

CSSCR
Back-To-School 2001
Bulletin



Center for Social Science Computation & Research

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Summer Hours

COMPUTER ROOMS (135, 137, 139, 141, 143)
Monday through Friday 8:00am—5:00pm
Saturday & Sunday: Closed

ADMINISTRATIVE OFFICE
Monday through Friday 8:00am—noon
1:00pm—5:00pm

Consultants

Jeanette Burkett, Communications
Yi-Chi Chen, Economics
Ta Liu, Pinch-Hitter
Adam Luedtke, Political Science
Nadia Morgen, Jackson School
Emory Morrison, Sociology
Tim Moses, Education
Catherine Veninga, Geography
Bovorn Vichiansin, Public Affairs
Annie Windrem, Social Work

Administrative Staff

Fred Nick, Director
Louise Edmunds, Fiscal Specialist
Grace Ning Gu, Archivist
Jaechul Chang, LAN Manager
Dixielynn Gleason, WP/DP Consultant
Jane Zheng Yin, Office Assistant

Addresses

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From the Director

Well, it is Back-to-School Seminars time once again. This year we have 14 days between September 17 and the beginning of school to fill with classes. These classes are short introductions that will give you a quick overview of the products and a leg-up in starting to use them. Since this is a usually relaxed time for most of our clients, it is a good time to investigate PowerPoint or Photoshop. Maybe you have always wanted to see what SAS was all about. Now's your chance!

To sign up for classes, visit our Web page or call us. If you'd like CSSCR to be part of your new student/faculty orientations, please give me a call and we can arrange one of our famous \$.05 tours. Please spread the word about our classes to your fellow faculty and students who might benefit by picking up a few new skills.

I hope to see you all at the seminars. Have a great end to your summer!

FRED NICK



Back-To-School Seminars September 2001

For class descriptions and sign-up information, see next page.

Monday, September 17

9:30 - 10:00AM	Introduction to CSSCR and Campus Resources	Fred Nick
10:15 - 11:15AM	Introduction to CSSCR Archive and Campus Data	Grace Ning Gu

Tuesday, September 18

9:00 - 10:00AM	Microsoft Word Tricks (Kill the Paper Clip!)	Dixielynn Gleason
10:15 - 11:15AM	Introduction to HTML 4	Ta Liu
11:30 - 12:30PM	Introduction to Acrobat and PDF Creation	Dixielynn Gleason

Wednesday, September 19

9:00 - 10:00AM	Computer Consulting Basics	Fred Nick
10:15 - 11:15AM	Introduction to SPSS	Jeanette Burkett
11:30 - 12:30PM	Introduction to Stata	Yi-Chi Chen

Thursday, September 20

9:00 - 10:00AM	Introduction to Excel	Jeanette Burkett
10:15 - 11:15AM	Advanced Excel/Graphs/Stats/Database	Emory Morrison
11:30 - 12:30PM	Introduction to Photoshop	Fred Nick

Friday, September 21

9:00 - 10:00AM	Introduction to CensusCD+Mapping	Grace Ning Gu
10:15 - 11:15AM	Introduction to SPlus	Emory Morrison
11:30 - 12:30PM	Introduction to Arcview	Ta Liu

Monday, September 24

9:00 - 10:00AM	Introduction to SAS	Yi-Chi Chen
10:15 - 11:15AM	Introduction to PowerPoint	Emory Morrison
11:30 - 12:30PM	CSSCR Equipment Review	Bovorn Vichiansin

Tuesday, September 25

9:00 - 10:00AM	Introduction to Access	Grace Ning Gu
10:15 - 11:15AM	Advanced Access	Nadia Morgen
11:30 - 12:30PM	Introduction to EViews	Yi-Chi Chen

Wednesday, September 26

9:00 - 10:00AM	Introduction to NUD*IST	Tim Moses
10:15 - 11:15AM	Introduction to FolioViews	Nadia Morgen
11:30 - 12:30PM	Introduction to Atlas.ti	Tim Moses

