

Position - Save the Manatee Club Seeks Science & Conservation Staff Member

Save the Manatee Club, a 501c3 nonprofit organization, is seeking a staff member for its Science and Conservation Department to work in the Club's Maitland, FL office.

This employee will assist the Director of Science and Conservation in matters of policy, management, science, and education directly linked to the organization's mission to protect manatees and their habitat. Job responsibilities include reviewing and commenting on waterfront development applications; interacting with agency personnel via phone, email, and in-person communication; developing and updating education and outreach materials; reading and analyzing technical literature; advocating for manatees and their habitat via written comments and testimony at public hearings; answering questions from members of the public and supporting them in grassroots advocacy efforts; providing educational presentations to audiences ranging from children to senior citizens; managing databases; collecting and processing citizen manatee sighting reports; coordinating mailing of donations to partner organizations in other countries; working on implementing projects funded by grants; and supervising interns.

Travel is required.

The successful applicant will have a strong environmental policy and environmental science background; excellent technical, persuasive, and creative writing skills; comfort and facility with public speaking; a strong work ethic; self-motivation; the ability to work as part of a team as well as independently; a positive attitude; strong moral character; and a passion for protecting manatees and their habitat.

The starting salary will range from \$24,000-\$28,000 depending on experience. Medical, dental, and retirement benefits are available.

At a minimum, a B.S. in the biological sciences, environmental policy, or pre-law is required.

Interested applicants should send academic transcripts (unofficial), CV with references, a statement of interest and qualification in the position, and creative and technical writing samples to ktripp@savethemanatee.org by 11:59 PM on **Saturday March 28th, 2015**.