

# UW Medicine HIPAA Compliance Courseware

Table of Default Required Modules  
11/10/08

Modules	1	2	3	4	5	6	7	8	9	10	11	12	Total
<u>Estimated Time</u>  <b>Module Name</b>	<b><u>25 Min.</u></b>  HIPAA Awareness	<b><u>12 Min.</u></b> Privacy I Privacy Rule Intro	<b><u>8 Min.</u></b> Privacy II Protected Health Info	<b><u>8 Min.</u></b> Privacy III Patient Rights	<b><u>7 Min.</u></b> Privacy IV Business Associates	<b><u>6 Min.</u></b> Security I Security Intro	<b><u>15 Min</u></b> Security II Administrative Procedures	<b><u>10 Min.</u></b> Security III Physical Safeguards	<b><u>6 Min.</u></b> Security IV Technical Security Services & Mechanisms	<b><u>5 Min.</u></b> Electronics I Electronic Transactions Intro	<b><u>5 Min.</u></b> Electronics II Implementation Suggestions	<b><u>15 Min.</u></b> Research	<b><u>122 Min.</u></b>
Administrative Support Staff w/o Access To Patient Information	X	X			X	X							50 Min.
Administrative Support Staff With Access To Patient Information	X	X	X		X	X		X					66 Min.
Admitting / Registration Staff / PSRs / Health Coverage	X	X	X	X		X		X					69 Min.

<b>Billers / Coder Staff</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>		<b>X</b>		<b>X</b>			<b>X</b>	<b>X</b>	<b>89 Min.</b>
<b>Clinical Engineers / Accounting</b>	<b>X</b>	<b>X</b>			<b>X</b>	<b>X</b>		<b>X</b>					<b>69 Min.</b>
<b>Compliance / Privacy / Security – Officer Coordinator</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>		<b>X</b>	<b>X</b>	<b>117 Min.</b>
<b>Engineering / Facility Services</b>	<b>X</b>							<b>X</b>					<b>35 Min.</b>
<b>Environmental Services (EVS)</b>	<b>X</b>							<b>X</b>					<b>35 Min.</b>
<b>Finance</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>		<b>X</b>			<b>X</b>	<b>X</b>	<b>96 Min.</b>
<b>Food Services</b>	<b>X</b>												<b>25 Min.</b>
<b>Human Resources</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>					<b>91 Min.</b>
<b>IS / IT Staff</b>	<b>X</b>	<b>X</b>			<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>		<b>X</b>	<b>X</b>	<b>101 Min.</b>
<b>Medical Records Staff</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>		<b>X</b>	<b>X</b>	<b>X</b>					<b>76 Min.</b>
<b>Medical Students / Residents / Fellows</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>					<b>91 Min.</b>



<b>Physician / Psychologists</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>					<b>91 Min.</b>
<b>Purchasing / Buyers</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>					<b>X</b>	<b>X</b>	<b>86 Min.</b>
<b>Researchers</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>		<b>X</b>	<b>X</b>	<b>X</b>					<b>84 Min.</b>
<b>Security Staff</b>	<b>X</b>	<b>X</b>				<b>X</b>		<b>X</b>					<b>53 Min.</b>
<b>UW Technology Staff</b>	<b>X</b>				<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>				<b>69 Min.</b>
<b>Volunteers</b>	<b>X</b>	<b>X</b>				<b>X</b>		<b>X</b>					<b>53 Min.</b>