



D Center Interpreter Request Form

Date:

RSO/Organization Name/Code:

SAO/Organization Adviser (if applicable):

Contact

Person: _____

Name (Print Clearly)

Phone

Email

Contact

Person:#2: _____

Name (Print Clearly)

Phone

Email

Will you be collaborating with another student group? Y/N If yes, Name? _____

Contact

Person _____

Money will
fund: _____

EVENT NAME

EVENT DATE: _____

EVENT TIMES: _____

AMOUNT
REQUESTED: _____

ACTUAL AMOUNT (Given by
DSO): _____

***I certify that I have read the policies for D Center Interpreter Fund for
Registered Student Organizations/UW students/Events.***

SIGNATURE: _____ DATE: _____

SIGNATURE: _____ DATE: _____

FOR OFFICE USE ONLY

Administrator Reviewing: Y N

DATE RECEIVED:

BY:

University of Washington D Center Interpreter Fund for Registered Student Organizations, UW Events, and Other Student Groups:

POLICIES:

The D Center Interpreter Fund for Registered Student Organizations has been created to allocate money to support interpreter services for on-campus events, programs, and activities of Registered Student Organizations (RSOs) and other UW entities/organizations. The Fund is intended to support the ability of student groups to enrich campus culture, foster student empowerment, and enhance community impact. The funding is distributed through the D Center and the Student Activities Fee (SAF).

How much money is available?

Registered Student Organizations and other UW groups are eligible to receive: \$360 per Group per quarter

Who can apply?

Any Registered Student Organization, department, or student organization is eligible to apply. Requests are processed on a first-come, first-serve basis.

How to apply?

- . 1) Download an application from the D Center's website:, sao.washington.edu, and email it to: dcenter@uw.edu
- . 2) All requests are reviewed by D Center staff.

- . 3) Your organization will be notified by email with the decision within three business days after we receive your email.

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- . **When your organization receives funding you will be required to:**

- *Place the D Center Logo on promotional materials (RSOs/Organizations are also encouraged to acknowledge sponsors at events)

- *Provide D Center with 3 copies of promotional materials

- *RSOs are encouraged to provide D Center with 3 photos from the funded activity

- *Event/program/activity or resources must take place or be used on campus

- *Funds shall be spent according to UW, State and D Center policies

Requests will be processed on a first-come, first-serve basis

All requests are subject to review and approval by the D Center. Applicants are encouraged to request funding for programs, on-campus events and projects of all kinds; however, there are some limitations. Funds may only be used for interpreter services—including captioning, transcription, and ASL interpreters. Funds cannot be used for:

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Political candidates or ballot Initiatives

Travel

Organization membership dues

Giveaways and prizes

Food

Alcohol

Goods and services provided by the HUB Resource Center

Donations to charities Scholarships Office supplies Furniture

Electronics Items for resale

Please send D Center your questions to dcenter@uw.edu.

The D Center at the University of Washington: Affirming of all Bodies, Minds and Identities.

*The D Center strives to create an inclusive, accessible space affirming of all bodies, minds and identities by fostering a culture of social justice and pride.

* We imagine a just society that values and respects all people as equals by centering universal design, access and diversity.

*The D Center strives to better our University community by:

- Fostering a community of d/Disability and d/Deaf pride
- Centering & promoting social justice through creating an inclusive anti-oppressive environment
- Sharing resources and tools for self-advocacy and empowerment
- Developing and supporting social, cultural & educational programming
- Collaborating to build stronger communities and coalitional ties
- Engaging students, faculty, staff and community members with the principles of Universal Design
- Promoting a socio-cultural understanding of disability to transform our society

For more info: **dcenter@uw.edu**.

