



Oklahoma Department of Wildlife Conservation

JOB ANNOUNCEMENT

This position is open to all qualified full-time employees and to the applicants on the Standardized Employment Exam register. Due to the hiring freeze, selection will be contingent upon ensuring that the overall needs of the division and agency will be fulfilled.

Announcement Date: September 22, 2014**Closing Date: Continuous**

Position: Wildlife Biologist**Location: Various Locations****Salary: \$38,334.00 Yearly** plus excellent state benefits

Summary of Job Duties: Under the supervision of the Regional Supervisor, participates in the development of both short and long range wildlife management and research projects. Responsible for planning, organizing, and directing the successful completion of projects on wildlife management areas. Landowner technical assistance, wildlife research, and other wildlife conservation projects. Must be familiar with the principles and procedures of wildlife management and research. Supervise temporary employees. Accurately observe, record and analyze scientific data and prepare and submit detailed reports. Serve as advisor or Department representative in areas of special expertise. May have extensive contact with a variety of public and private individuals and groups. May be required to become certified as a Reserve Officer and participate in inter-divisional training program. Conduct audio and visual wildlife surveys, day/night. Plant food plots, mow, build/repair fences, road maintenance, and control or eliminate nuisance species. Administer a large agricultural lease program. Develop agricultural leases that maximize revenue, wildlife food and hunter benefits.

Must have the ability to:

- Operate boats, motor vehicles, tractors, trucks, lawn mowers, and ATVs, with various attachments.
- Operate and use firearms, cutting torch, welding equipment, and fire suppressing equipment.
- Lift, carry and use fencing, and building material, hand tools, chain saw.
- Walk and jog over rough terrain for extended periods and swim.
- Work extended hours, weekends, and stay overnight out of town.
- Endure various extremes of outdoor weather conditions.
- Lift and carry a minimum of 50 pounds for a distance of 100 yards. (e.g. deer carcass, etc.)
- Handle wild animals in live and dead condition, including field dressing wild game.
- Establish and maintain effective working relationships with others.
- Work independently

Requirements:

Education: Requires a Bachelor's degree in a wildlife related field from an accredited college or university.

Experience: Previous experience is not required. Experience with GIS applications is preferred.

Knowledge and Skills (required):

- Principles, practices and techniques of wildlife management and of basic supervision principles.
- Understand basic farming operations and equipment use.
- Skill in exercising good judgment in analyzing situations and making decisions in collecting, evaluating and presenting information clearly and concisely, both orally and in writing.
- Must be able to work well with others. Must work professionally and courteously with the public and other agencies.
- Be proficient in use of computers and various software applications.

How to Apply: Applicants must take the **Department's Standardized Employment Exam #1**. Visit www.wildlifedepartment.com for testing locations or contact Human Resources at (405) 521-4640. Once you take the exam and make a qualifying score of 50 or higher, you will be emailed an application. Once you complete the application mail it, along with transcripts to the Oklahoma Department of Wildlife Conservation; Human Resources Office P.O. Box 53465, Oklahoma City, OK 73152.

The Department will make all decisions regarding recruitment, hiring, promotions, terminations, and other terms and conditions of employment without discrimination on grounds of age, race, color, creed or religion, sex, national origin, physical or mental disability, or other factors which cannot be lawfully used as the basis for an employment decision.
