Finance & Budget Committee
2017-2018 Meeting Minutes

Tuesday, December 5, 2017, 4:00 P.M.
HUB 314: GPSS Board Table

Present:
Brad Copenhaver – Treasurer; Committee Chair, Foster School of Business MBA
Duong Phan - Budget Specialist, Staff
Chase Kania - Foster School of Business MBA
Jacob Ziegler - Chemistry
Ted Cohen - Molecular Engineering
Audrey Motta-Wurst - Speech and Hearing Sciences
Sameer D. Meshram - Mechanical Engineering

Not Present:
Adam Tahir - Aeronautics and Astronautics

Call to Order

Brad called the Meeting to order at 4:00 P.M.

Approval of the Minutes

Brad asked for motions to approve the minutes from the November 14, 2017 meeting. Chase moved to approve. Ted seconded, all in favor.

Old Business

- Request DA2018-01: PORPP/PharmD

Brad asked the committee for their decisions regarding the PORPP/PharmD current form request. Chase said that they requested to buy 3 more monitors and cables, however they already have three monitors and cables which are not easy to keep track of. Chase thought this request was not reasonable. He suggested to reject this request.

Ted and Audrey also had the same opinion as Chase. Additionally, they suggested that the department should reach out to UW surplus for cheaper prices.

Brad motioned to reject the PORPP/PharmD request. Ted moved to reject. Jacob seconded, all in favor.

New Business
1. Special Allocations requests:
   - **Request SP2018-01 (ROS: Student National Pharmaceutical Association), Presenter: Thuy Duong Nguyen**

   Thuy introduced herself as a director of SNPhA and shortly introduced her department’s mission and goals.

   She explained that the purpose of the SNPhA Mentoring Social Event is to match pharmacy students and undergraduate students interested in pharmacy as mentors and mentees. This event helps mentees to socialize and feel more comfortable asking questions and offer mentors the chance to take on a mentoring role. The event will be held at the HUB Game area, and they expected that about 20 undergraduate and 25 graduate students would attend.

   Then Jacob asked how many mentors will attend. Thuy answered that they expect 30 mentors, but it also depends on how many students sign up.

   Brad asked how SNPhA has advertised for this event. Thuy said that they made posters and posted on social media such as Facebook. Jacob asked if they posted in the dorms. Thuy said they have not yet done this.

   Sameer asked if students have to pay to join. Thuy said it is free.

   Brad asked who the mentors would be. Thuy said mentor are current pharmaceutical students.

   Brad asked how SNPhA comes up with the number of students that they expect to attend. Thuy said it is based on the numbers from the previous year.

   - **Request SP2018-02 (ROS: Desi Dhamaka), presenter: Varun Venkatesh**

   Varun introduce about herself, the Desi Dhamaka Student Association, and its coming event. Desi Dhamaka is an annual, student-run, South Asian cultural showcase at UW. The show spreads awareness and knowledge of South Asian culture by providing a platform for UW students. The expected attendance is about 400 undergraduate and 200 graduate UW students, and 300 non-UW students. They will charge $20 for an admission ticket this year. Money that they collect from selling tickets after expenses will be donated to charity.

   Chase asked how long Desi Dhamaka has been held. Varun said they have held this event for 16 years.

   Jacob asked if this event open is to everyone. Varun said yes, it is open to everyone.

   Ted asked how Desi Dhamaka has promoted for this event. Varun said it has been promoted throughout the UW campus, as well as on social media, and the charity organization’s website.

   Ted asked if there is any reason to not charge more to non-UW students. Varun said she is not sure about this.
Chase asked that if Desi Dhamaka was approved for GPSS Diversity Funds. Varun said they have not had an interview with the GPSS Diversity Committee.

2. Departmental Allocations presentation:

_Request DA2018-02 (Department: Oceanography), presenters: Robert Levine_

Robert introduced about himself and his department. He explained that his department’s request will be used to pay for participant lodging at Friday Harbor Labs for an annual event organized by and for UW Oceanography graduate students taking place January 12-14, 2017. The event promotes bonding within the graduate community. This year, they estimated about 40 students would attend. Estimated costs would be: $1,860 for lodging, $1,920 for food, $786 for ferries, $300 for gas reimbursement, and $118 for speaker lodging. The Department provides $2,500, and the attending students will pay the rest.

Brad confirmed with Robert that the GPSS Departmental Allocations will not be used to pay for food. Brad asked how graduate students know about this event. Robert said it is annual event which started 8 or 9 years ago. All events are informed to graduate students every month, so they always give an update to students.

Chase asked if this event is only for graduate students. Robert said it is for all graduate students from the Oceanography department. It is a student retreat.

Chase asked how many graduate students are in the Oceanography Department. Robert said that there are 61 students.

Ted asked if they had looked for alternative funds. Robert said they only applied for the GPSS Departmental Allocations, and that if they do not receive this funding, students will pay the remaining expenses by themselves.

3. Discussion and Voting:

• _Request SP2018-01 (ROS: Student National Pharmaceutical Association):_

After discussing, the committee agreed to fund SNPhA’s request with an amount of $166.

Brad motioned to approve. Chase moved to approve, Audrey seconded, all in favor.

• _Request SP2018-02 (ROS: Desi Dhamaka), presenter: Varun Venkatesh_

The committee suggested to fund this event from $750 to $1,000. However, they considered if the committee should fund over cap. Brad suggested not to fund over cap at this time of the year as they still have many applications ahead, and that it would be safer to fund $750.

Brad mentioned about the profits generated by Desi Dhamaka’s tickets. The committee agreed that Desi Dhamaka would not have to return the money to GPSS as Desi
Dhamaka would send theirs profit to a UN charity. The committee agreed to fund Desi Dhamaka’s request with an amount of $750.

**Brad** motioned to approve. **Ted** moved to approve, **Sameer** seconded, all in favor.

**Request DA2018-02 (Department: Oceanography), presenters: Robert Levine**

The committee did not want to reduce the funding amount because student attendees will have to pay more out of their pocket. However, the committee suggested that the department should find more funding sources, so they would not only depend on GPSS funds. Next year, the committee will reduce the funding amount by 15 to 20 percent if the Oceanography department applies again for this event. The committee agreed to fund the Oceanography department for $750 this year.

**Brad** motioned to approve. **Chase** moved to approve, **Sameer** seconded, all in favor.

4. GPSS oversight:

**Brad** said that it is important to be transparent, so **Brad** would like feedback from the committee. **Brad** welcomes any suggestions to help GPSS be more efficient. **Brad** will create a feedback form and send it to the committee before January 2018. The committee should complete this form by January 3, 2017.

**Brad** mentioned about working on creating the new budget for the next fiscal year 2018-2019 in Winter quarter. **Brad** suggested that the committee should pay attention to the funding process to have information to discuss on developing the new budget.

5. Meeting next quarter:

The committee discussed and agreed the meeting time for Winter quarter will be on Thursdays at 5:30 pm every week.

**Brad** motioned to approve. **Chase** moved to approve. **Audrey** seconded.

**Brad** said he will post the meeting time on the GPSS website and create posters.

**Brad** motioned to adjourn the meeting. **Jacob** moved, **Sameer** seconded.

*The Meeting was adjourned at 5:20 PM.*