## GPSS Executive Committee Agenda

**Wednesday, August 15, 2018, 5:30 pm HUB 314**

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<th>Sponsor</th>
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<td>1</td>
<td>Call to Order</td>
<td>Giuliana Conti</td>
<td>Action</td>
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<td>2</td>
<td>Approval of Agenda</td>
<td>Giuliana Conti</td>
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### Old Business

### New Business

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<tr>
<td>3</td>
<td>GPSS Core Values, Goals, and Message</td>
<td>Giuliana Conti</td>
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<td>4</td>
<td>Executive Senator Roles &amp; Responsibilities</td>
<td>Grant Williamson</td>
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<td>5</td>
<td>Addition of Executive Senators</td>
<td>Giuliana Conti</td>
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<td>Staff &amp; Officer Responsibilities</td>
<td>Robby Perkins-High</td>
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<td>7</td>
<td>Officer &amp; Exec Meetings</td>
<td>Grant Williamson</td>
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<td>8</td>
<td>Senator Responsibilities &amp; Engagement</td>
<td>Zhiyun Ma</td>
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<td>9</td>
<td>Policy Memo</td>
<td>Michael Diamond</td>
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<td>10</td>
<td>Surveys &amp; Memos</td>
<td>Sydney P. &amp; Kelsey H.</td>
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<td>Senate Meetings 1 &amp; 2</td>
<td>Jackie Wong</td>
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<td>Senator &amp; All Campus Communication</td>
<td>Noelle Symanski</td>
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<td>13</td>
<td>GPSS Orientations</td>
<td>Amy Gabriel</td>
<td>Information</td>
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<td>Graduate School &amp; GPSS Orientations</td>
<td>Sydney Pearce</td>
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<td>15</td>
<td>SAGE</td>
<td>Kelsey Hood</td>
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<td>16</td>
<td>Voter Registration</td>
<td>Kelsey Hood</td>
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<td>17</td>
<td>Conference Attendance</td>
<td>Amy Gabriel</td>
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<td>18</td>
<td>Executive Senator Reports</td>
<td>Various</td>
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<tr>
<td>19</td>
<td>Officer Reports</td>
<td>Various</td>
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List of exec agenda items from last meeting

- Surveys
- Make a decision about how we want to engage senators, don’t bite off more than we can choose
- By next meeting decide initial messaging proposals we’re going to go into the air with, in the first meeting say what the core messages are for the year
- Syd and kelsey will discuss research they have done on surveys and memos
- Executive senator roles and responsibilities, and oversight
  - Budgetary items
  - Article 8 section a clause 1
  - More meetings in the summer during the transition of the officers?
  - Set communication and action expectations, what gets changed/doesn’t without the exec board
  - Can individual Exec member request/sign up for particular responsibilities within the office and organization to become more embedded with in? What would you like to do personally?
- Michael policy memo
- SAGE voting responsibilities
- Addition of exec member? If officers meet to discuss anything GPSS related it is technically exec quorum. It has been important to the officers that this year we be able to meet weekly and check in on progress regarding projects that are shared under our job descriptions and purview. How can we do this without violating the bylaws or the trust of exec, so that we can feel more in tune with one another and optimize our success within our own roles? Do we have a balanced exec board in terms of number of officers to number of Exec Senators? Did we increase the number of Exec Senators after the addition of VP of Internal Affairs several years ago?
- Officer thoughts on staff and ideas for moving forward past this year
- Senate meetings 1 and 2

Requests for this meeting

- Grant
Ideal exec senators and officers structure and roles

- **Amy**
  - Conference Participation
    - Approval of Secretary attending diversity conference (funding review)
    - Invitation to Exec to attend conferences (Rene)
  - RSO Fair Volunteers
    - September 26 and 27th, 10:00 - 3:00
  - Departmental Orientation Volunteers
    - September 17th - 25th
  - Exec Expansion for Quorum

- **Michael**
  - Policy Memo

- **Kelsey**
  - Voter registration efforts and education (10 min)
  - GPSS messaging plan - GSE and LAB collaboration (10 min)
  - SAGE Legislator of the Year nomination (5 min)
  - SAGE Conference Delegation Selection memo (10 min)
  - Winter quarter session reporting and participation expectations (5 min)

- **Sydney**
  - Staffing Updates
    - interview/hiring schedule
    - training plan
  - Orientation
    - Logistics
    - agenda
    - Outreach
  - Office Calendar Brainstorm (with Amy)
    - fall events + dates for committees, socials, etc
    - fall meeting times for committees
    - other important campus/community events

- Senate email
- Student Body email
- Officer Meetings (wherever you’d like this discussion to go)