

Exec Meeting Minutes

April 24, 2019 | HUB 303

Members Present

GPSS President: Giuliana Conti (via phone)

GPSS Vice President of Internal Affairs: Sydney Pearce GPSS Vice President of External Affairs: Kelsey Hood

GPSS Secretary: Amy Gabriel

GPSS Treasurer: Robby Perkins-Hood GPSS Executive Senator: Zhiyun Ma GPSS Executive Senator: Jackie Wong GPSS Executive Senator: Jacob Ziegler GPSS Executive Senator: Chris Boylan

ASUW Director of Internal Policy and the Liaison: Casey Duff

1. Call to Order 5:32 PM

2. Approval of the Minutes

5:32 PM

Kelsey Hood: Motions to approve the minutes.

Jacob Ziegler: Seconds.

3. Approval of the Agenda

5:33 PM

Amy Gabriel: Motions to amend the agenda to add Petitions for Candidates as Item 4 for 40 minutes, after Elections Preparations.

Casey Duff: Seconds.

Robby Perkins-High: Motions to amend the agenda to put SAF Input and Future appointments after exemptions and before the agenda.

Jacob Ziegler: Seconds.

Jackie Wong: Motions to add Poll Ev Discussion for Resolution for 10 mins.

Sydney Pearce: Where?

Jackie Wong: After SAF.

Robby Perkins-High: Seconds.

Robby Perkins-High: Motions to approve the agenda as amended.

Jackie Wong: Seconds

4. Elections Preparations

5:34 PM

Sydney Pearce: Michael Diamond was going to lead, but Frances Chu is here instead. Would like to hear any updates and then the amount of time the Elections will need.

Frances Chu (Elections Committee Chair): Says calculated the time with Michael Diamond and thinks Elections will need 90 minutes total. 4 candidates for 2 positions and then the others. So about the hour after the talking when votes are counted.

Kelsey Hood: Are you sure that's all the time you need?

Frances Chu (Elections Committee Chair): Responds calculated 3 mins for each candidate presentation and 5-10 minutes for Q & A with each position.

Amy Gabriel: Adds with 13 candidates.

Robby Perkins-High: Adds if it was 3 minutes per candidate and 10 minutes for Q & A it would take 89 minutes with no transition times built in.

Sydney Pearce: Replies so let's do 100 mins for transitions. Will be doing pizza, so should inform people to grab it before so they do not interrupt. Will add other agenda items later.

Robert Levine (Elections Committee Member): Thinks 100 minutes should be enough.

Robby Perkins-High: Notes that Officers will take a back seat, but let know if you need help.

Amy Gabriel: Asks whether the committee has decided who is counting ballots.

Frances Chu (Elections Committee Chair): Responds it is on the to-do list to figure that out.

Amy Gabriel: Great. Anything else you needed, let her know.

Sydney Pearce: Adds will get the ballots printed and ready.

Robby Perkins-High: Asks Rene whether there is anything about elections forgetting?

Rene Singleton (Assistant Director of Student Activities): Notes just arrived, so needs to be filled in.

Robby Perkins-High: Replies that currently allocating 100 minutes for the election and an hour to count.

Rene Singleton (Assistant Director of Student Activities): That seems reasonable.

Kelsey Hood: Asks, if anyone has questions about the process, do we send them to you?

Frances Chu (Elections Committee Chair): Yes.

5. Candidate Exemptions

5:40 PM

Sydney Pearce: Explains the Executive Board will begin hearing exemption requests.

Amy Gabriel: Notes that presenting for exemptions today are Dean Allsopp, Matt McKeown, Leslie Michaud and Shane Shrader. Presentations should include what the petition includes and work will be doing. Will go by alphabetical order of last name.

Dean Allsopp (Candidate for VP External): Explains that is running for VP External. Has a job offer in Beaverton with the library system, assisting them with how to communicate and work with communities of color, immigrants and LGBTQ folks. Excited about the position. It is a ten-week program over the summer. Expectation is that it is full time. Thinks there is some flexibility and would talk with supervisor if elected. Foresees four days at 9 hours at the internship, and then one day in Seattle per week. Then would be full time in Seattle in September when the internship is over.

