August 21, 2013
GPSS Committee Executive Minutes
HUB 303

Attendees:
Chris Lizotte – GPSS President
Chris Erickson – GPSS Vice President
Genesis Rodriguez – GPSS Treasurer
Elisa Law – GPSS Secretary
Evan Firth – Executive Senator
Kimberly Schertz – Executive Senator
Larry Huang – Executive Senator
Alice Popejoy – Executive Senator
Mackenzie – Archivist

Minutes called to order: 5:12

Chris L: Entertain a motion to approve the agenda or amend it. I actually have an amendment id like to make,

Chris E: So moved

Genesis: Second

Chris L: So executive senator reports will go to Item 7B after that, can I get a motion to approve agenda as amended

Elisa: So moved

Chris E: Second

Chris L: Entertain motion to approve minutes, motion to move it to next meeting

Elisa: Second

Chris L: any objections to that motion?

■ No Objections

Chris L: make a motion to approve minutes in next meeting, and we’ll need to coordinate minutes. Also, appoint Devin Bedard to the college council

Genesis: do we need to review anything before having this presented?
Chris L: He is the only at large person that showed interest from the college of the environment to be appointed to the council.

Kimberly: I wasn’t aware that anyone needed to be appointed.

Chris L: To my knowledge there hasn’t been a process assigned for that, now that college councils are becoming more solidified we might want to come up with a process to abide by. So what I’m doing here is sort of not official, but I would move that we appoint Devin Bedard to become part of the College of the Environment college council.

Kimberly: So moved.

Evan: second

Chris L: Any objections?

- No objections

Chris L: I will verify to make sure if there is an existing process if not then we can talk further about creating one.

Elisa: So, Mackenzie, can you tell us what your job is and what we can do to help improve?

Mackenzie: Basically what I’m doing is archiving, getting all of your important things together in one thing. You just kind of need a place where it’s obvious where certain things are. We met with Renee when we first started to determine, and this is all just your electronic documents first, I haven’t even touched the papers, and just make the senate rosters with just kind of the tenants. Personnel tracking especially, the end goal for me, Renee has these really nice bound books for ASUW and I think it should be our goal every year to have that made, nicely presented, mostly for accessibility, in case an alumni comes by and asks what happened this year, its mostly institutional memory, and if you find something or see something that you needed and don’t know where it is, I do. I feel like everything I’ve done is pretty obvious where it was moved to, and I’ll be working on a list to give everyone so that you can put them in the folder it needs to be in.

Chris L: Have you devised a standard naming format that we should be using?

Mackenzie: Yes, I’ll send out an email soon.

Elisa: So, you’ve organized the absolute essentials of what GPSS has done?

Mackenzie: yes, and just one copy

Elisa: So at this point you are done with last years book pretty much?

Mackenzie: well, I’m still waiting to hear back from last years execs

Elisa: so moving forward, you would suggest all the officers and staff to save their documents how?
Mackenzie: well in terms of file making, just what committee, or what person, what DATE. The date is very important.

Genesis: but this will all go out in your email of how we should be doing things?

Mackenzie: Yes

Chris L: anything else? Ok, well thank you so much for what you have been doing

Elisa: If you’ll go to the back of the book, there is a sheet for amending the proposed budget from last year. So the budget that was proposed for last year was to have another research analyst, and so I spoke to the officers and it was decided that that position was no longer necessary. So taking away the research analyst position, and changing that over to fund the archivist through the year. So Mackenzie will be working 18 hours a week for 15 dollars. That should leave us with a positive balance; we won’t be needing any other money to go to that. So basically to get rid of the research analyst position and change it over to archivist

Evan: so the research analyst was going to work under you?

Elisa: well the purpose of the research analyst was to tell the alumni about our events and what could be improved, and I think what we ended up with was a really long report that probably won’t be used

Genesis: Moroni was our research analyst last year, and the survey was his biggest project. So it’s just better to roll over the requirements of that position to the archivist or to another staff member, and therefore the research analyst position isn’t needed.

Chris E: The other part of it is that I know that the policy job that I’m going to hire for is going to look a little different, because I would put it more to the idea that we’re changing the research analyst position to the archive assistant, a new job description as opposed to what it was before. So no objections

Chris L: I think each of us have broad discretion to assign the money that’s been budgeted for us for our staff as we see fit. I think its great to bring it up to the exec, but strictly speaking it doesn’t require an action from the exec

Elisa: well, since the archivist position was only made for the summer, I didn’t know if it was the exec decision to extend it. Well, when I was doing the interview, I told the interviewees that the position might possibly go through the rest of the year. Do you think that’s an issue?

