

The Rocky Mountain Research Station (RMRS), Missoula Laboratory Administrative Support Staff, will soon be advertising for (2) Administrative Support Assistant(s), GS-0303-04. The position is established to provide general administrative support for research staff. The incumbent performs a variety of record keeping, reporting, and informational duties in support of the mission. In addition, the incumbent performs typing and associated general clerical work in support of a laboratory and/or to other areas or programs within the research building.

DUTY STATION: One position will be located at the Fire Sciences Laboratory, 5775 U.S. Highway 10 W., Missoula, MT. Interested candidates can visit the RMRS website at: <http://www.fs.fed.us/rmrs/> and the Fire, Fuels, and Smoke Program website at: <http://www.firelab.org/>.

The other position will be located at the Forestry Sciences Laboratory, 800 E. Beckwith Ave., Missoula, MT. Interested candidates can visit the RMRS website at: <http://www.fs.fed.us/rmrs/>.

For additional information about Missoula, MT please access the Missoula Chamber of Commerce website at <http://www.missoulachamber.com/>.