Sydney Pearce: Explains will be asking each candidate seeking an exemption the same set of questions and then current Officers will ask some follow-up questions that are position specific. Then candidates can ask any questions they have. Given the job is budgeted at a minimum of 20 hours and suggested at 30 hours per week maximum – how do you plan to balance both obligations on a week to week basis?

Dean Allsopp: Thinks being physically here one day a week will make sure is oriented and connected with team members, while pushing work forward. And then throughout the week being

in constant communication with team members, through e-mail and Skype and then keeping on top of e-mails when not in the office.

Sydney Pearce: Will you be able to participate in monthly calls/meetings for Exec and weekly officer meetings?

Dean Allsopp: Yes.

Sydney Pearce: How many hours do you plan to work in office?

Dean Allsopp: Office hours will be on Fridays for months of July and August and then would be full time in September.

Sydney Pearce: Do you have any questions for us? Commitment-wise or hours-wise?

Dean Allsopp: Asks Kelsey Hood, from your experience – how many hours did you spend in the office and what are realistic goals?

Kelsey Hood: Explains that she did something similar. Had a full-time internship that was in Olympia, and it was stressful, so may be difficult between states. SAGE calls are essential and required to travel for WSA retreat on a Saturday. The interim meetings were difficult because have to be flexible with the member's schedule.

Dean Allsopp: Can you tell me more about what that looks like?

Kelsey Hood: Explains that the VP of External does interim meetings with members to lay the ground work before the legislative session. Do outreach to see if anyone is interested in drafting bills. Some people want you to travel to wherever their district is, so went to Renton and Seattle offices.

Dean Allsopp: Notes that owns a vehicle, so getting around is relatively easy. Would take advantage of commute up from Oregon to stop offices and meet with people and then would also take advantage of September.

Sydney Pearce: Any other questions for us?

Dean Allsopp: What is the process from the Elections Committee going forward?

Sydney Pearce: Will let you know whether the exemption is approved this evening. Can stay in the room or leave while we discuss. Any other questions for Dean? So now will move into discussion about Dean's proposal for exemption.

Robby Perkins-High: Notes that the policy is set around average hours. So under Dean's plan, it would be 13.3 hours per week, which is under the 20 hour average, but not extremely under.

Jackie Wong: Does that include the Saturday meeting?

Robby Perkins-High: No, it is budgeting 8 hours a week and then full time in September. So would likely be higher than that.

Sydney Pearce: Any other thoughts?

Jacob Ziegler: Is the discussion just what we would propose?

Sydney Pearce: Correct.

Jackie Wong: With Kelsey, when you were in the same situation, how much e-mail and time did you spend outside of internship?

Kelsey Hood: Definitely prioritized GPSS a lot, so internship suffered. A lot of us are ambitious and it is hard to hold both positions at the same time. It is hard on you mentally. Worked a lot on nights and weekends. Also was SAGE political director, so that added to workload as well.

Jackie Wong: VP External is a distance type position anyway thinks it is suitable.

Kelsey Hood: Agrees and disagrees because has worked a lot to bring VP External into the office more. Have a real problem with grassroots organizing on campus partly because people do not know what we do. So wanted to work with Policy Director and Organizing Director to bring in as many people as we could, and it is hard to do that when you are away. Wished was in the office more, but did not have the luxury of doing that for financial reasons. Having the VP of External here would be ideal, but September is the most important. It's not the best for your own mental health, but it is possible.

Robby Perkins-High: Reviewing the memo – if people are unable to work an average of 20 hours per week need to vote whether to give a full or partial exemption. Also can require disclosure at Elections. Suggests consistency among candidates.

Jackie Wong: What is the difference between a full and partial exemption?

Robby Perkins-High: Explains partial is they need to work less than 20 hours on average and full is if cannot work at all.

Sydney Pearce: So Dean is asking for a partial.

Kelsey Hood: Notes that final question, you noted you think there is room for flexibility, do you know that you would be able to work one day in the office or is it still up in the air?

Dean Allsopp: Responds has not spoken with supervisor yet – was waiting until after elections to speak with them. Is open to negotiation, so if the internship is something that would preclude the position, would discuss that as well. In short, has not spoken with supervisor yet.

Kelsey Hood: Recommends speak with them. A lot of times willing to work with you. It would be good for people to have the information at Elections, so that you have the best chance possible.

Amy Gabriel: Motions to vote on Dean Allsopp's petition as a partial exemption with requirement to disclose to Senate.

