

STATEMENT OF RESPONSIBILITY FOR EQUIPMENT USE AT DXARTS

NAME

DATE

UW STUDENT/EMPLOYEE NUMBER

PHONE

ADDRESS

UW E-MAIL

@UW.EDU

RESPONSIBILITY

1. I understand that while the equipment is checked out to me it is my sole responsibility and I will take all reasonable precautions to protect it. I will not allow others to use it and understand that if I do, I may be held liable for any loss, damage or criminal acts that may occur.
2. I agree that I will be responsible for repair or replacement of the equipment and its accessories due to any loss or damage while it is checked out to me. I understand that I will be liable for the full replacement cost of the equipment. I also understand that if I do not make arrangements with DXARTS to pay such charges, it may affect my ability to register for classes at the University of Washington or receive my diploma and transcripts.
3. I understand that if the equipment is stolen or I suspect it is stolen, I must notify DXARTS and file a theft report with the University of Washington police immediately.
4. Non-compliance may result in loss of my account and loss of access to equipment at DXARTS.

USE GUIDELINES

5. I will follow the rules for equipment use and understand that these may change during the quarter.
6. I agree to adhere to the terms and conditions outlined in the licensing agreements including licensing grant restrictions, copyright restrictions, and transfer restrictions. For example, I may not copy software for personal use.
7. I agree to adhere to acceptable use policies for uniform access computing as outline by the University of Washington.

LIABILITY

8. I understand that DXARTS is NOT responsible for loss of data or other damage to files that may occur due to use of the equipment.
9. I also understand that all data is deleted from the equipment upon its return and that if I want to save my work, I must either download it to other media or transfer/copy the file(s) to my uniform access account.
10. I understand that this agreement must be renewed quarterly.
11. I am currently an enrolled student, faculty, or staff member at the University of Washington.

SIGNATURE

DATE

STAFF