

## **D Center: Accommodations Request**

You can print out this form and submit a hardcopy in person, or scan the document and send it to [dcmedia@uw.edu](mailto:dcmedia@uw.edu).

This request is eligible for RSO and/or any University of Washington entities and the event that requesting an interpreter for must be on the University of Washington, Seattle campus. More details on our policies for accommodation requests may be found on the website under "Accommodations Request."

If there are any further questions, please email us at [dcenter@uw.edu](mailto:dcenter@uw.edu).

**\*\* Please note that in order to secure accommodation requests, requests should be made 10-15 days in advance. If you are requesting on a shorter notice, DSO will try their best.**

**Name:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Preferred pronoun(s) (optional):** \_\_\_\_\_

**RSO/Organization Name:** \_\_\_\_\_

**SAO/RSO advisor name (if applicable):** \_\_\_\_\_

**Will you be collaborating with another group?**  Yes  No

**If yes, with who? Please provide name and e-mail address:**

Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Event title:** \_\_\_\_\_

**Description of the event:** \_\_\_\_\_

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**Date (MM/DD):** \_\_\_\_\_

**Time the event starts and ends:** \_\_\_\_\_

**Location of the event:** \_\_\_\_\_

Please specify where the event will be held, such as an address or building and its room number.

**Kind of accommodations requested (i.e., ASL interpretation, captioning, etc):**

- ASL Interpreters
- CART/Real-Time Transcribing
- Video Captioning
- Other: \_\_\_\_\_

**I certify that I have read the policies for D Center Interpreter Fund for Registered Student Organizations/UW students/Events (Electronic Signature):**

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