Senate Meeting
June 4th, 2014
Call to Order

1. Call To Order
2. Approval of the Agenda
3. Approval of the Minutes
4. GPSS Spotlight: UW Green Dot Bystander Intervention
5. GPSS Spotlight Discussion
6. F&B Departmental Allocation Recommendations
7. Sustainable Investing Resolution
8. Legislative Wrap-Up
9. Secretary’s Report
10. Treasurer’s Report
11. President’s Report
12. Recognition Ceremony
13. Announcements
GPSS Senate Meeting  
Wednesday, June 4th, 2014  
5:30pm in HUB 145

Agenda:

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<th>Title</th>
<th>Sponsor</th>
<th>Info / Action</th>
<th>Min.</th>
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<tr>
<td>1</td>
<td>Call to Order</td>
<td>Chris Lizotte</td>
<td>Action</td>
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<td>2</td>
<td>Approval of the Agenda</td>
<td>Chris Lizotte</td>
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<td>Chris Lizotte</td>
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<td>GPSS Spotlight…UW Green Dot Bystander Intervention</td>
<td>Chris Lizotte</td>
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<td>Chris Lizotte</td>
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<td>F&amp;B Departmental Allocation Recommendations</td>
<td>Genesis Gavino</td>
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<td>Sustainable Investing Resolution</td>
<td>Justin Bare</td>
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<td>Chris Erickson</td>
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<td>All</td>
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<td>14</td>
<td>Adjourn</td>
<td>Chris Lizotte</td>
<td>Action</td>
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12. Recognition Ceremony

13. Announcements

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Approval of Minutes

Senate Meeting Minutes
May 21st, 2014
HUB 145

Call to Order & Approval of Agenda:

Chris Lizotte (President): I would like to call this meeting to order at 5:32pm. The first item on the agenda is the approval of the agenda. I would like to entertain a motion to approve or amend the agenda.

Genesis Gavino (Treasurer): I would like to make a motion to remove Adam Sherman to adjourn us and make it Chris Lizotte.


Chris L: Any objections?

Elisa: I would like to make an addition to add Jen Carroll between item 3 and 4 for a 5 minute tops discussion on title 9 and 88.


Chris L: Any objections? Now I'll entertain a motion to approve the agenda.

Yasmeen Hussain (Biology): I move to approve the agenda.

Edward: I second.

Approval of Minutes:

Chris L: Any objections? Seeing none, the agenda is approved. Moving on to the approval of the minutes, I will entertain a motion to amend or approve the minutes from the previous meeting.

Eric Scheufler (Germanics): I move to approve the minutes.

Justin Bare (Computer Science & Engineering): Second.

Title 9-88 Presentation:

Chris L: Any objections? Moving on to item 3b, we have Jen Carroll. Could you briefly introduce yourself?
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13. Announcements
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   Dot Bystander
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6. F&B Departmental
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   Recommendations
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   Resolution
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GPSS Spotlight: Q&A
F&B Departmental Allocation Recommendations

6. F&B Departmental Allocation Recommendations

7. Sustainable Investing Resolution

13. Announcements
F&B Committee Update

• New Departmental Allocation Guidelines
  • $10 per graduate student
  • $350 minimum
  • $750 maximum
  • Guidelines, not guarantees
  • Capital purchase clause – 200% funding
  • First-come, first-served
F&B Committee Update

- Special Allocation Guideline Changes
  - New guideline limits Speaker’s Fees, Honoraria, and Performance Fees
    - $1000 max.
    - In-line with current committee funding practice
    - This is more of a communication to future applicants
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   Resolution

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Secretary’s Report

GPSS Diversity Funded Events:

- $4,900 awarded to 13 student-run events that furthered diversity on campus
- Awarded $200-$700

- Chinese Student Association
- Taiwanese Student Association
- Muslim Student Association
- Sigma Lambda Beta
- Micronesian Night
- FIUTS Annual Gala
- Native Organization of Indigenous Scholars
- Taiwanese Overseas Student Association
- Filipino American Student Association
- Vietnamese Student Association
- First Nations at the University of Washington
- Hui Hoaloha ‘Ulana (Hawaii Club) Lu’au
- Evans World (Partnership for Community & Diversity)
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CSA Lunar New Year

TSA Night Market
GPSS Diversity Forums:

- Held 7 Diversity Forums, inviting guest speakers, panels, and diversity committee leaders from all over campus.
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14. Adjourn
Archiving Summary

The purpose of the Archivist position was to identify information management challenges and goals, and to conceptualize and implement a comprehensive information management system.

Goals:

- Collect all documents pertaining to Executive, Senate, F&B, and Judicial Committees and organize for digital years back to 2006.
- Create master list of elected officials, internal staff, and executive staff.
- Create master roster of all senators and committee members
- Ensure that all flyers, posters, advertisements, and other publications have at least one electronic copy and one hard copy.
- Create final hardbound Archives book for most recent academic years.
- Organize and catalog paper files, creating a database of boxes, contents, and locations of materials.
- Develop a training manual for GPSS leadership for maintaining archiving system
Archiving Summary

Overview of the New System

Both digital and paper files will be organized according to a standard scheme, which will standardize how information is stored, making retrieval and disposal simple.

<table>
<thead>
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<th>Primary Classification</th>
<th>Secondary Classification</th>
<th>Sub-Classification</th>
<th>Document Types</th>
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<td>External Committees [Academic Year]</td>
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<td>Senate Roster Files [Academic Year]</td>
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<td>Other Associated Documents</td>
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</table>
Archiving Summary

A system for managing records has been developed that will allow for easy archiving and maintenance of intellectual control of the information that is created by GPSS activities. A training manual has been created that will assist future GPSS officers and staff.

All located on the GPSS shared server and in boxes were organized according to the newly developed system. Those materials that have been identified as archival have been inventoried and boxed, and are currently awaiting transfer to UW Archives. Those materials that have not reached their retention period are being stored in a central location in the GPSS Secretary’s office or shared server.
Archiving Summary

Rosters of Officers, Senate members, Exec. staff, Committee members, and internal staff have been created for most years back to 2006. The completeness of these rosters largely depends on the amount of information that was available to compile them.

An archive of printed materials has been created to keep GPSS event posters organized and in archival condition.

A bound GPSS Records book has been compiled and ordered for the 2012-13 academic year, and is expected to arrive within the next two weeks.
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Diversity:
- Joey Hunziker, Chair
- Alan-Michael Weatherford
- Brian Tracey
- Russell Hugo
- Soh Yeun “Elloise” Kim
- Melissa Steele-Ogus

Travel Grants:
- Stephanie Cruz
- Stephen Lautzenhaiser
- Meg Grounds
- Alan Huynh
- Matt Aghai
- Evan Smith

Finance & Budget:
- Colin Bateson
- Karen Michael
- Carolyn Shores
- Evan Smith
- Eddie Schwieterman
- Douglass Taber

Science & Policy:
- Keolu Fox
- Alice Popejoy
- Kelly Fleming
- Andrew Haddock
- Chris Svolopooulus
- Thomas Edwards

State and Federal Legislative Steering:
- Alex Stone
- Alex Bolton
- Steve Carlin
- Matt Portwood
- Jessica Lynn
- Douglass Taber

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Next Meeting:
See you next fall!