Jackie Wong: Seconds.

Vote: Majority approves the exemption.

Matt McKeown: Notes that he does not have an internship confirmed at the moment. Is in the process of applying and has interviews coming up. Wants to have the exemption just in case. Thinks would be able to negotiate working 32 hours a week at the internship and 1 day a week in the office. Also would work evenings and weekends. If internship does not work out, GPSS would count as his internship for the summer.

Sydney Pearce: Given the job is budgeted at a minimum of 20 hours and suggested at 30 hours per week maximum – how do you plan to balance both obligations on a week to week basis?

Matt McKeown: Ideally would have full Fridays in the office and maybe even more depending on the internship. And then September, would be fully in working 40-60 hours a week.

Sydney Pearce: Will you be able to participate in monthly calls/meetings for Exec and weekly officer meetings?

Matt McKeown: Yes.

Sydney Pearce: Given we encourage in-office hours, how do you plan to balance your in office hours over the summer? How many hours do you plan to work in the office?

Matt McKeown: Would love to be in the office 8-10 hours one day per week and then ramp up to a full 40 in September or however many needed for hiring.

Sydney Pearce: Obviously interviews need to be during general business hours. Are you comfortable with knowing September would be full office work?

Matt McKeown: Yes, for any internship I would say I needed to end with hard deadline in September.

Sydney Pearce: Is there some flexibility during the week during business hours?

Matt McKeown: Hard to say since do not have an internship, but would be happy to make calls during lunch hours, although knows that is not necessarily best, could do it.

Sydney Pearce: Any questions for us?

Matt McKeown: When disclosing – should that be fit into 3 mins or differently?

Rene Singleton (Assistant Director of Student Activities): Recommends that you just have one word, partial exemption at the beginning or end of their introduction.

Sydney Pearce: Would we have the candidate or Elections committee announce it?

Rene Singleton (Assistant Director of Student Activities): Thinks candidate should after their name.

Robby Perkins-High: Notes that per bylaws that is up to Elections Committee to decide if want to follow the recommendation.

Rene Singleton (Assistant Director of Student Activities): Suggests letting the Elections Committee pass out a sheet or do something simple.

Ashely Bagley (Elections Committee Member): Likes the idea of a sheet.

Sydney Pearce: Directs to discussion on the candidate.

Zhiyun Ma: Given that you did mention you can use your position toward your program's internship requirement – can you elaborate on why you need both?

Matt McKeown: Thinks having the opportunity to network for professional career after UW is important. Is interested in city and county government. If didn't work out time-wise would take on GPSS full time. But would like to build on skills learned in classes and network in local government.

Jacob Ziegler: Asks if Officers will get paid for a max of 30 hours in September for work even if working more?

Robby Perkins-High: Will need to check with Rene, but average is that it evens out.

Sydney Pearce: Understanding from UW HR is they are not allowed to work more than 40 hours paid during that time.

Amy Gabriel: Motions to vote on Matt's partial exemption and required disclosure.

Zhiyun Ma: Seconds.

Vote: Majority approves exemption.

Leslie Michaud: Explains is running for Secretary. Does not have an internship yet, but GPSS Officer position can count towards the internship requirement. If had to have an internship, would give some time to GPSS. Could do a full-time internship and 10 hours on top of it, has done it in the past. Concern would be working in the office. But also would be willing to just do this full time and take a 20/week internship. Just disclosing in case.

Sydney Pearce: Given the job is budgeted at a minimum of 20 hours and suggested at 30 hours per week maximum – how do you plan to balance both obligations on a week to week basis?

Leslie Michaud: Responds that in the case did have to have an internship, predicts it would be 10 weeks, 40 hours a week. Can work 10 hours on top of that. On weekends would be difficult, so would prefer to do 10-hour days at internship and 1 full day at GPSS.

Sydney Pearce: Will you be able to participate in monthly calls/meetings for Exec and weekly officer meetings?

Leslie Michaud: Yes.

Sydney Pearce: Given we encourage in-office hours, how do you plan to balance your in office hours over the summer? How many hours do you plan to work in the office?

Leslie Michaud: Would work less in the beginning and then ramp up end of August/beginning of September to 40 hours a week.

