# State of Washington Dept. of Fish and Wildlife invites applications for the position of: NATURAL RESOURCE TECHNICIAN 2 \*03460W



**SALARY:** \$2,317.00 - \$2,994.00 Monthly

**OPENING DATE: 04/14/15** 

CLOSING DATE: 04/30/15 11:59 PM

## **DESCRIPTION:**



Vision Conservation of Washington's fish and wildlife resources and ecosystems.

The Washington Department of Fish and Wildlife (WDFW) is dedicated to protecting native fish and wildlife, and providing sustainable fishing, hunting, and wildlife viewing opportunities for millions of residents and visitors. Working throughout the state, WDFW's employees: field biologists, enforcement officers, land stewards, lab technicians, customer service representatives and others – manage hundreds of fish and wildlife species, maintain nearly a million acres of public wildlife lands, provide opportunities for recreational and commercial fishing, wildlife viewing and hunting, protect and restore habitat and enforce laws that protect fish and wildlife resources. Find out more about us and the important work we are a part of at www.wdfw.wa.gov.

#### Natural Resource Technician 2 (Full-time; Permanent)

The Department of Fish and Wildlife is recruiting one (1) full time, permanent, Natural Resource Technician 2 located in the Wildlife Program, Region 2. The duty station for this position is at the Columbia Basin Wildlife Area located in Moses Lake with work performed throughout Grant County.

The Department of Fish and Wildlife's mission is to preserve, protect and perpetuate fish, wildlife and ecosystems while providing sustainable fish and wildlife recreational and commercial opportunities. A key role of the Wildlife Program/Lands Division in achieving this mission is to preserve and protect wildlife habitats, provide sound stewardship of WDFW-managed lands, and provide fish and wildlife related recreational opportunities. This position will provide support for the Columbia Basin Wildlife Area land manager by providing technical support for management of state managed lands.

# DUTIES:

Primary duties include the following:

Habitat management and enhancement

- Wetland and associated upland vegetation management using mechanical, chemical and cultural control methods, using tractors and implements, herbicide applications, biological controls and establishing desirable vegetation.
- Enhance/establish habitat by cultivation and planting, and vegetative composition manipulation.

# Repair, maintenance and operation of water control structures

- Operate water control structures to provide open water habitats for migrant waterfowl.
- Repair and maintain water control structures and associated dikes, by controlling invasive weeds, armoring, and establishing vegetation to control erosion.

#### Operate and maintain equipment.

• Operate and maintain a variety of equipment including tractors, track loader, trucks, pickups, 4-wheel ATV's, boats, sprayers, and power and hand tools.

Post signs.

• Post informational, regulatory, boundary signs.

#### Administration.

• Weekly reports, purchasing administration, timesheets and accounting, weed control reports, training.

# QUALIFICATIONS:

Graduation from high school or GED, including 1 year of high school science **and** 1 year of experience as a Natural Resource Technician 1 or 2 or Scientific Technician 1 or 2.

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Graduation from high school or GED, including 1 year of high school science **and** 2 years of laboratory or field experience as an assistant biologist, zoologist or chemist.

College coursework involving major study in biology, zoology, fisheries, wildlife, chemistry, natural sciences, or a closely allied field will substitute, year for year, for experience, provided the coursework includes at least 6 semester or 9 quarter hours of natural science classes.

Pesticide Applicator's License.

Commercial Driver's License.

Prior experience in farming operations.

Plant and/or weed identification.

Boating safety certification.

#### REQUIRED

Valid Washington State, or other state, driver's license is required.

#### Competencies

Well qualified applicants will demonstrate competencies in the following areas:

- Accept supervision.
- Follow oral and written instructions/directions.
- Follow prescribed policies, protocols and procedures.
- · Effectively communicate orally and in writing.
- · Record data and other information accurately and legibly.
- Work independently and as a team member.
- Visually discriminate when identifying and distinguishing biological and physical features.
- Effectively and safely operate standard highway vehicles, ATV's and trailers.
- Safely use hand and power tools, including chainsaws.
- Use GPS, computer with Microsoft software for word processing, spreadsheet applications, web-based tools, email, and calendar clients.
- Complete required administrative paperwork in an accurate and timely manner.
- Model ethical behavior and demonstrating excellent customer service with the public, other departments, and co-workers.
- Follow directions and details of jobs given; work independently and in remote work areas.
- Ability to work independently while maintaining high quality of work.
- Basic computer skills.

# SUPPLEMENTAL INFORMATION:

#### Working Conditions

The successful candidate must be willing and able to:

• Work hours outside of the regular 8:00 am – 5:00 pm, Monday – Friday work hours including evenings and weekends. During peak workloads hours may be long and irregular.

- Work in all weather conditions including extreme heat or snow and sometimes over difficult terrain and surfaces up to 90% of the time.;
- Work alone in remote areas;
- Travel between wildlife areas to complete job tasks. Travel may include daily round trips of up to 150 miles.
- Perform routine and repetitive work in a safe and efficient manner.
- Walk, bend, and stoop, often on uneven terrain while at times carrying up to 40 pounds.
- Load and transport equipment and gear.
- Safely operate motor vehicles, ATV's and other specialized equipment and power tools. Transports supplies and equipment using trailers to remote sites.

