

## Director of Education- Pacific Marine Mammal Center

The Pacific Marine Mammal Center (PMMC), a 501(c) 3 organization located in Laguna Beach California, is dedicated to rescuing, rehabilitating, releasing marine mammals and inspiring ocean stewardship through research, education and collaboration. This is a great opportunity to share in the mission of one of the leading marine animal rehabilitation centers on the west coast, make a tremendous impact and experience profound job satisfaction and fulfillment.

The Pacific Marine Mammal Center is searching to hire a dynamic, proven, energetic forward thinking Director of Education. The Director of Education reports to the Executive Director and is responsible for developing, overseeing, and implementing all educational programs and outreach associated with PMMC.

Key responsibilities include the continuation and improvement of educational programs already offered at PMMC, developing and implementation of new educational programs and outreach, grant writing, attending fundraising events, development of marketing and collateral materials. The Director of Education will work with the executive, animal care and development directors to determine funding needs and priorities for the year. The Director of Education supervises and mentors the full time education coordinator, part-time teachers and camp councilors, and Education Committee Volunteers to achieve yearly educational goals.

### Qualifications

The ideal candidate will have a proactive, upbeat and energetic disposition with a minimum of 5 years experience in a similar role that allows them to succeed with limited supervision. The candidate must have a drive to succeed and be comfortable with new program development, with the target to implement new educational programs for k-12, college and adult education. Final Candidate will demonstrate poise and confidence when dealing with children, parents, donors or in group settings; must be comfortable around animals and children. Some weekends and evenings required.

### Additional qualifications:

- Bachelor's degree and/or the equivalent of 5 years or more experience with education in a nontraditional setting
- Successful Grant writing experience
- Proven ability to supervise and mentor internal and volunteer staff
- Excellent communication, presentation and organizational skills
- Strong working knowledge of Microsoft Office Suite;
- Must be a team player with a great work ethic, and who enjoys owning and juggling priorities in pursuit of an important mission

Please send cover letter stating your salary requirements, CV and 3 references to [jobs1@hradvisors.com](mailto:jobs1@hradvisors.com). No phone calls please.