

University of Washington
 Experimental Education Unit
 Related Service Provider Evaluation

Staff Member's Name: _____ Year: _____

Rating Scale

| | | | | | |
|---------------------------|-----------|--------------|-----------|----------------|-------------------------|
| 1 Needs Improvement | 2 Poor | 3 Average | 4 Good | 5 Excellent | NA Not Applicable |
|---------------------------|-----------|--------------|-----------|----------------|-------------------------|

ATTENDANCE

1. Attends staff and school meetings

1 2 3 4 5

2. Attends staff trainings

1 2 3 4 5

3. Attends school events (i.e., Open House, Family Socials, College of Education Events, etc.)

1 2 3 4 5

4. Attends regularly scheduled work hours.

1 2 3 4 5

INTERDISCIPLINARY SKILLS

Families

1. Develops and maintains positive relationship with families

1 2 3 4 5

2. Maintains communication with family on a regular basis

1 2 3 4 5

3. Accepts feedback from family members

1 2 3 4 5

4. Encourages active participation of family members in the school, classroom and on the educational team.

1 2 3 4 5

Graduate Students

1. Develops and maintains positive relationship with graduate students and interns

1 2 3 4 5

2. Identifies clear and appropriate expectations for graduate students and interns

1 2 3 4 5

3. Provides appropriate training and feedback for graduate students and interns

1 2 3 4 5

4. Provides opportunity for graduate students and interns to learn and practice new skills

1 2 3 4 5

Staff

1. Develops and maintains positive relationships with staff

1 2 3 4 5

2. Provides appropriate training and feedback for staff

1 2 3 4 5

3. Accepts feedback from staff

1 2 3 4 5

4. Collaborates with Head Teachers and other Related Service Providers to facilitate team coordination

1 2 3 4 5

5. Maintains regular meetings on a weekly basis with team and/or individual team members

1 2 3 4 5

6. Helps facilitate appropriate division of tasks and responsibilities among team members

1 2 3 4 5

7. Coordinates with individuals within the EEU as appropriate (i.e., nurse, social worker, etc.)

1 2 3 4 5

8. Coordinates with individuals outside the EEU as appropriate (i.e., consultant, private therapist, etc.)

1 2 3 4 5

9. Promotes transdisciplinary model of service delivery (i.e., Professionals share responsibilities and function as a unit, sharing their discipline-specific information and skills).

1 2 3 4 5

TEACHING RESPONSIBILITY

Administrative

1. Completes paperwork in a thorough and timely manner

1 2 3 4 5

2. Documents family contact

1 2 3 4 5

3. Maintains team and/or individual staff member meeting notes

1 2 3 4 5

Planning

1. Develops and adheres to a personal schedule that maximizes time with students

1 2 3 4 5

2. Develops and provides appropriate activities and materials for functional motor or communication goals

1 2 3 4 5

3. Develops and/or implements appropriate adaptations and modifications to curriculum and activities to meet individual student needs in conjunction with research

1 2 3 4 5

4. Develops and maintains appropriate Individual Education Programs (IEP's), Individual Family Service Plans (IFSP's), and/or instructional programs

1 2 3 4 5

5. Collaborates with classroom team to develop appropriate short term (bi-weekly) and long term (at least quarterly) planning for entire class

1 2 3 4 5

Data

1. Conducts adequate and appropriate assessments as needed

1 2 3 4 5

2. Collects and documents appropriate data on student progress at least weekly in the classroom

1 2 3 4 5

3. Reviews data in order to evaluate effectiveness of instruction and make instructional decisions regularly

1 2 3 4 5

Behavior

1. Uses a variety of appropriate positive behavior support strategies on an individual and group basis within the classroom

1 2 3 4 5

2. Identifies the need for and implements appropriate behavior management strategies

1 2 3 4 5

Families

1. Provides suggestions, materials and/or programs for home and community as needed

1 2 3 4 5

2. Conducts home visits, center visits, and/or visits to community sites (including possible transition placements) as needed

1 2 3 4 5 NA

3. Provides information and support to families around significant events (i.e., IEP's, IFSP's, transitions, evaluations, intake, significant family events, etc.)

1 2 3 4 5

4. Provides access to and/or information about community activities

1 2 3 4 5

Diversity

1. Provides an environment that is inclusive in terms of cultural pluralism

1 2 3 4 5

2. Ensures activities promote appreciation for diversity

1 2 3 4 5

3. Helps develop a community that accepts and understands difference

1 2 3 4 5

Professional Development

1. Continues professional growth by reading literature, attending trainings and conferences, etc.

1 2 3 4 5

2. Contributes to professional development by participating and/or facilitating school training sessions

1 2 3 4 5

3. Works cooperatively with research personnel to implement and conduct studies that add to the field and identify best practice in Early Intervention

1 2 3 4 5

Staff Member's Signature

Date

Principal's Signature

Date

Assistant Principal's Signature

Date

Goals

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____