Thursday, September 27

9:00 - 10:00AM	Introduction to GoLive	Nadia Morgen
10:15 - 11:15AM	How to Use JavaScripts	Ta Liu
11:30 - 12:30PM	Introduction to Authorware	Jeanette Burkett

Friday, September 28

9:00 - 10:00AM	Introduction to Framemaker	Dixielynn Gleason
10:15 - 11:15AM	Introduction to DreamWeaver	Bovorn Vichiansin
11:30 - 12:30PM	Introduction to Flash	Tim Moses



If you would like to request academic accommodations due to a disability, please contact Disabled Student Services, 448 Schmitz, 543-8924 (V/TDD).

If you have a letter from Disabled Student Services indicating you have a disability that requires academic accommodations, please present the letter to Fred Nick at CSSCR so we can discuss the accommodations you might need for class.

CSSCR Back-To-School Seminars 2001

From September 17 to September 28, CSSCR will be conducting a series of seminars on computer use. The hour-long sessions are free and non-credit. These seminars are fairly general, brief introductions to the subjects presented. In-depth classes on these subjects will be taught later in the quarter. To sign up for CSSCR seminars, call 543-8110 or stop by 145 Savery Hall during office hours, or sign up on CSSCR's Web page (www: <http://julius.csscr.washington.edu/>). Most seminars start in Room 149 Savery; a few do not.

Please note the room number of the seminar you are attending!

Intro to CSSCR & Campus Resources

This session will give an overview of CSSCR, its equipment, services and resources. I will also explain how CSSCR fits into the college and campus computing picture and what resources campus offers. A brief review of the Back-to-School Seminar agenda will be provided.

Instructor: Fred Nick
When: Monday, September 17
9:30AM—10:00am
Where: Room 149, Savery Hall

Intro to CSSCR Archive & Campus Data

This class is to introduce to you different ways of searching the social sciences data archive at CSSCR and ICPSR. The CSSCR Web archive has been updated recently. We will show you how to search data on our Web site and access our archive holdings in different media. Some economic databases at CSSCR will also be introduced.

Instructor: Grace Ning Gu
When: Monday, September 17
10:15AM—11:15AM
Where: Room 149, Savery Hall

Kill the Paper Clip!!!

In this lecture, I will show you some of the undocumented features and non-intuitive procedures users of Word for Windows 2000 commonly encounter.

Instructor: Dixielynn Gleason
Date: Tuesday, September 18
Time: 9:00AM to 10:00AM
Where: Room 149, Savery Hall

Introduction to HTML 4

We will look at the basics of HTML and how to use it in Netscape and Microsoft Word when creating a Web page for the first time. HTML (HyperText Markup Language) is the essential language that all other Web page development programs such as Front Page and Page Mill use.

Instructor: Ta Liu
Date: Tuesday, September 18
Time: 10:15AM to 11:15AM
Where: Room 149, Savery Hall

Introduction to Adobe Acrobat & PDF Creation

Acrobat is a collection of software which enables you to create PDF files from PostScript files. During this hour, I'll walk you through creating a PDF file.

Instructor: Dixielynn Gleason
Date: Tuesday, September 18
Time: 11:30AM to 12:30PM
Where: Room 149, Savery Hall

Computer Consulting Basics

This course covers the mechanics of being a consultant: the consulting session; the roles and responsibilities of the consultant and client; and the dos and don'ts of dealing successfully with clients. It is oriented to training new CSSCR consultants.

Instructor: Fred Nick
When: Wednesday, September 19
9:00AM—10:00AM
Where: Room 149, Savery Hall

Introduction to SPSS

This introduction will cover the logic and instincts of SPSS. You will learn the rudiments of tracking down the statistical meaning in your data. Though you may retrace your steps a few times, this lecture will give you the foundational boots to slog through the swamp of statistical SPSS jargon.

