

University of Washington
Joint External Doctor of Pharmacy Program

**Procedures
for Submitting Assignments
PHARM 479 and PHARM 493**

Beginning immediately, please submit your assignments directly to your instructor in PHARM 479: *Biostatistics and Research Methods* and PHARM 493: *Medical Literature Evaluation*. This will speed up turn-around time for your assignments.

Here are mailing addresses and contact information for instructors of these courses:

PHARM 479: *Biostatistics and Research Methods*

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Seattle, WA 98195

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PHARM 493: *Medical Literature Evaluation*

Teresa (Terri) O'Sullivan, PharmD
Box 357631
Pharmacy Professional Programs
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FAX: (206) 685-9297
Voice Mail: (206) 543-3324

Submitting Assignments by Mail

You must attach a self-addressed, stamped envelope to your assignment so that the instructor can return it to you.

If you are an international student, you must attach a self-addressed envelope to the assignment, and the instructor will forward the graded assignment to the UW Extension Program Support Services for mailing to you.

Submitting Assignments by Email or Fax

Some instructors prefer assignments e-mailed or faxed. Please contact your instructor to inquire about his or her preferred method of assignment submission.

Instructors may prefer to return submitted assignments submitted by postal service. If your instructor indicates that he or she will mail your assignment back to you, you must send ahead of time a supply of self-addressed, stamped envelopes to your instructor.

Examinations

Examinations will still be returned by your proctor to UW Extension Program Support Services and forwarded to your instructor. Once they have been graded and returned to UW Extension, the results of your examination will be mailed to you by UW Extension.

Questions?

If you have questions about these procedures, please call UW Extension Program Support Services at (206) 543-2350 or (800) 543-2320, or email: *distance@ese.washington.edu*.