Amy Gabriel: If had an internship, would you be fine scheduling all of the orientations for departments and potentially doing orientations during business hours in late August/early September?

Leslie Michaud: Yes.

Sydney Pearce: If you were to be elected, would you continue pursuing internships?

Leslie Michaud: This would be primary, and would look for smaller, flexible internships.

Amy Gabriel: Motions to vote on Leslie's partial exemption with disclosure.

Casey Duff: Seconds.

Vote: Majority approves.

Shane Shrader (Candidate for Treasurer): Notes is running for Treasurer. Will be doing a finance internship June 17th-Sep 6th. Internship will be remote every other Friday, and possibly every Friday remote. Could do every other Friday in office in GPSS. Then once it is over, would be in officer full time.

Sydney Pearce: Given the job is budgeted at a minimum of 20 hours and suggested at 30 hours per week maximum – how do you plan to balance both obligations on a week to week basis?

Shane Shrader (Candidate for Treasurer): Because the work would be mostly onsite or some remote, expects to work every other Friday and weekends/nights.

Sydney Pearce: Will you be able to participate in monthly calls/meetings for Exec and weekly Officer meetings?

Shane Shrader (Candidate for Treasurer): Yes.

Sydney Pearce: Given we encourage in-office hours, how do you plan to balance your in-office hours over the summer? How many hours do you plan to work in the office?

Shane Shrader (Candidate for Treasurer): Every other Friday would be on campus and then would be here full time after Sep 6th.

Robby Perkins-High: Notes that a lot of the summer work is learning the funding guidelines and getting up to speed – part of that is scheduling with Rene in SAO office. Any flexibility outside of those Fridays?

Shane Shrader (Candidate for Treasurer): Would need to be Fridays.

Robby Perkins-High: Do you feel you would be able to learn funding guidelines, revise the guidelines from last year, as well as revise and post travel grants? Last year had an application that close mid-August – might have to do it during July.

Shane Shrader (Candidate for Treasurer): Thinks that he could do it on the weekends and at night, since does not need to be worked on during the day.

Jackie Wong: Curious that while you're remote at GPSS with laptop from work – will you be able to work for GPSS?

Shane Shrader (Candidate for Treasurer): The remote work is more just about being available. Because of the nature of work, Friday is often used to do things outside of work because more about personal project.

Sydney Pearce: Do you think that schedule works for role?

Robby Perkins-High: Yes, other than the trainings with Rene. That's the only thing that requires being in the office.

Sydney Pearce: Any questions?

Shane Shrader (Candidate for Treasurer): Talked with Robby Perkins-High quite a bit, so other questions are answered.

Amy Gabriel: Motions to approve Shane Shrader's partial exemptions with disclosure.

Chris Boylan: Seconds.

Vote: Majority approves.

6. SAF Input & Future Appointments

6:12 PM

Robby Perkins-High: Explains has 3 SAF related things would like to discuss. Notes that previously talked about trying to pick SAF appointees for the following year, this year, so it is not a mad rush at the beginning of the next school year. Jeremy, the chair of SAF, is more interested in appointing some people next year, but Robby feels pretty strongly should pursuing people or appoint people for the positions now. Wants to open it up for discussion. SAF is the Services and Activities Fee, which gives out about \$16 million in student fees. GPSS has 5 voting members, one is the Treasurer.

Sydney Pearce: Adds that GPSS appoints liaisons at the beginning of the year. This past year it was a combination of Sydney and Giuliana and hope it will be more who is responsible moving forward. A few committees are considered higher priority: SAF, Student Tech Fee (STF) and Provost's Advisory Counsel for Students (PACS). Only comment is that by appointing people to these committees this year, excluding first year students from being liaisons.

Robby Perkins-High: Says, wanted to open it up for discussion about doing appointees now, versus in the fall, or potentially appointing some people now and more in the Fall.

Zhiyun Ma: Suggests that GPSS reaches out to program coordinators ahead of time, before Fall quarter starts but when new students are enrolled, so can let new students know about the positions early.

Sydney Pearce: Responds definitely a priority for next year, to start earlier. The challenge is a staff member does it and do not have them until late September. But Officers could try to work on it earlier. Will make that recommendation.

Chris Boylan: If wait until Fall quarter to appoint, would we be behind?

