I. **Call to Order**  
Meeting called to order at 10:09 am

II. **Roll Call**  
Chairman Colin Bateson, Mechanical Engineering  
GPSS Treasurer Genesis Gavino, Public Affairs  
Senator Karen Michael, Environmental and Occupational Health Sciences  
Senator Matthew Aghai, Forestry (Proxy for Carolyn Shores)  
Senator Evan Firth, Oceanography  

*Guests*  
*John Lee, Career Development Organization for Physics and Astronomy*

III. **Approval of the Agenda**  
Committee approved the agenda for 10/29/2013 meeting unanimously.

IV. **Consideration of Special Allocations Application**  
*Career Development Organization for Physics and Astronomy*

John Lee present for the RSO. The purpose of the RSO is mainly to work with physics and astronomy students but they have now expanded to include math students especially those involved in the STEM program. The event will be held to educate graduate students about career options in the industry outside of academia and also to educate industry folk about the benefits of a rigorous program in the sciences. In addition, the event has a goal of developing networks for graduate students. Overall it is a large educational event that gives graduate students who been in academia a chance to look outside of the academic world. The RSO has invited industry employers to take part in a two-day event. The evening session is an opportunity for employers to speak to students. The second day is for students to give presentations on their research and will also serve as a poster session as well.

Chairperson Bateson asked how many employers they were expecting? John stated they usually expect 10. So far they have four signed up and two to three who indicated they would sign up and they are still in the process of adding more employers.

Senator Michael asked if their target audience are students who will graduate within the next year or two? John stated that the event is open to everyone regardless of their year standing. Their typical audience are people who will graduate within a year or two.

Senator Firth asked for clarification on how they are expecting more than 40 but only have the room set-up for 40 and will there be an overflow? John stated they have revised the room reservation to be set-up for 50.
Treasurer Gavino asked for clarification that the RSO is only seeking funding for the room reservation but they also have funding of $500 from another source. John stated that the $500 will be used to purchase food for the event and additional materials needed.

Senator Firth asked why there was no clarification or explanation regarding non-UW attendees. John stated that they were counting employers as non-UW attendees in the application.

Senator Firth moved to fund Career Development Organization for Physics and Astronomy at $220. Chairperson Bateson seconded the motion. Motion passed unanimously.

V. Chair Election

Senator Bateson nominated himself for Chairperson.

Senator Firth moved to elect Senator Bateson as 2013-2014 F&B Chair. Senator Michael seconded the motion. Motion massed unanimously.

VI. Quarter Schedule

The committee has agreed to hold the rest of F&B meetings during the Fall quarter on Tuesdays at 11:00 am in HUB 314.

VII. Adjournment

Meeting adjourned at 10:45 am.