



**GRADUATE & PROFESSIONAL
STUDENT SENATE**

Exec Meeting Minutes

January 16, 2019 | HUB 303

Members Present

GPSS President: Giuliana Conti
GPSS Secretary: Amy Gabriel
GPSS Vice President of Internal Affairs: Sydney Pearce
GPSS Treasurer: Robby Perkins-Hood
GPSS Executive Senator: Zhiyun Ma
GPSS Executive Senator: Jackie Wong
GPSS Executive Senator: Jacob Ziegler
GPSS Executive Senator: Michael Diamond
ASUW Director of Internal Policy and the Liaison: Casey Duff

Others Present:

Associate Dean for Student & Postdoc Affairs, Grad School: Kelly Edwards
Assistant Director of Student Activities: Rene Singleton
Events Director: Matt McKeown
Organizing Director: Abbie Shew
Policy Director: Brittany Whitley
Hub Director: Justin Camputaro
ASUW Rep: Kevin

1. Call to Order

5:36 PM

2. Approval of Minutes

5:36 PM

Michael Diamond: Motions to approve the minutes.

Casey Duff: Seconds.

3. Approval of the Agenda

5:37 PM

Casey Duff: Motions to approve the agenda.

Michael Diamond: Seconds.

Giuliana Conti: Objects. Motions to amend agenda to add HUB Reservation Rates.

Casey Duff: Seconds.

Lillian Ferraz: Motions to amend the agenda to add agenda item of Resignation at end.

Sydney Pearce: Seconds.

Michael Diamond: Motions to approve amended agenda.

Casey Duff: Seconds

4. Hub Reservation Rates

5:39 PM

Justin Camputaro: Says would like feedback on Rates and Policy Change. The HUB previously allowed major events to be booked two years out, which is challenging for people. Proposing to go to new tiered system – a model used throughout the country – meaning some university events would show up in Tier 1. Events where every student is impacted by it. Commencement, etc. Would be allowed to book 3 years out. Tier 2 would be major events by student orgs that are campus wide. Fall Fling, Spring Concert, Husky Sunrise/Sunset if hosted it again. Tier 2 would be allowed to schedule 2 years out. The next one is Tier 2b which is the wildcard. Would allow under certain circumstances, like off-peak dates, but need permission from his office to get on it, only allowed to do it once and would have penalty if cancel. Can book two years out. Then, all student RSOS would be allowed to schedule 13 months out. Departments would be allowed to schedule 12 months out (but might change this to 13). This is to help departments plan and make sure they don't snag dates and then cancel. Doing this because departments are good at reserving and then RSOs can't have space.

Giuliana Conti: Would tier 1 and tier 2 events be able to knock us out of regular reservation space and time?

Justin Camputaro: Meetings in this room would not be because you are 1 of 4 who have access to this.

Giuliana Conti: Clarifies she meant the Senate room.

Justin Camputaro: Probably not because new tier system is meant to shrink who can reserve. None of things that fall into Tier 1 or 2 happen on Wednesday nights. Also the things that show up there happen in Ballrooms and Lyceum.

Giuliana Conti: Notes that she is thinking about UW alum association – would not be tier 1 or 2, so are there some assurances that can be put in place for groups who have used the space for years?

Justin Camputaro: Responds that actually right now there is a greater chance you would lose the space because right now you can only book 1 year out, whereas other groups can book 2 years out. So although he cannot guarantee, would likely get it.

Casey Duff: Asks whether Tier 2b is designed to give the HUB more autonomy to pick summer events?

Justin Camputaro: Yes, summer would be the biggest off-peak window. We're finalizing the data right now. It's also a way to improve access to RSOs. Anything that looks out more than 2 years, is really difficult for staff, so that's why the tiered system is best. 2b is a way to build in flexibility. There is also a \$1,000 bill if cancel reservation to disincentivize people from reserving unless serious. Sydney Pearce can answer other questions, will be finalized on Jan 31 at the Hub Board Meeting.

Lillian Ferraz: Comments GPSS has a senate seat of someone in FIUTS, non-profit, non-university entity. Would they fit under orientation when do those events?