Chris L: No, I don’t think it’s an issue, because if when you were interviewing you presented the position as such, than its ok, because it’s one thing if we advertised it, and then pull it back, that’s something else, but since not, it’s ok.

Chris E: So without any other pressing questions, I would move that we support Elisa’s suggestion of extending the Archivist

Evan: Second that
Chris L: Any objections?

- No Objections

Chris L: Elisa thanks for that. I think that it is a good decision. So at this point, executive senator reports? Anyone? Larry, Evan, Kimberly?

Kimberly: No, nothing over here

Larry: nope

Evan: yea, I got nothing for you

Genesis: Did you guys already sign up for orientation? (Execs)

Elisa: so I’m going to be out of town for a few weeks, but I’ll send out a notice every week with an updated list and volunteer for positions on Google drive, there is a column where you can put your name

Kimberly: when is the orientation?

Elisa: they start on the 13th and go until the 24th

Kimberly: So, you said that the orientation was what day?

Elisa: orientations go from the 13-24th, there are about 3-4 scheduled each day, so I tried to schedule it out so that one person could do most of them, but it’d be nice if they didn’t have to do all of them. In the case that they are not available (senators) if we could bring some flyers and business cards, and we are also scheduling UW PD

Kimberly: I don’t think I got any emails about signing up for the orientations

Chris L: We will check on our email lists, it’s just possible the way that it’s set up to the Google drive

Elisa: yea, I’ll connect you to that individually

Chris E: I’ll make one suggestion and because I’m making it, I volunteer to be at it for most of it, but if we can get some senators to fill in the gaps, and let them know that now is the time to be involved in committees (this is what I do as GPSS Senators)

Genesis: But this is also why we have a script right?

Chris L: Elisa, can you give me the days that you’re out of town?

Elisa: from tomorrow to the 11th

Chris L: In that case, should we move to officer reports?
**Chris E:** So since the last time we met, I met with Michael Kutz, and we went over transportation aside from getting in touch with palette and making sure we’re still in touch with the fee based program, and also the liquor control thing and why that came through. Because there is another thing regardless of cost, so cost for a case of beer is like 6 bucks, but other thing that gets me is that we used to be able to get a party permit, so now it says that we need to do it in advance 45 days. Still looking over policy and technology stuff with Evan, I hope to be talking with you for the most part, and help Kimberly on the bill, and other things that people are interested in.

**Genesis:** I offered position and hired, an incoming Evans, events coordinator position is up, so please share it, we need applicants. I’m finalizing all the topics it covers for events. That’s the only update I have.

**Elisa:** I went over most of the stuff earlier, as far as orientation goes, we did like 100 orientations in 2009 and now we’re only doing like 60 orientations, so I’m not sure what’s going on. I’d like to send out mailers that are not having GPSS orientations. Still waiting to hear from housing and services whether or not we can use these Seattle maps. We got our new brochures, 500 of them, so make sure to spread them out over campus.

**Chris L:** ok, so first thing; very good news, GPSS president moves the money around 20,000 for our events (food) so one thing that is not clear for me from budget from last year, is small events, and how much of that is made from SAF funding, and how much it is food and drinks, so I don’t know how much the break down is, and what proportion had been budgeted for permissible uses, just to know how much we have to spend. On the alcohol policy, I had a conversation with Lincoln, at cost means what we pay for it, it means what WE would have paid for it if we got it for full price, so at retail essentially. The other thing, the 45 day permitting is that it is only if you get discounted or free alcohol, so basically we are buying the alcohol at regular price throughout the year. However, one thing that will happen, Lincoln told me that they are revising their policy on Kegs, but they are more economical, and so we can at least save some money and not buy everything in bottles or cans. I went on a tour for HUB stadium, and it is pretty impressive space. If anyone has a good candidate to serve in committee for physical accessibility issues, any graduate student, please do so. I emailed Ryan Madayag over at athletics, and told him that we were willing to put down payments for the 4 days, so the zone is going to be cost prohibited, we’re going to get enough space to accommodate 40-50 people, and I was also talking to Renee about this, and she suggested that so we reduce our liability, if a department like the Evan school brings a pony keg, then hey, if a student organization wants to bring it...

Genesis: We would still be liable, because it’s our event, so it’s better if we have no alcohol or if we plan to have alcohol

**Alice:** I was going to say about the policy though, I think it said that BYOB was ok; it’s just a matter of serving it

**Chris L:** are you referring to the liquor control policy?

**Alice:** yea
**Chris L:** My initial impression is that BYOB we’re largely released from responsibility of managing it, but we should get more information. The essential thing is that we’re going to reserve the spot and do our best to get people out there.

