle, WA	GS-462-05	Julie Ashe jashe@fs.fed.us
Forestry Tech Timber Stand Improvement	Amboy, WA	GS-462-05	Rocky Pankratz pankratz@fs.fed.us
Timber SFP Bio-Science Tech (Natural Resources)	Randle, WA	GS-404-07	Julie Ashe jashe@fs.fed.us
Trails			
Forestry Tech Trails	Amboy, WA	GS-462-04	Dean Robertson dlrobertson@fs.fed.us
Forestry Tech - Trails	Randle, WA	GS-462-04	Andrea Durham adurham@fs.fed.us
Forestry Tech - Trails	Trout Lake, WA	GS-462-04	Dean Robertson dlrobertson@fs.fed.us
Forestry Tech - Trails	Amboy, WA	GS-462-05	Gary Walker gwalker@fs.fed.us
Forestry Tech - Trails	Randle, WA	GS-462-06	Andrea Durham adurham@fs.fed.us
Forestry Tech - Trails	Trout Lake, WA	GS-462-04	Dean Robertson dlrobertson@fs.fed.us
Laborer – (Trails)	Randle, WA	WG-3502-02	Roger Sadler rsadler@fs.fed.us
Wage Grade			
Eng/Grounds Maintenance (pt)	Randle, WA	WG-3502-03	Sarah Rockey ssrockey@fs.fed.us
Eng/Road Crew	Randle, WA	WG-3502-03	Sarah Rockey ssrockey@fs.fed.us
PS/Laborer Trail Crew	Randle, WA	WG-3502-03	Jack Thorne jthorne@fs.fed.us
Wilderness			
Forestry Tech - Wilderness	Randle, WA	GS-462-04	Andrea Durham adurham@fs.fed.us
Forestry Tech - Wilderness	Amboy, WA	GS-462-04	Gary Walker gwalker@fs.fed.us
Forestry Tech - Wilderness	Amboy, WA	GS-462-05	Gary Walker gwalker@fs.fed.us
Forestry Aid - General Wilderness	Trout Lake, WA	GS-462-04	Justin Ewer jewer@fs.fed.us
Forestry Tech - Wilderness	Trout Lake, WA	GS-462-05	Justin Ewer jewer@fs.fed.us
Forestry Tech - Wilderness	Trout Lake, WA	GS-462-06	Justin Ewer jewer@fs.fed.us

#### THE FOREST/ DISTRICTS:

The Gifford Pinchot National Forest is one of the oldest National Forests in the United States. Included as part of the Mt Rainier Forest Reserve in 1893, this area was set aside as the Columbia National Forest in 1908, and subsequently renamed the Gifford Pinchot National Forest in 1949. Located in southwest Washington State, the forest comprises about 1.4 million acres and includes the Mount St. Helens National Volcanic Monument established by Congress in 1982. Candidates may learn about the Forest, our programs, and our opportunities by visiting its award-winning web site. http://www.fs.fed.us/gpnf

## **Communities**

#### Mount Adams RD, Trout Lake, WA

The Mt. Adams District Office is located in Trout Lake, Washington, along Highway 141, an important recreation and access route through Washington's central Cascade Mountains. The Trout Lake community, including outlying areas, has a population of approximately 500. This is a setting that appeals to candidates who are seeking the lifestyle provided by a small rural community. The town has a grocery and video store, one gas station, one motel, and a range of other local accommodations including bed and breakfasts and rustic cabins, two restaurants, three churches; one recreation trailer court, one County recreation park.

### Mount St. Helens NVM, Amboy, WA

Amboy is located 23 miles north of Vancouver, in Clark County. Amboy is an unincorporated community located among gently rolling forested hills with abundant fish and wildlife. Amboy is home to a grocery store, restaurant, hardware store, post office and several other small service related businesses. Vancouver is a full service community located just across the Columbia River from Portland, OR.

#### Cowlitz Valley RD, Randle, WA

Randle is located on US Highway 12 about 50 miles east of Chehalis, WA and 75 miles west of Yakima, WA. Randle is centrally located to the cities of Seattle and Portland nestled among the foothills of the Cascade Mountains along the banks of the Cowlitz River, in what locals refer to as the "The Big Bottom Valley". The Valley includes the communities of Packwood, Randle, and Glenoma. Randle and Packwood have nice dining options and several hotels. There is a large population of elk that live in the valley. The area has ample fishing, hiking, backpacking, boating, and camping activities available. The district has bunkhouse style housing available for Temporary employees. It is a great place to spend the summer and has an abundance of recreational places to explore.

For specific information pertaining to the job vacancies, please email contacts listed for positions.

### **HOW TO APPLY:**

Please read the entire announcement and all the instructions before you begin.

**Step 1** - Create a USAJOBS account (if you do not already have one) at <a href="www.usajobs.gov">www.usajobs.gov</a>. It is recommended that as part of your profile you set up automatic email notification to be informed when the status of your application changes. If you choose not to set up this automatic notification, then you will have to log into your USAJOBS account to check on the status of your application.

**Step 2** - Create a Resume with USAJOBS or upload a Resume into your USAJOBS account. You may want to customize your resume to ensure it documents duties and accomplishments you have gained that are directly related to this position in order to verify that qualifications are met. In addition, your resume must support your responses to the online questionnaire (you may preview the online questionnaire by clicking on the link at the end of the How You Will Be Evaluated section of the job announcement).

**Step 3** - Click "Apply Online" and follow the prompts to complete the Occupational Questionnaire and attach any additional documents that may be required.