



SCOTT W. LINDQUIST, MD, MPH, DIRECTOR
109 AUSTIN DRIVE
BREMERTON, WA 98312-1805
(360) 337-5235

Kitsap County Health District is a drug-free workplace.

INVITATION TO APPLY FOR: Environmental Health Specialist I or II / Onsite Sewage Program
DATE OPENED: 8/17/2004 **DATE CLOSES:** 8/30/2004, or when filled
HOURS OF WORK: 40 HOURS/WEEK (100% FTE), some evening/weekend work required
SALARY: \$2,877-\$4,462/MONTH DOEQ (union covered position)

DEFINITION OF POSITION:

The incumbent in this position will work in the Onsite Sewage Program. This program is mandated by local, state and federal regulations governing onsite sewage systems, solid waste, drinking water, surface water and shellfish quality, and water pollution prevention. The specific functions of this position are to govern the use of onsite sewage systems and protect and enhance ground and surface waters and their related resources/beneficial uses in Kitsap County. Failure to perform tasks essential to the position could result in the pollution of ground or surface water and the potential contamination of shellfish, finfish, and bottomfish, as well as pose and an increased threat to public health.

EXAMPLES OF TYPICAL DUTIES

1. Conducts onsite sewage system-related site inspections as directed.
2. Reviews plans and records for onsite sewage disposal systems to determine compliance with applicable regulations and installation factors.
3. Conducts pollution identification and correction investigations as directed.
4. Collects samples of fresh and marine water and other water-related samples as directed to identify failing onsite sewage systems or other sources of fecal coliform pollution.
5. Prepares technical reports, activity reports, and other correspondence, and performs related work as assigned or needed.
6. Develops program related education materials and makes educational presentations to community groups and the general public.
7. Keeps current on onsite sewage and water quality issues, technologies, and regulations. Assists customers to understand onsite sewage regulations and policies and helps identify what options may be available to them to comply with regulations and policies.
8. Assists with the administration of the Health District's mission under the Kitsap County Surface and Storm Water Management Program.
9. Assists with the administration of Puget Sound nonpoint pollution water quality assessment contracts and grants with Kitsap County, Department of Ecology, Department of Health, and other agencies.
10. Provides technical assistance to the general public, other governmental agencies, and Health District staff on program related activities.
11. Represents the Health District in interagency meetings and attends meetings with the general public and Health District staff.
12. Assists with program budgets, and coordinates program activities as assigned.
13. Incumbent must attend work regularly and arrive on time.
14. Performs other related duties as assigned.

For further information and application form, please call the jobline at (360) 337-5227 or visit our website at www.kitsapcountyhealth.com.

PLEASE SEE REVERSE SIDE FOR ADDITIONAL APPLICATION INFORMATION. →

MINIMUM QUALIFICATIONS:

On-site sewage background *preferred*. Knowledge of computer applications and ability to use personal computers to perform database and word processing functions *desired*.

Environmental Health Specialist I:

1. A Bachelor's Degree involving major study in public health, environmental health or science, microbiology, or closely related science required.
2. A reliable personal auto, possession of valid Washington State Driver's License, and proof of auto insurance required.

Environmental Health Specialist II:

1. Graduation from an accredited four-year college or university with a Bachelor's degree in environmental health or science, or a closely related field required. A minimum of 45 credit hours or 30 semester hours in basic natural or physical science is required.
2. Two or more years experience as an environmental health specialist in a public health department or in the armed forces required.
3. A reliable personal auto, possession of a valid Washington State driver's license, and proof of auto insurance is required.

ENVIRONMENTAL FACTORS: Incumbent must have the ability to carry up to 50 pounds while traversing steep, uneven, vegetated and slippery terrain, and while walking within/through swiftly flowing creeks and streams, or mudflats in remote, rural areas, and in all kinds of weather conditions for extended periods of time. Incumbent must also be able to move up to 100 pounds (septic tank lids). Personnel in this position must have effective verbal and written communication skills because of daily contact with the public and other agency personnel, must have above average interpersonal communication skills and writing ability, and be personable and well organized. There is possible exposure to raw sewage, which may contain pathogenic organisms.

EQUAL OPPORTUNITY: The Kitsap County Health District is an Equal Opportunity Employer and encourages applications from all persons meeting the requirements set forth in this announcement without regard to race, creed, color, national origin, sex, age, marital status, mental or sensory disability or veteran status including disabled veterans of the Vietnam era.

REASONABLE ACCOMMODATION: The Health District is an ADA compliant employer and will make reasonable accommodation to assist a qualified individual with a disability, including disabled veterans, to perform the essential functions of the job whenever possible where an undue hardship would not be created for the District. If you wish more information, contact the Kitsap County Health District Personnel Division.

RIGHT TO WORK: U. S. Immigration and Naturalization Service requires that successful applicants must be able to furnish evidence of U. S. citizenship or admittance to the U. S. under conditions which allow them to work and which will allow verification of identification.

USE OF AUTOMOBILE: Persons whose positions require the use of an automobile will be expected to use their own private vehicle, and will be asked to provide proof of appropriate auto insurance. It is also necessary that such employees have current, valid Washington State driver's license.

APPLICATION: Resumes are accepted; however, applicants may also be required to submit a **KCHD EMPLOYMENT APPLICATION**. APPLICATIONS ARE EVALUATED SOLELY ON THE INFORMATION PROVIDED BY THE APPLICANT; PLEASE BE THOROUGH. PLEASE PAY PARTICULAR ATTENTION TO COMPLETION OF THE NUMBER OF HOURS WORKED FOR EACH POSITION HELD.

EXAMINATION PROCEDURE: The examination for positions will consist of either a verification and evaluation of the applicant's experience and training based upon information contained in the application AND/OR, oral test (interview or panel) designed to evaluate the applicant's suitability for the position, PLUS, skills examination should certain minimum skills be required (i.e., typing), PLUS, references which may be obtained from former employers, etc.