Instructor: Jeanette Burkett
When: Wednesday, September 19
10:15AM—11:15AM
Where: Room 137, Savery Hall

Introduction to Stata

Stata is a software package which is used for statistical analyses, graphics and data management. In this seminar, I will demonstrate these functions while pointing out Stata's unique advantages in comparison to more frequently-used statistics software packages.

Instructor: Yi-Chi Chen
When: Wednesday, September 19
11:30AM—12:30PM
Where: Room 149, Savery Hall

Introduction to Excel

I will create a database, perform simple statistical analyses and show how to graph them in Excel. I will also demonstrate how to import of data to Excel.

Instructor: Jeanette Burkett
When: Thursday, September 20
9:00AM—10:00AM
Where: Room 137, Savery Hall

Seminar Descriptions
Continued on Page 5.

Seminar Descriptions Continued.

Advanced Excel/Graphs/Stats/Database

This seminar will walk you through some of the essential data analysis tools, function wizards and large data set management options that are built into Excel and can help you manage large chunks of data.

Instructor: Emory Morrison
When: Thursday, September 20
10:15AM—11:15AM
Where: Room 135, Savery Hall

Introduction to Photoshop

This brief introduction to Adobe Photoshop will cover a little color theory and review the basic features of the program. Toward the end of the hour we will thinly cover more advanced tools like filters, layers and paths. This course will be a good intro to the package for those who are scanning and touching up slides.

Instructor: Fred Nick
When: Thursday, September 20
11:30AM—12:30PM
Where: Room 137, Savery Hall

Introduction to U.S. Census Data Products

This is an overview of the content and structure of Census 1990 and 2000. We will talk about the data products currently available at CSSCR, more Census 2000 data products and related materials which will be released in the next three years.

For the 1990 Census, I will demonstrate the Census-CD+Map software package (by Geolytics) which provides the most complete summary level statistics of the demographic and housing characteristics in the U.S.

Instructor: Grace Ning Gu
When: Friday, September 21
9:00AM—10:00AM
Where: Room 149, Savery Hall

Introduction to SPlus

SPlus is a statistical package for statisticians as well as social scientists. We'll talk about the basics of SPlus, including importing data, creating/editing graphs and running statistical models. Both menu options and the command line will be introduced.

Instructor: Emory Morrison
When: Friday, September 21
10:15AM—11:15AM
Where: Room 149, Savery Hall

Introduction to Arcview

Arcview is ideal for those who want to spice up their papers, theses, etc. with maps. In this lecture, I will demonstrate how to make a basic thematic map with several "layers" (for example, states, roads, and cities). We'll also look at geocoded data and on-line sources.

Instructor: Ta Liu
When: Friday, September 21
11:30AM—12:30PM
Where: Room 149, Savery Hall

Introduction to SAS (Statistical Analysis System)

SAS can be used for much more than just data analysis, such as data management, tables, and graph generation. In our short time together we will explore some of these functions with an emphasis on efficient ways to learn and use SAS in certain research situations.

Instructor: Tim Moses
Date: Monday, September 24
Time: 9:00AM—10:00AM
Where: Room 137, Savery Hall

Introduction to PowerPoint

Powerpoint is a versatile package which allows you to organize information on "slides." In this hour, we will look at how Powerpoint is structured, and how new users can create presentations, organize notes, manage graphics, and construct simple but fun animation.

Instructor: Emory Morrison
When: Monday, September 24
10:15AM—11:15AM
Where: Room 149, Savery Hall

CSSCR Equipment Review

Attend this session if you want to know what types of equipment CSSCR offers, and how it all works.

Instructor: Bovorn Vichiansin
When: Monday, September 24
11:30AM—12:30PM
Where: Room 149, Savery Hall

Introduction to the Access Database Program

This seminar will review the concept of relational databases and cover the basic features of Access including construction and use of tables, forms, queries, reports, and relationships. Procedures discussed include creating a table, naming and describing fields, and defining data types. We will work with records, view table data sheets, add, edit and save records, set primary keys, create relationships between tables, and print table records. We'll look at Select queries by selecting tables and fields, and viewing data sets with specific query criteria, sorted order and excluded fields. Report creation is covered by creating, viewing and modifying reports using the Wizard.

