



## Biodiversity Information Intern - JRS Biodiversity Foundation

**POSTED:** March 26<sup>th</sup> (open until filled)

**DESIRED START DATE:** Immediate

**DOCUMENTS REQUIRED:** Resume and Cover Letter

**JOB DURATION:** Six months with option to continue. 10 Hours a week.

**COMPENSATION TYPE:** \$15.00 Hourly. Can pay hourly or arrange academic credit. Student must be responsible for credit administration.

### **JOB/INTERNSHIP DESCRIPTION**

***BIODIVERSITY INFORMATION INTERN:*** The Biodiversity Information internship position seeks a graduate level intern to assist with technical grant profiles on the JRS website (<http://jrsbiodiversity.org/grant/>). The work will include the review of grantee progress reports and their translation into less technical terms for the website as well as technical assessment for internal progress measurement. The intern will get a great view of biodiversity data and information research projects from the inside as well as an understanding of how a strategic philanthropy operates and communicates. Duties will include preparing posts for the JRS website and other communications. You'll work directly for the energetic and generally amusing Executive Director. Highly flexible hours, cool office in Fremont and remote work, too!

***DESIRED QUALIFICATIONS:*** Current graduate student in Biostatistics, Quantitative Ecology, Resource Management, or related field. Preferred technical background with an understanding of biodiversity, statistics and strong technical skills. Demonstrated technical writing ability and knowledge of or interest in biodiversity or ecology a must. Prior experience with WordPress or other content management systems scores bonus points.

### **RELATED AREAS**

Environment, Natural Resources, Biodiversity, Statistics, Ecology, Biometrics

### **LOCATION**

JRS Biodiversity Foundation  
936 N 34th Street, Suite 400  
Seattle, WA 98103

### **REQUESTED DOCUMENT NOTES**

Cover letter should communicate how this may fit with your time availability, professional goals and personal interests - please don't restate your resume.

*Please send resumes and cover letters to Don D. Doering at [info@jrsbiodiversity.org](mailto:info@jrsbiodiversity.org)*

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