

University of Washington
International Programs and Exchanges (IPE)
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IMPORTANT INFORMATION REGARDING S/NS GRADING

The courses taken on your study abroad program, while concurrently enrolled through our office, appear as *regular* UW courses on your transcript. *This also means that the grades earned for the coursework completed abroad will be calculated into your UW grade point average.*

Please remember that you **MUST** be a full time enrolled student in the foreign study program or exchange and you **MUST** get an official transcript. Therefore, you will have to take all required tests and exams.

If you wish to have a course graded on a satisfactory/not-satisfactory basis, you should be aware of the following UW policy:

S Satisfactory grade for courses taken on a satisfactory/not-satisfactory basis. An S grade is automatically converted from a numerical grade of 2.0 or above for undergraduates. Courses so graded can only be used as free electives and cannot be used to satisfy a University, college, or department course requirement. S is not computed in GPA calculations.

NS Not-satisfactory grade for courses taken on a satisfactory/not-satisfactory basis. A grade less than 2.0 for undergraduates is converted to NS. NS is not included in GPA calculations. No credit is awarded for courses in which an NS grade is received.

No more than 25 S/NS credits may apply toward an undergraduate degree.

If you wish to take one or more courses abroad on an S/NS basis

- * **YOU MUST COMPLETE THIS FORM AND**
- * **NOTIFY THE IPE OFFICE BY THE 7TH WEEK OF THE PROGRAM; BY THE 3RD WEEK IF YOU ARE ATTENDING A ONE OR TWO MONTH LONG PROGRAM**
- * **FAX THE COMPLETED FORM TO THE IPE OFFICE BY THE DUE DATE OR**
- * **AIR-MAIL IT TO THE IPE OFFICE POSTMAKED BY THE FRIDAY OF THE 7TH WEEK OF YOUR PROGRAM**

UNLESS WE HAVE YOUR FAXED OR MAILED-IN REQUEST FORM ON FILE BY THE DUE DATE, YOU WILL RECEIVE GRADES AS EARNED.

NOTE: NO E-MAILED REQUESTS WILL BE ALLOWED.

STUDENT NAME AND UW #: _____

NAME OF PROGRAM/EXCHANGE
Please include CITY AND COUNTRY: _____

FIRST DAY OF PROGRAM/EXCHANGE: _____

Course(s) to be taken on S/NS basis:

1. _____ Quarter: _____

2. _____ Quarter: _____

3. _____ Quarter: _____

Student signature

Date