



# USDA FOREST SERVICE

## OUTREACH/ANNOUNCEMENT

REGION 5, PACIFIC SOUTHWEST REGION  
ANGELES & SAN BERNARDINO NATIONAL FORESTS



### Partnership Coordinator, GS-0301-12/13 Duty Location: Arcadia, California

The Angeles & San Bernardino National Forests are seeking to fill the position of Partnership Coordinator, GS-0301-12/13, located in Arcadia, CA. This position will be based on the Angeles National Forest in the Supervisor's Office, located at 701 N. Santa Anita, Arcadia, CA 91006-2725, and will service both the Angeles and San Bernardino National Forests. This outreach/announcement is being circulated to inform prospective applicants of this employment opportunity.

**This position will be open for applying under merit promotion announcement: 15-0501-80840G-GH, on October 6, 2014.** The merit promotion announcement is posted on the USAJobs.gov website, and can be viewed at: <https://www.usajobs.gov/GetJob/ViewDetails/382951900>.

**This position will be open for applying under demo announcement: 15-0501-80840DP-GH, on October 20, 2014.** The demo announcement is posted on the USAJobs.gov website, and can be viewed at: <https://www.usajobs.gov/GetJob/ViewDetails/382953000>.

Please use the above referenced announcement numbers when searching or click on the respective link provided above. When applying to the merit promotion announcement, 15-0501-80840G-GH, Applicants will need to perform the following steps to retrieve the announcement:

1. Go to <https://www.usajobs.gov>.
2. Enter 15-0501-80840G-GH, into the entry field located mid-page entitled: "Keyword:".
3. Click "Search" button.
4. Located within the box to the left entitled: "Refine Your Results By", click on the circle to the left of "Federal Employees". This will cause the merit promotion announcement to appear in the list of results.

**A referral list will be pulled any time following the application closure date of October 29, 2014.**

Applicants should print/review the announcements carefully and ensure their application is filed on or before the application closure date.

For information related to the technical aspects of this position, please contact Thomas A. Contreras, Forest Supervisor, via email at [tcontreras@fs.fed.us](mailto:tcontreras@fs.fed.us), or via telephone at (626) 574-5215; and/or Jody Noiron, Forest Supervisor, via email at [jnoiron@fs.fed.us](mailto:jnoiron@fs.fed.us), or via telephone at (909) 382-2710. For information on how to apply, please review the vacancy announcement, or contact the ASC HRM Contact Center at 877-372-7248 or [fsjobs@fs.fed.us](mailto:fsjobs@fs.fed.us).

## **Duties:**

Facilitates the development and implementation of direction, guidance, and necessary strategies and tools to assist the Region in meeting its objectives through stewardship programs. Represents the Regional Forester / Forest Supervisors in contacts with congressional and legislative representatives, state and local agencies, partners, other groups, and the news media as it pertains to stewardship management of the San Gabriel National Monument.

Provides policy interpretations and develops opportunities for Forest Service managers to better coordinate program activities to assist resource dependent communities. Works with local communities, State and federal agencies, and other participating organizations to develop collaborative strategies and integrate existing programs and efforts where practical. Assists the Forest in developing and implementing stewardship programs that are responsive to the goals, needs, and demands of all parties involved.

Facilitates the development and management of the information systems required to support the program and respond to regional, national, and congressional needs for information. Maintains relationships with professional contacts to keep current in new and existing watershed based management needs and goals.

Exercises a broad degree of independence and applies authoritative judgment in developing and maintaining relationships between local, state and federal agencies. Establishes and fosters effective working relationships and information networks in all levels of government and private agencies. Advises and recommends innovative approaches for avoiding and/or resolving problems and reducing conflicts. The incumbent seeks changes in existing stewardship policies, laws, and processes that are necessary to effectively support stewardship programs.

Manages a highly large and complex volunteer program throughout the Forests. Develops new and innovative programs and techniques that improve the utilization of a highly skilled volunteer pool in a large metropolitan area. Encourages the development and improvement of programs by making available the best current knowledge of successful projects that have been conducted in similar situations. Coordinates or implements pilot programs providing updates to the Regional Office and the Chief's Office as required.

Serves as a liaison to the various leadership teams, individual managers and supervisors within the FS and BLM on collaborative efforts and matters relating to Service First. Provides informal and formal leadership on streamlining and integrating existing stewardship processes to improve customer service and increase efficiency of joint FS and BLM operations.