Instructor: Grace Ning Gu
When: Tuesday, September 25
9:00AM—10:00AM
Where: Room 149, Savery Hall

Intermediate Access

During this lecture, we will discuss database design in-depth, touch on the use of forms and subforms, security options, and crosstab queries. Programming will NOT be discussed. Basic understanding of access/relational databases is assumed.

Instructor: Nadia Morgen
When: Tuesday, September 25
10:15AM—11:15AM
Where: Room 149, Savery Hall

Seminar Descriptions Conclude On Next Page.

Seminar Descriptions Concluded.

Introduction to EViews

EViews provides a user-friendly interface for data analysis, it does not require extensive knowledge of programming and is easy to learn. Although the software is econometric-oriented, people from other fields can still benefit from learning EViews.

Instructor: Yi-Chi Chen
When: Tuesday, September 25
11:30AM—12:30PM
Where: Room 149, Savery Hall

Introduction to NUD*IST

NUD*IST is a qualitative data analysis program which deals with textual data. NUD*IST is used for handling Non-numerical, Unstructured Data by Indexing, Searching and Theorizing.

Instructor: Tim Moses
When: Wednesday, September 26
9:00AM—10:00AM
Where: Room 149, Savery Hall

Introduction to FolioViews

This program is used for analyzing textual data. We will briefly discuss qualitative analysis, and then I will show you how to track and quickly find specific text within a document.

Instructor: Nadia Morgen
When: Wednesday, September 26
10:15AM—11:15AM
Where: Room 149, Savery Hall

Introduction to Atlas.ti

In this lecture, I will go over the basics of Atlas.ti, such as importing and analyzing documents, basic tools, and most important, discussing the terminology of Atlas.ti.

Instructor: Tim Moses
When: Wednesday, September 26
11:30AM—12:30PM
Where: Room 149, Savery Hall

Introduction to GoLive

Adobe GoLive 5.0 is for creating and maintaining Web pages and Web sites. I will show you how to build basic Web pages using the click-and drag-features to alter backgrounds, fonts and insert tables, pictures, links and animations. I will create links to other pages and Web sites as well as make a link to send email and explore GoLive's aptitude for managing the files and folders of a single Web site.

Instructor: Nadia Morgen
When: Thursday, September 27
9:00AM—10:00AM
Where: Room 149, Savery Hall

How to Use JavaScripts

This is an introduction to using pre-made Javascripts in your work.

Instructor: Ta Liu
When: Thursday, September 27
10:15AM—11:15AM
Where: Room 149, Savery Hall

Introduction to Authorware

Macromedia Authorware is the leading visual rich-media authoring solution for creating Web and online learning applications.

This is an introductory class which will guide you through the lexicon and the foundation of designing and beginning a project in Authorware.

Instructor: Jeanette Burkett
When: Thursday, September 27
11:30AM—12:30PM
Where: Room 137, Savery Hall

Introduction to Framemaker

Framemaker was invented to publish books, but is also a great general page layout design program. Although difficult to learn, Framemaker has so many features and is so flexible in its multichannel publishing capabilities, you will want to make the extra effort to learn it.

Instructor: Dixielynn Gleason
When: Friday, September 28
9:00AM—10:00AM
Where: Room 149, Savery Hall

Introduction to DreamWeaver

Use Dream Weaver to develop a professional Web site. Dreamweaver's visual layout tools and text-editing environment make Web design easy; and the code is always clean.

Instructor: Bovorn Vichiansin
When: Friday, September 28
10:15AM—11:15AM
Where: Room 149, Savery Hall

Introduction to Flash

Flash is a software product from Macromedia and is used for creating interactive animation for the Web. This lecture introduces some of the basics of movie-making, including drawing, type manipulation, layers, motion, interactive buttons, and Web page publishing.

Instructor: Tim Moses
When: Friday, September 28
11:30AM—12:30PM
Where: Room 149, Savery Hall

