



M-11-16 Memorandum on GPSS Liaison Term

To: GPSS Executive Committee  
From: Soh Yeun (Elloise) Kim, GPSS President  
Date: September 28, 2016  
Subject: GPSS Liaison Term

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## 1. Introduction

GPSS Liaisons represent a substantial role in representing graduate and professional student interests in university affairs, and thus require regulation. The existing GPSS Bylaws, however, do not include specific language that defines a GPSS liaison's serving term.

## 2. Policy Recommendation

- a. The initial term for a newly appointed GPSS liaison to University committees, Faculty Councils, and Advisory Boards shall last till the end of the academic year of the appointment.
- b. At the end of their term, each liaison shall communicate one's interest of serving another term to the GPSS President or GPSS Director of University Affairs to extend one's term by one calendar year, provided the appointed liaison is still an enrolled graduate or professional student at the University of Washington. Otherwise, one's liaison position shall be considered as concluded.
- c. Provided the appointed GPSS liaison fulfills one's responsibility by attending meetings regularly and communicating agendas with the GPSS, no term limits shall be set for liaisons.
- d. GPSS liaisons appointed to the Special Committees and Boards (as referenced in GPSS Bylaws Article VII Section A) shall not serve longer than two years in total, unless there is a special approval by the Executive Committee based upon irreplaceable excellence of the liaison or the liaison's institutional memory deemed critical for the following year's GPSS representation on the committee.
- e. When an appointed GPSS liaison is known to neglect one's duties more than one quarter without an understandable reason, the President shall make an executive decision to terminate the person's position and make a new appointment or follow the process that the GPSS Bylaws Article VII Section C Clause 3 specifies in case of Special Committees and Boards.

### **3. Policy Implementation**

With an endorsement from the GPSS Executive Committee, this memorandum shall stand as official GPSS policy. This policy is subject to review by the GPSS (as referenced in GPSS Bylaws Article VI, Section A, Clause 4), and could also be amended by a majority vote of the Executive Committee.

*Presented to the GPSS Executive Committee on September 28, 2016*