



# PHEASANTS FOREVER & QUAIL FOREVER

## The Habitat Organization

### JOB VACANCY ANNOUNCEMENT Outreach Coordinator-Iowa

Application Deadline: October 13, 2014



**Anticipated Start Date: November 17, 2014**

#### **Organizational Profile:**

We are seeking an individual with the talent, passion and desire to help promote and grow the Nation's leading upland wildlife habitat conservation organization. Pheasants Forever (PF) and Quail Forever (QF) have over 745 chapters, 140,000 members across the nation.

#### **Duties:**

- Work directly with Pheasants Forever/Quail Forever (PF/QF) chapters and volunteers to provide shooting sports, mentored hunting opportunities and community based habitat projects to youth, young adults and families by maximizing existing PF/QF and Iowa Department of Natural Resources (DNR) programs.
- Develop and implement a volunteer training program that will provide basic instructor skills to volunteers engaged in mentored hunting programs and shooting sports.
- Develop and implement a long term mentoring program at the grass roots level to provide a social support for beginning hunters and shooting sports enthusiasts.
- Manage and coordinate a small fleet of outreach trailers. Including recruitment, training and retention of volunteer trailer managers that are geographically spread across the State of Iowa.
- Develop a program evaluation of new and existing programs and implement strategies to constantly improve the quality and delivery of those programs.
- Facilitate communication and coordination among conservation organizations and Iowa DNR to maximize attendance and leverage resources at events.
- Participate in fundraising activities.
- Position will report daily to the Wallace State Office Building in Des Moines, Iowa.
- Travel required.

#### **Required Knowledge Skills and Abilities:**

- 3 plus years youth program/shooting sports experience and Bachelors' degree in natural resources, biology, outdoor education, or related field.
- Applicant should demonstrate the ability to handle sporting firearms in target shooting and hunting scenarios. Advanced Hunter Education Certificate and shooting experience a plus. Candidate will be required to get shooting instructor certification.
- Demonstrate excellent verbal and written communication skills.
- Ability to cooperate, motivate and work with volunteers as well as young people in a variety of settings.
- Ability to work independently as well as a team member (with field, national office and agency staff).
- Dedication to wildlife conservation and the enjoyment of the outdoors.

**Salary:** Full time salary position \$30,000.00 - \$35,000.00 annually

**To Apply:** Visit our website at: [www.pheasantsforever.org/jobs](http://www.pheasantsforever.org/jobs)

ONLY ON LINE APPLICATIONS WILL BE ACCEPTED. Please include your cover letter, resume and 3 references as 1 Word document or PDF file on the Recruitment website.

Pheasants Forever Inc. and Quail Forever is an EEO Employer/Vet/Disabled