

DEPARTMENT OF EPIDEMIOLOGY
UNIVERSITY OF WASHINGTON
HOW TO ARRANGE A VISIT TO THE DEPARTMENT

(Revised 16-Feb-06)

A Visit Day for admitted applicants will be held each Spring. **The dates for 2006 are Thursday, March 30, and Friday, March 31, 2006.** We will send registration information with admission letters. If you wish to arrange an individual visit, please see below.

PLEASE REVIEW THIS DOCUMENT CAREFULLY. Personal interviews are not required in the admission process nor do applicants need to locate a faculty mentor prior to admission or enrollment. Applicants without a doctorate are not considered for merit-based aid prior to admission.

The “Visit Us” page on the Epidemiology website (<http://depts.washington.edu/epidem/visiting.htm>) has the information listed below. It is critical that you review the maps and shuttle schedules or driving directions before arrival.

Directions to the Department: <http://depts.washington.edu/epidem/EpiDirect.pdf>
Building map: http://depts.washington.edu/hsnews/maps/health_sci_map.gif
Campus maps: <http://www.washington.edu/home/maps/>
Printable campus map: <http://www.washington.edu/home/maps/campusmappg.pdf>

Directions to off-campus faculty locations
Accommodations
Bus & shuttle schedules

Please read the documents below prior to contacting the Department for a visit if there is time:

Faculty and their Interests: <http://depts.washington.edu/epidem/fac/facListReg.shtml>. Click on the faculty’s members name for more information. Adjunct, affiliate, and clinical lists are linked across the top.

Prior to your visit, review:

Application Instructions: http://depts.washington.edu/epidem/appinstr_03.pdf *(If you have not applied)*
Epidemiology Degree Programs and Admission Criteria: <http://depts.washington.edu/epidem/overviewtoc.pdf>
Funding Information: <http://depts.washington.edu/epidem/fundinfo.htm>

Scheduling a visit:

At least 3 weeks in advance of the visit, contact epi@u.washington.edu, by email to provide the information requested below concerning your interests and proposed visit.

**INCLUDE ALL OF THE FOLLOWING INFORMATION IN YOUR VISIT REQUEST.
BE SURE TO SAVE YOUR EMAIL FOR FUTURE USE.**

- Name
- Address
- Phone
- Email
- When & where you can last be reached before leaving for Seattle.
- Dates in Seattle
- Contact information in Seattle, including a phone number or hotel name
- Specific dates and times available for meetings (Allow a minimum of 2 hours between the airport and a meeting.)
- Degree(s) for which you are applying and whether you have been admitted

- **Your areas of interest**
- **Names of professors you want to meet.**
- **Your resume or CV by email attachment. Many professors want to review your resume prior to setting up an appointment.**

List of Faculty Members to Visit:

We may make suggestions for some changes in your list of professors based on our knowledge of who would be most appropriate and who is available. If you have not yet been admitted to the Department, we will arrange for you to meet one or two faculty members and the Student Services Manager.

Meeting with Student Services Manager:

If scheduling allows, your first meeting will be with Kate O'Brien, the Student Services Manager to answer basic questions. We will coordinate this meeting with the rest of your schedule.

Meetings with Faculty Member(s):

Faculty Meetings

Identify the faculty members you would like to visit from the Faculty Interest Lists at <http://depts.washington.edu/epidem/fac/facListReg.shtml>. If you have been admitted, also review the adjunct and affiliate faculty lists on the same page. Staff in the Department will arrange the actual meetings for you based on your interests, your schedule and their schedules. Please be advised that some faculty members may not be available or appropriate.

Faculty Office Locations (multiple sites around Seattle)

Epidemiology faculty members often have offices in more than one location in Seattle. Be sure to check the Faculty Interest List at the website above for the office locations of the professors you wish to visit. It is very important to leave enough travel time between locations (at least 1 hour), and make sure that you are clear which office you will be visiting. We try to arrange meetings at the same location close together so you don't have to travel to the same site multiple times, although this is not always possible.

Transportation

Read the directions, maps and shuttle schedules provided on the Epidemiology Home Page at <http://depts.washington.edu/epidem/visiting.htm> very carefully before departing for Seattle. **You will need to know when and where you should catch appropriate shuttles or buses to arrive at your meetings on time.**

There are shuttle buses from the Health Sciences Center to the Fred Hutchinson Cancer Research Center, Harborview Medical Center, Children's Hospital and Regional Medical Center and buildings on Roosevelt Way. If you will be visiting other locations, it is easier by car, but definitely possible by bus. You can plan a trip by Metro using the Trip Planner and access bus schedules at <http://transit.metrokc.gov/>. Keep in mind that at least one hour should be allowed between sites.

Meetings with Students:

We will arrange for you to meet a student(s). Many students have off-campus offices at the same locations as faculty members. Alternatively, they may prefer to meet you at the Health Sciences Building. Make sure you understand the correct location and the transportation time to the meeting.

Campus Tours:

Campus Tours take place every weekday, except holidays, at 10:30 a.m. and at 2:30 p.m. sharp from the 3rd Floor lobby of Schmitz Hall. Tours last approximately 60 – 90 minutes. Schmitz Hall is located between University Way and 15th Avenue NE and NE Campus Parkway and NE 41st Street to the east of upper campus. (The tour does not include the Epidemiology Department, located in the Health Sciences Center on lower

campus.) Alternatively, you can take your own tour of upper campus, which is lovely, especially in spring and summer. Further information about campus tours is at <http://admit.washington.edu/Visit/WalkingTour>.

Finalizing Your Itinerary:

Once your itinerary is finalized, we will email it to you. It usually takes about 2 weeks to finalize and send to you. Please review it carefully. Please provide a contact phone number (and email, if possible) in Seattle so we can reach you if there is a last minute change or cancellation. After you arrive in Seattle, check your email and voice messages for last minute changes.

Shoes & Umbrella:

We recommend that you bring an umbrella and wear shoes in which you can walk up to ¾ of a mile even if you are driving.

In Case of Cancellation:

If you are unable to make a meeting for unforeseen reasons, contact the people involved (and 206-685-1762), as soon as possible, to cancel the meeting (and possibly arrange another time).

Additional Information

Departmental Information: <http://depts.washington.edu/epidem/>

School Information: <http://sphcm.washington.edu/>

University Information: <http://www.washington.edu/>

Graduate School Information: <http://www.grad.washington.edu/>

Additional Contact Information

Epidemiology Program Office

Box 357236

University of Washington

Ph: 206-685-1762 or 206-543-8226

Fx: 206-616-4053

Email: epi@u.washington.edu

**We would like to welcome you to the University of Washington
and hope you have a fruitful visit.**