#### Union

This position is covered by a collective bargaining agreement between the State of Washington, Department of Fish & Wildlife, and the Washington Association of Fish and Wildlife Professionals (WAFWP). As a condition of employment you must either join the union and pay union dues, or pay the union a representational or other fee within 30 days of the date you are put into pay status.

#### How to Apply:

To apply for this position you MUST complete your profile at <u>www.careers.wa.gov</u> and attach the following to your profile before completing the online application:

- A cover letter describing how you meet the qualification of this position (generic cover letters will not be accepted)
- A current resume (please make it succinct)
- Three professional references (personal references do not count as professional references)

# Please note: *Failure to follow the above application instructions will lead to disqualification*. E-mailed documents will not be accepted in lieu of attaching your documents to the online profile.

Upon submission of your online application, you will immediately receive a confirming e-mail. You will then be notified via e-mail of your status during the process. In addition to the e-mail notifications, you can check the status of your application at any time by visiting your online profile at <u>www.careers.wa.gov</u>. Due to the high volume of applications that we receive, we ask your understanding and encourage you to use the online process and avoid calling for information.

The Department of Fish and Wildlife is an equal opportunity employer. We strive to create a working environment that includes and respects cultural, racial, and ethnic, sexual orientation and gender identity diversity. Women, racial and ethnic minorities, persons with disabilities, persons over 40 years of age, disabled and Vietnam era veterans and people of all sexual orientations and gender identities, are encouraged to apply. Persons needing accommodation in the application process or this announcement in an alternative format may call (360) 902-2276 or the Telecommunications Device for the Deaf (360) 902-2207.

# NATURAL RESOURCE TECHNICIAN 2 \*03460W Supplemental Questionnaire

- \* 1. What best describes your level of education you have successfully completed:
  - High school diploma or GED
  - Associate degree
  - Bachelor's degree
  - I am currently attending college.
  - None of the above
- \* 2. If you hold a degree or are attending college, please list your major, graduation date or anticipated graduation date. If you do not have a degree or are not attending college, please indicate by placing N/A.

- 3. What best describes your field experience as an assistant to a Land Manager? Experience is based on full time equivalency (i.e., 40 or more hours/week). Part time work is prorated (e.g., 20 hours/week for 6 years = 3 years of experience).
  - I have less than 12 months of experience.
  - I have 12 to 23 months of experience.
  - I have 24 to 35 months of experience.
  - I have 36 to 47 months of experience.
  - I have 48 or more months of experience.
  - I do not have this type of experience.
- \* 4. What best describes your experience as a Natural Resource Technician 2? Experience is based on full time equivalency (i.e., 40 or more hours/week). Part time work is prorated (e.g., 20 hours/week for 6 years = 3 years of experience).
  - I have less than 12 months of experience.
  - I have 12 to 23 months of experience.
  - I have 24 to 35 months of experience.
  - I have 36 to 47 months of experience.
  - I have 48 or more months of experience.
  - I do not have this type of experience.
- \* 5. Please briefly describe your experience operating farm equipment. Where and how did you obtain your experience?

🛾 Yes 🗳 No

\* 6. Are you willing and able to work in all weather conditions including snow and extreme heat and over difficult terrain and surfaces?

🖵 Yes 🛛 No

\* 7. Are you willing and able to perform work requiring you to push, pull, and lift up to 40 pounds?

🖵 Yes 🛛 🗋 No

\* 8. Are you willing and able to walk, bend, squat, twist, stoop, and reach arms over head often on uneven terrain while at times carrying or operating heavy equipment or tools?

🖵 Yes 🛛 🗋 No

- \* 9. What best describes your level of proficiency using a personal computer?
  - Beginner (little or no experience, but interested and willing to learn).
  - Developing (working knowledge).
  - Skilled (working knowledge, uses equipment frequently).
  - Expert (exceptional knowledge, recognized as expert user).
- \* 10. Please describe your experience operating heavy equipment, pick-up trucks, boats ATV's, and pulling/maneuvering small trailers. Please list the type of equipment, the amount of experience you have and how the equipment was used.
- \* 11. Please explain your experience in effectively and safely operating power and hand tools. List the types of tools/equipment and how you obtained your experience.
- \* 12. Please describe your experience maintaining service vehicles, tools and equipment. List the types of tools/equipment and how you obtained your experience.

- \* 13. What best describes your experiencing training staff:
  - I have been a lead worker.
  - I have been a supervisor.
  - I have been both a lead worker and a supervisor.
  - None of the above.
- \* 14. Please describe your experience operating and repairing water control structures (drop board risers, screw-gate 12"+ valves dikes) and operating herbicide sprayers. List the types of experience and how you obtained your experience.
- \* 15. Have you been convicted of a misdemeanor or felony within the last (10) years? (Answering yes will not automatically bar you from employment)

🛯 Yes 🗳 No

\* 16. Do you possess a valid Washington State, or other state, driver's license? (If selected for an interview, you may be asked to furnish your license and driving record.)

🖵 Yes 🛛 🗋 No

\* 17. Please verify that you have included the following information in your online application:
1) A chronological resume OR a completed online profile that includes education and employment history 2) A detailed cover letter describing how you meet the qualifications for this position. 3) Detailed responses to all supplemental questions. 4) Three professional references.

🖵 Yes 🛛 🖾 No

\* Required Question