

# UW EXPLORATION SEMINAR WITHDRAWAL REQUEST

**Complete this section if you intend to withdraw (print clearly):**

STUDENT NAME:	
UW EMAIL:	
UW STUDENT#:	
NAME OF PROGRAM & LOCATION	

**Explanation of withdrawal terms and conditions (please read carefully)**

- By signing and submitting this form, I request that the University of Washington withdraw me from participation and concurrent enrollment in the Exploration Seminar program indicated above. My withdrawal will take effect on the business date that this request is received. Withdrawal requests may only be submitted in hard copy either in person, by fax or mail.
- I am aware of my financial obligations associated with withdrawing from this program, as indicated on my original program contract and as outlined below. I agree to pay the University of Washington the amount due according to my payment contract and the Exploration Seminar withdrawal policy. I understand that if I received a scholarship for my program, I may be required to return these funds.

Withdrawal date:	Payment due:
At any time after submitting program contract	\$350 nonrefundable charge
Within 3 months of the program start date	25% of program fee
Within 2 months of the program start date	50% of program fee
Within 1 month of (or any time after) the program start date	100% of program fee

<b>Student Signature:</b> _____	<b>Date:</b> _____
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Students withdrawing due to severe health debilitation, death or illness in the immediate family, financial hardship or other extenuating circumstances beyond their control may be eligible for emergency withdrawal. For emergency withdrawal information and forms, please visit <http://depts.washington.edu/explore/>.

**PLEASE SUBMIT YOUR COMPLETED REQUEST BY FAX, MAIL OR IN PERSON TO:**

**UW Exploration Seminars • 459 Schmitz Hall • Box 355815  
University of Washington • Seattle, WA. 98195 • Fax: 206-221-0218**

FOR EXPLORATION SEMINAR OFFICE USE ONLY		
<input type="checkbox"/> Student notified of changes	Date:	Initials:
<input type="checkbox"/> Fin Aid notified	Date:	Initials:
<input type="checkbox"/> Exploration Seminar Database Updated	Date:	Initials:
<input type="checkbox"/> Student unenrolled	Date:	Initials:
\$ _____ Program Fee Due	Date:	Initials: