



USDA Forest Service

Region 5, Pacific Southwest Region

# SIERRA NATIONAL FOREST



Marie Lake, John Muir Wilderness

## OUTREACH NOTICE:

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**Forest Timber Program Manager/Contracting Officer  
Either GS-462 – 11/12 or GS-0460-11/12,  
and  
NTE 1 Year Detail/Temp. Promotion for  
GS-0462-11/12 or GS-0460-11/12  
Duty Location: Clovis, CA**

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The Sierra National Forest is performing outreach for a Timber Program Contracting Officer. The position will either be filled as a GS-0460-11/12 or a GS-462-11/12 position, located in Clovis, CA. This position is for a permanent, full-time employee.

We are also conducting outreach to determine interest in a Not To Exceed (NTE) 1-year Detail/temp. promotion for either a GS-0460-11/12 or a GS-462-11/12 position. This position will also be located on the Sierra National Forest Supervisor's Office in Clovis, CA,

This notification is being circulated to inform prospective applicants of the potential employment opportunities and to determine interest. We will use the response to this outreach notice to determine how to advertise the position—GS 462 or GS 460. **If interested in the permanent position and/or the detail/temp. promotion, please complete the Outreach Response Form and return it via email to Alan Gallegos ([agallegos@fs.fed.us](mailto:agallegos@fs.fed.us)) no later than COB on or before **April 16, 2014**, and we will notify you when these vacancies become available.**

This position is located within the Natural Resources Unit of the Sierra National Forest where the incumbent serves as the Timber Program Manager and Contracting Officer (CO). This is a zone position between the Sequoia National Forest and the Sierra National Forest. The incumbent is delegated authority by the Regional Forester to serve as the Timber Sale Contracting Officer for all timber sales and integrated resource timber contracts on the two forests. The position provides expertise and leadership in timber sale contract administration, disputes, contract modifications, interpretations, claims, and provides direction and training for other members of the Timber Sale Administration Team. The incumbent performs supervisory duties 20% or less of the time.

Position Descriptions are available upon request.

### **Major Duties for GS-462 Timber Sale Contract Officer Position**

The position provides expertise and leadership in timber sale contract administration, disputes, contract modifications, interpretations, claims and provides direction and training for other members of the Sale Administration team.

Provides advice, assistance and counsel, as the Forest authority on timber sale / integrated resource timber contract preparation, appraisal, contract practices and techniques, to District Rangers, timber purchasers and their representatives, attorneys (USDA, Department of Justice and private), Federal and State agency representatives, representatives of banks and insurance companies, and the general public.

Prepares litigation reports and recommends courses of action and possible settlement to attorneys. Reviews information on disputes, appeals, and litigation involving timber sale / integrated resource timber contracts to maintain a current knowledge of trends, precedent decisions and resolution.

Delegates authority for FSR and Sale Administrators on all timber sale / integrated resource timber contracts on the Forest.

Reviews all proposed timber sale / integrated resource timber contracts and appraisals to insure that contracts are legal and reflect the intent of the specific Environmental Assessment and assess adherence to Forest Service appraisal principals to insure fair market value is received.

### **Major Duties for GS-460 Timber Sale Contract Officer Position**

Serves as the program manager for a multi-Forest Zone Timber Organization. Participates with Forest Leadership Teams on each of the Forests to set goals, objectives, and targets for current year and out-year timber. Serves as the expert and authoritative source of information concerning contract content, accepted interpretation, and proposed course of action. In controversial, unusual, and or complex cases where resolutions of difference between Forest Service personnel and the timber purchaser cannot be made, act as the Forest trouble-shooter to personally attempt resolution. On-the-ground evaluations are made when needed to obtain all facts.

Participates as an expert in the sale administration and negotiations with the purchaser and/or industrial association or lawyers representing purchaser to reach an equitable agreement.

Acts as the timber expert in formal appeals by purchaser on timber sale contracts. Advises Forest Supervisor, Staff Officer and District Ranger and appellants in appeals. Makes search of available records, collects evidence, and completes investigative reports as required by Forest Service regulations.

Serves as Forest Contracting Officer (CO) for executing contracts for commercial sales and Integrated Resources Timber Contracts and provides direct review and input in the development of Integrated Resources Service Contracts.

Provides leadership and review of all types of contract modifications including environmental modifications and for contract defaults.

Reviews timber trespass cases connected with timber sale contracts.

Manages the Forest's log accountability program.

Constantly appraises expertise of Forest Timber Management production personnel. Works with Rangers and District personnel in planning and conducting appropriate training sessions.

### **HOUSING**

There is no government housing available for this position.

### **SALARY**

The GS-0462 or GS-460 -11 position is guaranteed 26 pay periods of full-time employment each year with a salary range from \$57,982 to \$75,376 (\$27.88 to \$36.24 per/hr)

The GS-0462 or GS-460 -12 position is guaranteed 26 pay periods of full-time employment each year with a salary range from \$69,497 to \$90,344 (\$33.41 to \$43.44 per/hr)







## THE SIERRA NATIONAL FOREST

The Sierra National Forest lies in Central California, on the western slope of the Sierra Nevada mountain range. This 1.3 million acre National Forest is bounded on the south by the Sequoia-Kings Canyon National Park and the Giant Sequoia National Monument and on the north by Yosemite National Park.

The Sierra National Forest covers approximately 819,000 acres of designated wildernesses which include 5 wilderness areas: John Muir, Ansel Adams, Dinkey Lakes, Kaiser, and Monarch Wildernesses. The forest as well as connected

surrounding parks and National Forests offer endless opportunities for recreation, including camping, fishing, sailing, waterskiing, whitewater rafting and kayaking, off highway vehicle routes, skiing, hiking, backpacking, hunting and horseback riding.