**Kimberly:** if it was an unofficial tailgating and GPSS isn’t contributing any money, then we would not be liable, but if GPSS does contribute funds then we are liable, but I think it would be best to speak to Renee.

**Chris L:** well the parking space costs money, so we can’t get around that.

**Kimberly:** How much does it cost?

**Chris L:** 100-200 for each parking spot

**Genesis:** do we have confirmation from the Evans school and Foster school?

**Chris E:** Evans school meeting is this week.

**Chris L:** So just to clarify, there is no money that has been spent yet, the games are 9/28, 10/12, 10/26, 11/9. So the last thing is that there was a meeting, kind of a forum on the criminal background questions, and it was held primarily by UW Bothell, they requested a meeting because they had felt left out. So what everyone needs to know is that the question is a done deal. Tacoma and Bothell have rolling admissions that start really soon, they will not be excluding anyone because of the affirmative response to that question, until they have clarification. UW Seattle is not that big of a deal because we don’t have admission notifications until March 15-31, so I would say that the meeting was a little antagonistic.

**Alice:** can you just clarify the question for me, the policy?

**Kimberly:** there are two questions; one asks if they are registered as a sex offender and the second question is if you’ve ever been convicted with a violent offence.

**Chris L:**
First question: “Have you ever been convicted of a violent felony offence, are such charges pending against you at this time, or have you been required to register as a sex offender by any legal authority of the U.S. or any other country?”
Second question: if you answered yes, tell us why this should not be a concern for campus safety.

**Kimberly:** you said the meeting was antagonistic, can you go back? The administration didn’t take the Bothell people seriously?

**Chris L:** The two sides just didn’t see eye to eye. The administration for them to administer the question really the number one reason is for the perception of safety, and they just didn’t really make that clear, and get across. I think Ana Mari, was open to hearing all of this.

**Kimberly:** I think it’s a liability issue.
Chris L: I think Ana Mari was kind of explaining the issue was more because of the parents, how the parents would be concerned that the school doesn’t know the type of people they have on campus

Alice: is this the type of thing that GPSS would take a position on?

Chris L: We certainly can

Alice: how often do we take a position on it, because I think either way we’re shooting ourselves in the foot

Chris L: Well, if there is interest it will percolate up essentially, but if there is enough interest and desire on our part we can bring it up to the senate. But one thing I will say is that this does not involve graduate students, but that’s a peripheral impact

Evan: wasn’t it the big thing that a TA had an issue

Chris L: I think it was a faculty member. One thing I will say is that the administration will send out information on how many people they will reject because of this question; they will release that data, aggregate data, to see if it is having a disproportionate impact. So I would say again, if we want to bring it up as exec to have an opinion on it, we can

Alice: well I think it’s getting a lot of attention, but I think that it is something we need to mention in the first meeting with the senate

Kimberly: so was it a group of Bothell or?

Chris L: So it was a group of faculty from Bothell. The last thing I’ll say is that at meetings like this, I am given the responsibility to bring up the graduate school opinions on this, but I don’t really have the opinions right now, so it might be useful to see where people are at, so I can say that this is how graduate students feel about the matter.

Genesis: are there future meetings of this?

Chris L: I haven’t heard of any

Elisa: Kimberly, isn’t there a town hall meeting about this subject?

Kimberly: yes, I don’t know when it is scheduled to meet, but I can look that up

Chris L: I don’t have that on my calendar

Elisa: I’ll send it to you

Chris L: Alright, so any other announcements?

Genesis: please have your friends apply for our jobs

Chris L: next exec meeting is September 4, is it at 5:30 or 5:00
Genesis: our meeting says 5:30 on September 4

Chris L: ok, so we’ll just make it 5:30

Kimberly: what are the dates for the tailgating?

Chris L: 9/28, 10/12, 10/26, 11/9

Kimberly: and can you send me the minutes from last meeting as well, so I can know the dates of the meetings

Elisa: Yea, of course. I’ll send everyone an email with the minutes

Chris L: so I know that the exec meetings have been a little bumpy, so I thank everyone for being flexible

Genesis: for the September 4th meeting, who will be calling in and who will be present?

Elisa: I won’t be present, but I can call in

Kimberly: I will be present

Evan: I will be present

Alice: I will be skyping in

Larry: I think I will possibly be around

Chris L: so if you are physically here, then please meet here

Alice: also if you can please send emails of the agenda to those who are calling in for next time

Chris L: ok, if there are no other announcements I will entertain motion to adjourn?

Genesis: motion

Elisa: second

Evan: second

Chris L: anyone opposed?

   ■ None Opposed

Meeting adjourned: 6:11 PM