Justin Camputaro: Responds the HUB has been doing several discussion groups and FITUES has been involved. It is event specific not group specific. The orientation would probably be Tier 1. Treat them as a UW department even though they are not. Tier 1 needs to be a tradition. They are slotting things now to assign tiers and then there will be an appeal process through the Hub Board of Reps if groups do not agree with their assigned tier.

Lillian Ferraz: Comments that it seems like the goal of this is to make a more equitable and logical reservation policy for RSOs. Do you have any RSOs or representatives on the Board?

Justin Camputaro: Notes they invited 20 student groups who use the HUB the most to discussion groups and no one signed up. But still getting it through GPSS, ASUW Board & Senate and tomorrow night last discussion group for RSO feedback.

Sydney Pearce: Says it is 4-5pm in HUB 303. She sits on HUB Board of Reps, so also getting student voice that way.

Justin Camputaro: Adds there are 18 students on the HUB Board of Reps.

Giuliana Conti: When would this be implemented?

Justin Camputaro: Goal is to discuss on Jan 31st and announce mid-Feb, or mid-April. Would go into effect first day of Summer, but groups would know with several months before what tier they are in.

Now moving on to rates. HUB re-opened in 2012. Set rates then and have not touched them since. Minimum wage was \$9.04 in 2012 and now it is \$16. Currently have 125 students working 12-18 hours week. All but about 18 of them are paid through reservation rates and rates in games area. Also have had a 37.7% increase in use of space since FY14. So have to have more staff. Spend 450,000 more now than did in FY14. Should have raised rates years ago. The HUB's current financial model: 19% of funding comes from SAF (why RSOs get lowest rate), 33% comes from university/state funding, which covers housekeeping and everything else pay for out of money made through self-generated revenues. Will be operating in red next year if do not do something different. Using several tactics, to address, and rates going up is one of them.

Rate increase – don't want it to be a sting or a huge hit to RSO or department budgets. Have four different plans and each entail a 3-yr increase plan. Plan A would still leave the HUB in red and D would be too much of a pain to groups, but is the only way to get out red. Both are unrealistic. Plan B (5% year 1, 4% year 2, 3% year 3) and C (7%, 4%,3%) is what is being considered. Rate increases would be across the board for space, personnel, equipment. Neither C or B would get the HUB out of the red, so will be working on other new revenue streams and becoming leaner than already are. Looking for feedback on rates. Considering alternative ideas like departments being on plan C, and RSOs get Plan B since they fundraise everything. Also looking at changing off-peak times and peak times. So open to alternative considerations and suggestions.

Giuliana Conti: In the interest of time, is this something that can re-address. Wants Robby Perkins-High to look at these proposals in comparison to the budget.

Justin Camputaro: The 30th is too late because submitting to HUB Board of Reps before then, so would need discussion and feedback before then.

Giuliana Conti: There was opportunity to be involved before tonight.

Sydney Pearce: If people can think about it in next 24 hours, she can bring to the meeting.

Justin Camputaro: HUB Board of Reps do not make final approval, they make the recommendations. But Sydney Pearce is right, tomorrow night is one of the best opportunities to give direct feedback before they will make recommendations. You will still be able to make sure voice is heard at Board of Reps meeting through liaisons.

Jacob Ziegler: GPSS does a lot of grant requests for RSOs who spend that money on reservations, so will have an impact.

Justin Camputaro: SAO has another fund and will impact all of that as well.

Sydney Pearce: Add another to thing to think about is the HUB provides a lot of services to GPSS and ASUW, and charge us a very minimal fee or no fee at all. Get a discounted rate already.

Lillian Ferraz: This may be more for our group, for an equity piece and who is paying money. Think about advertising our grants more to RSOs and student groups who need it – minority – whatever want to call it, so these students feel they have a space on campus.

Justin Computaro: Also should consider these rates in SAF requests, in terms of increasing capacity. We have to increase rates otherwise cannot operate, but need to look at other funding sources and increasing them. HUB has an RSO fund and used to give away a lot of funding to RSOs who were meeting elsewhere, but pulled it back to require meeting in the HUB.