Robby Perkins-High: Replies would not be behind. The idea is that ideally would get a large pool of candidates picking from, particularly to diversify who is on the board. This year we took the first four who applied and they are all very good, but necessarily representative of the diverse student body at UW.

Jackie Wong: Says is a proponent of appointing some early and leaving some open.

Sydney Pearce: Notes if doing earlier and they are approved now, would need to do it with an Exec meeting coming up which would delay it later.

Zhiyun Ma: To what extent have we considered making applications?

Sydney Pearce: There is an application.

Zhiyun Ma: In particular for the SAF role?

Sydney Pearce: Responds have an application process for all of them. But do not get enough applicants to be selective.

Jacob Ziegler: This year it was whoever fit.

Sydney Pearce: SAF, Tech Fee and PACS could be promoted to Senate as higher priority. Might increase applicant pool.

Robby Perkins-High: Was it one application for all of the positions?

Stephanie Becnel (Director of University Affairs): A part of the application allowed people to select what their interest was. Took that information combined with their time commitment of the meeting and that filtered out a lot of people. If asking about creating a separate application for high priority ones, that would be decided by whoever is elected. It would make things more complicated. It was just about filling roles and making sure their interests and time commitments align. It is asking a lot of grad students to be liaisons, so may not want to further complicate.

Jackie Wong: Suggests if have a plethora of applicants for high priority committees – have them do another application after to help make the decision. The meeting times are not necessarily set in stone ahead of time.

Robby Perkins-High: They are set.

Jackie Wong: Thought they could change it.

Stephanie Becnel (Director of University Affairs): Notes that liaisons are volunteers, we need to work with them as best as possible.

Sydney Pearce: Stephanie, Giuliana and I struggled with the process because it is difficult to get them to commit to a set times. Would feel comfortable asking current liaisons if want to continue in their roles, but having people already commit who do not know their schedule for Fall might be difficult.

Robby Perkins-High: Are people okay with me going to find some or all of the appointees for next year?

Sydney Pearce: Would check with Giuliana, because it is her role.

Robby Perkins-High: So who is okay with me pursuing a plan to fill spots for next year on SAF?

Straw poll vote: Some.

Robby Perkins-High: Ok. Two other things – in terms of getting input on this year's SAF allocation voting, we obviously have the members of board voting, but if we wanted to get any additional input, thinks the only way to do it is at Senate. Do people think this is valuable or not? Would need to be at middle part of meeting based on timing.

Jacob Ziegler: What are you envisioning?

Robby Perkins-High: Would look at requests from all of the different units – the most basic version would be to display all of the units and see where they think the money should be going the most. The other more specified version would be to put together the above baseline increase requests for every unit and have people vote on where they want it to go. The issue is more representation is good, but there are complexities that cannot be covered in Senate. Do people want it to go to Senate or not?

Jackie Wong: Do we have plans for what will be happening during vote counting?

Robby Perkins-High: Will discuss, just wanted to see if there is merit.

Jacob Ziegler: Would advertising your office hours be possible?

Robby Perkins-High: Yes, but does not think people would go.

Jacob Ziegler: The complexity of the committee is that some units are not asking for an increase, so the basic option would be difficult because if they are not asking for an allocation increase, but people indicated we should spend more money on them, it would not be possible to do as a committee. So could only do it through the second option. Which would be giving people the increases and asking for opinions.

Sydney Pearce: How would this translate? We get opinions and then SAF representatives will tell SAF?

Robby Perkins-High: Jacob Ziegler and I would present Senate's votes to other SAF appointees. It would inform their votes, but they could still vote however they want.

Casey Duff: Thinks that adds a lot of weight to those kinds of proposals.

Robby Perkins-High: Notes this is the last question. SAF is also considering funding an IMA renovation – updating the pool and locker rooms with leftover bond fees. It would cost \$24m. Similarly, is that something we should ask Senate about?

Jacob Ziegler: The locker room was brought up in Senate last year in a resolution, and the locker room is now linked to the pool.

Chris Boylan: Says this is the first is hearing of this, so worth it with turnover.

Amy Gabriel: Agrees, there is whole new Senate and it is easy to forget in a year.

Robby Perkins-High: Think this is an easy one with a few slides and a poll ev for what people want to do with it.

Rene Singleton (Assistant Director of Student Activities): Check your records because there were resolutions. They used them to get the bonds etc. So may already have commitments.

