MOFGA Seeks Educational Programs Director

The Maine Organic Farmers and Gardeners Association (MOFGA) is searching for a dynamic, organized and motivated individual to serve as Educational Programs Director. Andrew Marshall has served as MOFGA's Educational Programs Director since 2003 and will be shifting his focus to his own farm in early July. We are so grateful for the leadership and vision that Andrew has provided over the years. He has developed our new farmer training programs and our educational events into vibrant models for many organizations across the country, and has helped more than 150 beginning farmers establish farms of their own in Maine and beyond. We wish Andrew all the best in the next chapter of his life.

This job opening creates an outstanding opportunity to build on the success of MOFGA's educational programs, and work with a fast growing environmental organization focusing on ecologically sound farming and gardening practices.

The successful candidate will have an excellent understanding of issues related to organic farming and gardening and sustainable living in Maine, as well as a demonstrated record of strength in: working creatively and independently; planning, promoting, organizing, coordinating and evaluating large events; managing personnel and volunteers; communicating verbally and in writing with Staff, Board, committee members, other volunteers, and the public; managing a large budget; understanding, writing, reviewing and tracking grant proposals; understanding computer systems including word processing, databases and spreadsheets; handling many projects simultaneously; recognizing operational needs and delegating accordingly; working well with Staff, Board, committee members, other volunteers, and the public.

This position is based at MOFGA's headquarters in the town of Unity, Maine. Attendance at occasional evening and weekend events and committee meetings is required.

A commitment to the goals and ideals of MOFGA is essential to this position.

A detailed job description is posted at:

http://www.mofga.org/Contact/EmploymentOpportunities/tabid/367/Default.aspx

To Apply: By July 11, 2014, please submit a cover letter, resume, two writing samples (one should be an article or promotional piece, the other should be a grant writing sample), and three references (two professional and one personal).

Materials shall be submitted electronically as attachments in PDF format, addressed to <u>epdsearch@mofga.org</u>, subject line: "<candidate's name> - MOFGA Educational Programs Director Application." Review of candidates will begin on July 11th. We are anxious to fill this position soon but will keep the hiring process open until we find the appropriate candidate.

Questions regarding this announcement may be submitted by email to epdsearch@mofga.org;

subject line: "<your name> - MOFGA Educational Programs Director Inquiry." Please include your full name and contact information (email address and phone number) in the body of the email.

Please encourage potential candidates to apply.

MOFGA is an Equal Opportunity Employer.

The Maine Organic Farmers and Gardeners Association (MOFGA,<u>www.mofga.org</u>), formed in 1971, is the oldest and largest state organic organization in the country. The purpose of the Association is to help farmers and gardeners grow organic food, fiber and other crops; protect the environment; recycle natural resources; increase local food production; support rural communities; and illuminate for consumers the connection between healthful food and environmentally sound farming practices.