The forest is home of a variety of amphibian, reptile and fish species including Yosemite toad, Sierra Nevada yellow-legged frog, Western pond turtle, Lahontan and Paiute cutthroat trout and resident or stocked trout species. Most native amphibian species of interest on the forest are located at high elevation lakes, streams and meadow habitats which can be accessed by a network of hiking trail systems, including a portion of the Pacific Crest Trail and John Muir Trail. Many areas are accessed by cross county only. Recreation and work on the forest provide a unique experience of isolation and beauty. The Kings River and Merced Wild and Scenic Rivers are located in the lower elevations.

The Sierra National Forest has two districts: Bass Lake Ranger District located in North Fork, and High Sierra Ranger District, located in Prather. Visitor centers are located throughout the forest including the Dinkey Creek and High Sierra Visitor Centers.



### COMMUNITY AND SURROUNDING AREA



The Supervisor's Office is located in at the base of the foothills of the Sierra National Forest in **Clovis**, at 1600 Tollhouse Road, Clovis, CA 93611. The population of Clovis is approximately 95,000. It is midway between San Francisco and Los Angeles tucked inside the agriculturally rich San Joaquin Valley. It is easy to find located adjacent to Fresno. There are about 40 churches in Clovis of various denominations. The Clovis Unified School District, one of the highest rated school districts in the State, offers 34 elementary schools, six intermediate schools, and eight high schools. The average cost of a home is \$230,000. Apartments can be rented from \$575 to \$1800 per

month. We have 195 sunshine days, 71 partly cloudy, and 99 cloudy. Temperatures in the winter usually range from 36 low to 54 high, though few nights can get down below freezing. In the summer temperatures range from 64 to 97, with several days over 100 degrees.

**Fresno** is adjacent to Clovis. Its population is approximately 480,000 with a variety of amenities. The average cost of a home is \$180,000. Rental rates range from \$500 to \$1800 a month for 3-bedroom homes and from \$475 to \$1700 for 2-bedroom apartments. Its symphony, local theatre companies, music and dance productions distinguish Fresno as a city with access to a wide variety of cultural events. Fresno Unified School District is the fifth largest district in California which includes Fresno City College, 61 elementary schools, 19 secondary schools, and eight high schools. California State University Fresno is located on Shaw and Cedar, approximately 5 miles from Clovis.



For more information about the Sierra National Forest, and the Clovis and Fresno areas, check these websites:



<http://www.fs.fed.us/r5/sierra/>  
<http://www.visitclovis.com/index.html>  
<http://www.city-data.com/city/Clovis-California.html>  
<http://www.villageprofile.com/california/fresno/main.html>

When announced, both vacancies will be posted on the USAJOBS website at:  
<https://www.usajobs.gov>

**If you are interested in applying and want to receive the Vacancy Announcements when the positions are advertised, please complete the attached Outreach Response Form and send it by mail, email or fax to:**

**Alan J. Gallegos**  
**1600 Tollhouse Road**  
**Clovis, CA 93661**  
**Email: [ajgallegos@fs.fed.us](mailto:ajgallegos@fs.fed.us)**  
**Phone: 559-297-0706 ext 4862**  
**Fax: 559-294-4801**



**OUTREACH RESPONSE FORM**

**Forest Timber Program Manager  
(Contracting Officer) GS-0460-11/12 or GS-462-11/12  
Sierra and Sequoia National Forests**

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**Please check positions you are interested in:**

- GS-460-11/12 Permanent**
  - GS-462-11/12 Permanent**
  - GS-460-11/12 NTE 1-Year Detail/Temp. Promotion**
  - GS-462-11/12 NTE 1-Year Detail/Temp. Promotion**
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Please fill out this Outreach Response Form and return it to Alan Gallegos, on or before COB on **April 16, 2014**. if you are interested in these opportunities. For further information, please contact: **Alan Gallegos** at (559) 297-0706 ext. 4862 or email: [ajgallegos@fs.fed.us](mailto:ajgallegos@fs.fed.us).

<b>Your Name</b>			
<b>Mailing Address</b>			
<b>Telephone Number</b>			
<b>If Currently Federal Employee</b>			
<b>Agency Employed with</b>		<b>Type of Appointment</b>	
<input type="checkbox"/> USFS	<input type="checkbox"/> BLM	<input type="checkbox"/> Permanent	<input type="checkbox"/> Temporary
<input type="checkbox"/> Other (specify) :		<input type="checkbox"/> Term	<input type="checkbox"/> VRA
		<input type="checkbox"/> PWD	<input type="checkbox"/> Other
<b>Current FS Employee</b>			
<b>Region</b>			
<b>Forest</b>			
<b>District</b>			
<b>Series / Grade</b>			
<b>Position Title</b>			
<b>If you are not a current permanent (career conditional) employee, are you eligible to be hired under any of the following special authorities:</b>			
<input type="checkbox"/> Person with Disabilities <input type="checkbox"/> Veteran Recruitment Act <input type="checkbox"/> Disabled Veterans with 30% Compensable Disability or enrolled in VA training <input type="checkbox"/> Veterans Employment Opportunities Act of 1998 <input type="checkbox"/> Former Peace Corp Volunteer <input type="checkbox"/> Pathways—student intern, recent graduate, President Management Fellow <input type="checkbox"/> Other (Specify):			
<b>How did you learn of this Vacancy?</b>			



*Submission of this form is voluntary  
Thank you for your interest and response!*

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*REASONABLE ACCOMMODATION: The USDA Forest Service provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please contact the point of contact listed on the Outreach Notice. The decision on granting reasonable accommodation will be made on a case by case basis.*