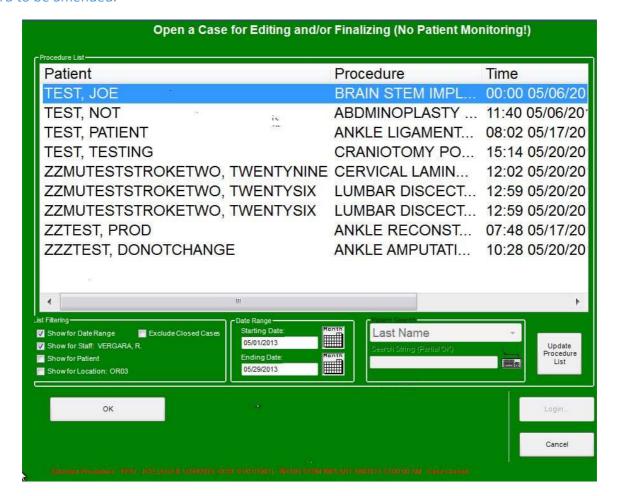
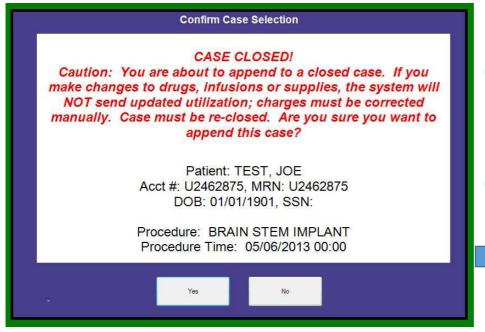
## **Anesthesia Record Amendment**

A closed record can now be reopened and amended in Merge AIMS and the PDF record will get updated in ORCA.



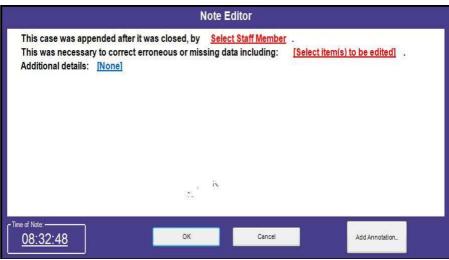
Select a date range and uncheck the "Exclude Closed Cases" checkbox to show cases that have already been closed and not appearing on the list, click "Update Procedure List" You may now select the PT Record to be amended.

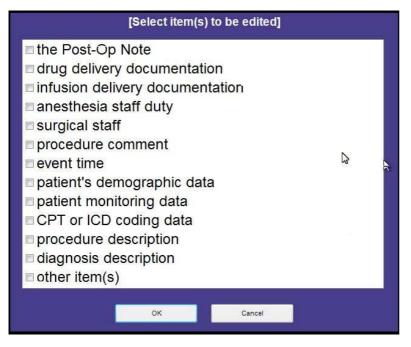




Click "Yes" to confirm your selection. Please make sure the correct patient and procedure date is showing.

You will then be asked to sign in, and select the reason why the case is being amended.
You may also type in additional details.







The record is now reopened and ready to be amended and reclosed. The record will automatically by uploaded to Orca as a revised anesthesia record.