7. Poll Everywhere Discussion

6:26 PM

Casey Duff leaves.

Jackie Wong: Explains wants to get feedback and is working on drafting a policy with Michael Diamond. Wants to pilot it more so people can see actual results and what can use it for.

Robby Perkins-High: Is this just about voting or Poll Ev in general?

Jackie Wong: First about voting. Has been wanting to do a training about Poll Ev, and intends to bring that to the board, so everyone is trained.

Robby Perkins-High: Thinks it would be good for voting. It is faster and more official. One concern if not providing devices to vote – if someone does not have phone or computer, could not vote. ASUW provides clickers.

Jackie Wong: Notes that from conversation with Rene, main thing is to make sure it is public with actual name and vote. So could print out on an excel spreadsheet. Also would need to be able to verify they are a Senator with the roster. Could potentially utilize with attendance as well. Could be used to incorporate proxies.

Jacob Ziegler: Would that mean the only people who are allowed to vote are the people listed in the "course"?

Jackie Wong: Yes and no. It would require conditional formatting in excel with roster and proxies.

Jacob Ziegler: Is that easy to do - as people are coming and going or would we need to sign a sheet first?

Jackie Wong: Either that or could ask proxies to indicate on attendance.

Robby Perkins-High: Notes has a lot of back end questions as well and knows you have been taking on a lot of work on this, so if want to make an integral part of how we are doing things, perhaps we could give it to a staff member.

Jackie Wong: It is fairly user friendly, so hoping can transfer it over once get it off the ground. Any comments on Poll Ev in general? Wanted to bring this conversation up so can start the process of writing a policy.

Sydney Pearce: Thinks it works very well. People use it and are responsive. Has been a nice balance of fun and important questions.

Zhiyun Ma: On one hand it is adding good communication between us and the Senate, but want to be mindful because also want to increase in-person discussion space among Senators.

Jacob Ziegler: For using Poll Ev – is there a way you can give other people instructor access?

Jackie Wong: Yes.

Jacob Ziegler: So it does not have to all be under your name?

Jackie Wong: Initially it was, but Rene has set up an official GPSS account Will send out log-in information.

8. May 1st Senate Meeting Agenda

6:33 PM

Sydney Pearce: Giuliana, for the next meeting, since you will be running for office, would you like me to chair the meeting prior to the election?

Giuliana Conti: Thinks it would be best if everyone but her ran the meeting, just out of conflict of interest.

Sydney Pearce: And why don't I plan to run the agenda items while we're waiting for results as well.

Giuliana Conti: That would be great, thank you.

Sydney Pearce: First will be office elections for 100 minutes. We have old business, which is the second reading for bystander training.

Amy Gabriel: Right after Elections because we will still need people to vote. 10 minutes.

Jacob Ziegler: If people mass exodus after the Election – what would we do?

Amy Gabriel: We would vote to postpone it until the next meeting.

Robby Perkins-High: We need people to stay for the vote to be official.

Sydney Pearce: Session update.

Kelsey Hood: Needs 10 minutes.

Sydney Pearce: Input on the SAF Allocation.

Sydney Pearce: Upcoming events.

Matt McKeown: Just 5 minutes.

Robby Perkins-High: Do you want to do it or should Syd?

Sydney Pearce: I'll do it.

Stephanie Becnel (Director of University Affairs): I can do it.

Sydney Pearce: Sure.

Zhiyun Ma: 5 minutes for Exec Senator vacancy.

Sydney Pearce: Who is leaving?

Zhiyun Ma: I am graduating.

Sydney Pearce: So with the announcement of the vacancy – technically, since the Bystander Resolution is old business, and this is new business, what order should it be in?

Giuliana Conti: If you could have the second reading in the middle, that would probably work best for Senate.

Sydney Pearce: Ok, so information, 5 minutes. Executive Reports 12 minutes.

Jacob Ziegler: Could present on the revamp of the Provost's Safety Memo.

Sydney Pearce: Do you want to add it into the Executive report? Unless we have time to fill. Does not think it will take 60 minutes to count ballots.

Kelsey Hood: Motions to approve the Agenda.

Amy Gabriel: Seconds.

9. Adjournment 6:42 PM

Jacob Ziegler: Motions to Adjourn.

Kelsey Hood: Seconds.