Promotes equal opportunity and employs nondiscriminatory practices for merit promotion, recruitment and hiring of applicants; encouragement, recognition and fair treatment of all employees; and career development and full utilization of employees' skills. Adheres to nondiscriminatory employment practices regarding race, color, national origin, age, disability; and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal; or because all or part of an individual's income is derived from any public assistance program.

Performs other duties as assigned.

## **About the Forest:**

**Angeles National Forest:** The Angeles National Forest resides among the Greater Los Angeles basin communities and has numerous activities and attractions. There are numerous world-class beaches and communities within one hour thirty minutes from the Supervisor's Office.

Educational opportunities are also supported in the surrounding areas with access to all levels of public education. UCLA, Pepperdine University, as well as many other reputable community colleges reside within the effective commute areas of the basin.

Housing in the surrounding communities is a challenge while working on the Angeles National Forest. Costs can range from \$275,000 dollars or greater in the surrounding communities and can escalate as high as the \$800,000 in the communities adjacent to the forest.

### **Community and Surrounding Area**

**City of Arcadia:** Arcadia was incorporated in 1903 and became a Charter City in 1951. It is an upper-middle class community of approximately 60,000 people in an 11.2 square mile area located 20 miles east of Los Angeles. The City government is "full-service" with its own Police Department, Fire Department and Library, and a City Council-City Manager form of government.

Arcadia is known for beautiful neighborhoods, warm character and a "community of homes" atmosphere. The City places great emphasis on preserving "green space" and its commitment to the environment is evidenced by the large population of healthy trees you will find around town. Arcadia has been designated a Tree City USA for seventeen consecutive years.

The Arcadia Unified School District is one of the most highly thought of in the State; high quality medical services are available locally, and an excellent assortment of recreation and leisure activities are offered for all ages.

Arcadia has a broad commercial base with businesses ranging from the very small to the very large. Westfield Santa Anita is a popular regional mall; downtown Arcadia has seen resurgence in popularity in recent years; south, west and north Arcadia all have thriving businesses; and many consider Santa Anita Race Track to be the finest facility of its type in the country.

With respect for its heritage, appreciation of the present, and excitement about the future, Arcadia remains true to its motto of "Community of Homes" by maintaining a good balance of quality economic development that mixes harmoniously with its primarily residential nature.

### **About the Forest:**

**San Bernardino National Forest:** The San Bernardino National Forest, one of 18 National Forests in the State, is located in the counties of San Bernardino and Riverside. The Forest covers approximately 670,000 acres and lies above the surrounding cities of Ontario, Rancho Cucamonga, Fontana, Rialto, San Bernardino, Redlands, Mentone, Yucaipa, Banning, Beaumont, Apple Valley, Victorville, Lucerne Valley and the resort communities around Palm Springs. Several mountaintop communities, including Idyllwild, Lake Arrowhead, Wrightwood, and Big Bear are surrounded entirely by the National Forest. The Forest encompasses all or portions of several high elevation mountain ranges, including the eastern portions of the San Gabriel Mountains, the San Bernardino Mountains, and the Santa Rosa and San Jacinto Mountains. Major interstates cross the Forest, including I-10 and I-15.

### **Community and Surrounding Area:**

#### **San Bernardino Community**

San Bernardino is a city located in the Riverside-San Bernardino metropolitan area (sometimes called the "Inland Empire"). It serves as the county seat of San Bernardino County, California, United States. As one of the Inland Empire's anchor cities, San Bernardino spans 81 square miles (210 km<sup>2</sup>) on the floor of the San Bernardino Valley, and has a population of 209,924 as of the 2010 census. San Bernardino is the 17th largest city in California, and the 99th largest city in the United States.

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Vacancy Announcements can be accessed and applications can be completed at: <http://www.usajobs.gov>

For assistance in navigating through the USAJobs website, please visit:  
[https://help.usajobs.gov/index.php/Main\\_Page](https://help.usajobs.gov/index.php/Main_Page)

For information on the Angeles National Forest, please visit:  
<http://www.fs.usda.gov/angeles/>



Outreach Notices can be viewed at:  
<https://hrm.gdcii.com/outreach/default.aspx>



For Fire Positions: To view selective placement factor requirements contained in the Interagency Fire Program Management (IFPM) Standard and Guide, please visit:  
<http://www.fs.fed.us/fire/management/ifpm/crosswalk.pdf>

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*Thank you for your interest!*

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*REASONABLE ACCOMMODATION: The USDA Forest Service provides reasonable accommodation to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please contact the point of contact listed on the Outreach Notice. The decision on granting reasonable accommodation will be made on a case-by-case basis.*