



Oklahoma Department of Wildlife Conservation

JOB ANNOUNCEMENT

This position is open to all qualified full-time employees and to the applicants on the Standardized Employment Exam register. Due to the hiring freeze, selection will be contingent upon ensuring that the overall needs of the division and agency will be fulfilled.

Announcement Date: September 22, 2014

Closing Date: Continuous

Position: Fisheries Biologist

Location: Various Locations

Salary: \$38,334.00 Yearly plus excellent state benefits

Summary of Job Duties: Under general supervision of the Regional Supervisor, participate in the development of both short and long range fish and wildlife management and research projects. Is responsible for planning, organizing, and directing the successful completion of assigned projects within predetermined guidelines. Must be familiar with the principles and procedures of fish and wildlife management and research. Use scientific methods to gather data regarding fish/wildlife populations and/or habitat. Collect fish/wildlife samples, specimens, and data. Record and analyze scientific data and prepare and submit detailed reports. Supervise both full time and temporary employees. Serve as advisor or Department representative in areas of special expertise. May have extensive contact with a variety of public and private individuals and groups. May be required to be certified as a Reserve Game Warden and perform law enforcement duties a small percentage of time and participate in the inter-divisional training program to better assist with other division projects.

Must have the ability to:

- Operate boats, motor vehicles, tractors, trucks, lawn mowers, and ATVs, with various attachments.
- Operate and use firearms, cutting torch, welding equipment, fire suppressing equipment, gill nets, seines, water and chemistry equipment.
- Lift, carry and use fencing, and building material, hand tools, chain saw.
- Walk and jog over rough terrain for extended periods and swim.
- Work extended hours, weekends, and stay overnight out of town.
- Endure various extremes of outdoor weather conditions.
- Lift and carry a minimum of 50 pounds for a distance of 100 yards.
- Handle wild animals in live and dead condition, including field dressing wild game.
- Establish and maintain effective working relationships with others.

Requirements:

Education: Requires a Bachelor's Degree or higher in a fish/wildlife related field from an accredited college or university.

Experience: No previous experience is required.

Knowledge and Skills:

- Knowledge of principles, practices and techniques of fish and wildlife management.
- Understand basic farming operations and equipment use.
- Skills in exercising good judgment in analyzing situations and making decisions.
- Collect, evaluate and present information clearly and concisely, both orally and in writing.
- Must be able to work well with others. Must work professionally and courteously with the public and other agencies.
- Must have basic computer skills, including knowledge of word processing and spreadsheets and GIS applications.
- Must be able to effectively write for both scientific reports and popular articles.
- Be proficient in use of computers and various software applications.

How to Apply: Applicants must take the **Department's Standardized Employment Exam #1**. Visit www.wildlifedepartment.com for testing locations or contact Human Resources at (405) 521-4640. Once you take the exam and make a qualifying score of 50 or higher, you will be emailed an application. Once you complete the application mail it, along with transcripts to the Oklahoma Department of Wildlife Conservation; Human Resources Office P.O. Box 53465, Oklahoma City, OK 73152.

The Department will make all decisions regarding recruitment, hiring, promotions, terminations, and other terms and conditions of employment without discrimination on grounds of age, race, color, creed or religion, sex, national origin, physical or mental disability, or

other factors which cannot be lawfully used as the basis for an employment decision.