

## **Wildlife District Stewardship Specialist - Game Biologist I**

Agency	<b>Dept. of Fish and Game</b>
Name:	<b>Game Biologist I</b>
Official Title:	<b>Wildlife District Stewardship Specialist</b>
Functional Title:	
Full-Time or Part-Time:	<b>Full-Time</b>
Salary Range:	<b>\$45,655.48 to \$62,247.12 Annually</b>
Bargaining Unit:	<b>09</b>
Number Of Vacancies:	<b>5 – Positions Available</b>
City/Town:	<b>Multiple/Various Locations</b>
Facility Location:	<b>Southeast District Office- 195 Bournedale Road, Buzzards Bay, MA; Northeast District Office- 85 Fitchburg Rd, Ayer, MA; Central District Office- 211 Temple Street, West Boylston, MA Connecticut Valley District Office- East Street, Belchertown, MA; Western District Office- 88 Old Windsor Road, Dalton, MA</b>
Application Deadline:	<b>11-26-2014</b>
Apply Online:	<b>No</b>
Posting ID:	<b>J45006</b>

***This position is funded from the Commonwealth's annual operating budget.***

The Department of Fish and Game, Division of Fisheries and Wildlife seeks qualified applicants for the position of Wildlife District Stewardship Specialist (5 positions state-wide).

The Wildlife District Stewardship Specialists are assigned to one of five District Offices across Massachusetts (Southeast, Northeast, Central, Connecticut Valley, and Western) and work at the direction of the District Manager to mark Wildlife Management Area (WMA) and Wildlife Conservation Easement (WCE) boundaries, participate in habitat restoration and management projects, and investigate illegal trespass/encroachment including reporting illegal dumping, install signage and conduct other property management tasks.

1. WMA/WCE boundary research, identification, mapping and marking.
2. Participate in habitat restoration and management projects on DFW lands under the direction of the District Manager or in cooperation with DFW's habitat program. This may include operating machinery, prescribed burns, herbicide application or other habitat management techniques. In addition, responsible for timely submission of District habitat management activity into central management database.
3. Investigate and report illegal trespass/encroachment on WMAs.
4. Investigate and report illegal dumping on WMAs.
5. Assists District and Realty staff in remediating trespass/encroachment issues.
6. Identify and work on projects on WMAs and WCEs to improve or control access, improve habitat, and address other management needs. Enter all habitat management activities into habitat management database.
7. Assist District and Realty staff in monitoring WCEs.
8. Investigate compliance with license and other agreements.
9. Assists District and Realty staff in the field by erecting signage, marking boundary lines, installing gates and remediating illegal dumping.
10. Coordinates with Realty staff, Land Agents, and the Land staff in the Commissioner's Office as appropriate.
11. Other Duties as Assigned.

### **MINIMUM ENTRANCE REQUIREMENTS**

Applicants must have at least (A) two years of full-time, or equivalent part-time, professional, paraprofessional or technical experience in wildlife biology, wildlife management work or forestry or (B) any equivalent combination of the required experience and the substitutions below.

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- I. A Bachelor's or higher degree with a major in wildlife management, wildlife biology or forestry may be substituted for the required experience on the basis of two years of education for one year of experience.\*
- II. \*Education toward such a degree will be prorated on the basis of the proportion of the requirements actually completed.  
Special Requirements: Possession of a current and valid Massachusetts Class D Motor Vehicle Operator's License.

### Qualifications:

1. Knowledge of the principles and practices of natural resource conservation.
2. Knowledge of the types and characteristics of fisheries and wildlife habitats.
3. Knowledge of the types, characteristics and habits of birds, fish, mammals, reptiles, and amphibians.
4. Ability to understand, apply and explain the laws, rules, regulations, policies, procedures, specifications and guidelines governing assigned unit activities.
5. Experience using hand held GPS devices.
6. Ability to read and understand topographic maps, assessor plans, and survey plans.
7. Proficiency in use of Geographic Information Systems (ArcGIS).
8. Demonstrated education experience in land conservation practices including deed research.
9. Demonstrate strong creative, strategic, analytical and organizational skills with the ability to manage multiple projects at a time. Strong interpersonal skills and flexibility.
10. Ability to communicate effectively in oral and written expression.
11. Ability to exercise sound judgment and deal tactfully with others.
12. Ability to work independently.
13. Demonstrated skills with various computer programs for data entry/analysis including GPS and GIS.
14. Ability to gather information by examining records and documents.
15. Ability to operate a motor vehicle and other equipment as necessary.
16. A Bachelor's degree in natural resource conservation, wildlife/fisheries biology, ecology, or related field and one year experience in conservation or land management.

**How To Apply:** Interested persons should respond in writing, accompanied by a resume, cover letter, and a Commonwealth of Massachusetts Application for Employment, no later than 5:00 p.m. on the closing date to:

Johanna Zabriskie, Director of Human Resources  
Department of Fish and Game, 251 Causeway Street, Suite 400, Boston, MA 02114

Resumes will not be considered without an application. Applications are available on the Department of Fish and Game website at [mass.gov/DFG](http://mass.gov/DFG) under Employment Opportunities. You may also request an application be sent to you. Please reference the Posting ID on all correspondence. Please submit a separate resume and cover letter if applying for multiple job postings.

The Department of Fish and Game, is an affirmative action employer. This document is available in other formats to accommodate the needs of individuals with disabilities.

**Agency Web Address:** [mass.gov/dfg](http://mass.gov/dfg)

The Commonwealth acts in good faith to affirmatively recruit a diverse population. If you wish to self-identify, please click on the links below. Completing this form is voluntary. If you choose to self-identify, please note that all Affirmative Action and Disability data is kept in a confidential file.

**Link to Disability Form (return this form to the ADA Coordinator listed below)**

<http://www.mass.gov/anf/docs/hrd/odeo/veterans/disabled-veteran-applicant-self-id-form.doc>

**Link to the Veterans Forms (return this form to the Diversity Officer listed below)**

<http://www.mass.gov/anf/docs/hrd/odeo/veterans/gender-race-veteran-applicant-self-id-form.doc>

**Diversity Officer/ADA Coordinator:** Johanna Zabriskie, 617-626-1599

An Equal Opportunity/Affirmative Action Employer. Females, minorities, veterans, and persons with disabilities are strongly encouraged to apply.