

JOB OPPORTUNITY: RESEARCH COORDINATOR

Location: Seattle, Washington

Hours: Full Time; requires regional travel and some weekends

Salary: Commensurate with education and experience



PNASH

Applications due by April 27, 2009

The University of Washington (UW) is proud to be one of the nation's premier educational and research institutions. Our people are the most important asset in our pursuit of achieving excellence in education, research, and community service. Our staff enjoys an environment noted for diversity, community involvement, intellectual excitement, artistic pursuits, and natural beauty.

The UW Pacific Northwest Agricultural Safety and Health (PNASH) Center is seeking a Research Coordinator who will work under Dr. Matthew Keifer, to plan and implement research activities and manage day-to-day operations. They will join a dedicated group of researchers and community partners in studies and programs to prevent occupational and environmental sources of disease and injury for agricultural workers and Hispanic communities.

The Research Coordinator for the Pacific Northwest Agricultural Safety and Health (PNASH) Center will manage the University of Washington activities related to five health and safety research, intervention and education projects::

1. Proyecto Bienestar (The Well-Being Project): A community based participatory research (CBPR) project working with Radio KDNA in the Yakima Valley on developing Spanish language radio dramas to teach health messages and test the effectiveness. Also working on community water testing, pesticides, asthma (grants are submitted for this work).
2. Idaho Partnership for Hispanic Health (IPHH): A CBPR project using a promotora (lay health worker) program to influence dietary and exercise habits associated with metabolic syndrome in Hispanic population in SW Idaho. UW's primary role is evaluation.
3. Risk Factors for Cholinesterase (ChE) Depression among Pesticide Handlers: Based in the Yakima Valley, this project examines how safety behavior is associated with ChE depression and the possible influence of genetics on ChE.
4. Introducing a Cholinesterase Test Kit into Clinical Practice: Based in the Yakima Valley, testing the practicality of using a portable ChE test kit to replace and/or augment the lab testing currently ChE state monitoring program.
5. EPA Pesticide Curriculum: Development of web site that provides informational and educational "tools" for medical and nursing faculty and students to incorporate pesticides into their curriculum.

****Numerous other project applications pending.*

The PNASH Center serves Alaska, Idaho, Oregon and Washington, in reducing occupational disease and injury among agricultural operators, workers and their families, in the farming, forestry, and fishing industries. For more information on the Center and these projects, visit <http://depts.washington.edu/pnash/>.

Job Duties

- Manage research activities (e.g. focus groups, key informant interviews, and community surveys, field studies).
- Provide administrative support to project partners (UW and non-UW partners) related to grant finances, regularly scheduled meetings, grant applications, and human subjects research review applications.
- Coordinate participation in special events including workshops, town meetings, continuing education courses, and conferences.
- Supervise graduate students who are conducting research projects related to these projects.
- Prepare applications for grant/funding opportunities and Human Subject Division research review.

- Prepare written manuscripts and material for presentations at academic conferences or other public dissemination of finding from research activities.
- Manage grant finances/ budget.
- Coordinate travel arrangements related to projects.
- Facilitate communication among research partners.
- Work in collaboration with team of investigators, students and staff (UW and non-UW partners).

Requirements

- Education in a health field, with preference for Environmental Health or a related field.
- Minimum Bachelor's degree and two years of project management experience.
- Teaching experience, including undergraduate level curriculum development and student mentoring.
- Experience with qualitative and quantitative research methods, statistical programs for data analyses, and Microsoft Office software.
- Cross-cultural research or public health practice experience.
- Frequent travel to project sites and conference, maybe up to 5 times per month (average of 3-4 times per month).

Desired

- Masters Degree plus at least one year project management experience.
- Spanish language fluency.
- Excellent communication and organization skills.
- Exceptional organizational skills.
- Work well as part of a team.
- Familiar with preparation of grant and human subjects applications.

Conditions of Employment

The Research Coordinator must be available Monday-Friday and able to travel frequently to project sites (eastern WA, Idaho and the Olympic Peninsula) and occasionally work weekends and evenings. Valid Washington State Drivers license.

TO APPLY

Visit <http://www.washington.edu/admin/hr/jobs/apl/> and apply to requisition #53586. For questions please contact Marcy Harrington at 1-800-330-0827 or marcyw@u.washington.edu.