Jacob Ziegler: What were your ideas for increasing revenues in HUB?

Justin Computaro: The new east sports gaming lounge. That is a total new revenue stream and very optimistic will generate new revenues. Looking at enhancing revenue through video projection screens, also new kiosks to have tenants paying.

Robby Perkins-High: What is the difference between student campus rate and student standard rate?

Justin Computaro: Campus rate any event exclusively open to campus people (no off-campus attendees) and there is no fee charged to attend, nor is there an outside sponsor. Everything else is standard rate. The minute off-campus attendees, or sponsored, goes to standard rate.

Giuliana Conti: Forward feedback to Sydney Pearce. Consider impact not just on GPSS, but also RSOs who may be graduate students.

Justin Computaro: Need to be realistic about economics and if answer is no, need to shut down HUB. Also handout is just a draft.

5. Senate Meeting Overview

6:10 PM

Giuliana Conti: Requests any feedback for the last Senate meeting, also wanted to ask about RCSA, whether Lillian Ferraz was comfortable contacting them to follow up and make sure they are having the conversation about a paid seat for a grad student. Spoke with Trevor and said they will talk about it, but that it's not feasible for next year. Had several senators express concern about it.

Lillian Ferraz: Notes it was hard to understand whether that person would be liaison only or on the Board. Was more concerned with voting power than pay if they are in GPSS.

Casey Duff: Don't want to speak for Trevor, but understood it as more of a liaison role. Thinks they are discussing adding a seat to the board.

Amy Gabriel: Understood it as sending a representative to GPSS to benefit from the resources, but also important to go back the other way too.

Robby Perkins-High: Comments that need to have someone who is explicitly in charge of voting and recording.

Sydney Pearce: Recommends it isn't once of the Officers. Maybe if Exec. Senators.

Michael Diamond: A couple of the Exec Senators discussed having a Parliamentarian and then that person can count the votes as well. A good way to institutionalize. Nowhere in Constitution or Bylaws do we define whether abstentions count toward majority.

Rene Singleton: Abstentions do not count for yes or no.

Giuliana Conti: Are you volunteering to be Parliamentarian?

Michael Diamond: For the next meeting, but thinks it should be rotated.

Giuliana Conti: Are other Exec Senators well versed enough to play that role? It is a position a Senator could do as well.

Sydney Pearce: Suggests looking at Bylaws since will be helping Secretary.

Giuliana Conti: Notes that when she was Secretary it was too much to be Parliamentarian and do slides. So encourages the role to move away from Sec.

Lillian Ferraz: Want to make a motion, but will wait if more debate.

Casey Duff: Thinks it's important to have one voice, just one person to look to. Serves that role on ASUW Board and Kevin serves in ASUW Senate.

Sydney Pearce: Suggests that Amy delegates through motion to work within Bylaws.

Amy Gabriel: Motions to delegate parliamentarian to Michael Diamond for next Senate meeting.

Casey Duff: Seconds.

Giuliana Conti: Michael Diamond will be parliamentarian for next meeting, what is the plan moving forward?

Lillian Ferraz: Proposes a plan of announcing it at the next meeting, and then creating a position by the following Senate meeting and it is open for remainder of quarter (or however long) maybe just quarter by quarter basis since new, then move to a full position the following year. Gives people chance to get involved or object if parliamentarian isn't understanding their role.

Giuliana Conti: Will put as an item to discuss at next Exec Meeting and an item for Senate.

6. Resolution

6:20 PM

Abbie Shew: Has been working on a resolution for student health insurance. At a point where thinks Senate should be informed. Would like to present it at the next senate meeting, but not formally introduce it. Happy to give more information about the content at another time.

Lillian Ferraz: Mentioned LBQA folks directly in the resolution which is great, but wondering if conversation about trans individuals directly in this, could not see if it was here since it is was not in LGBQA.

Abbie Shew: Draft you have is likely an early draft because added a “T.” There is nothing else in there, but would be open to adding that because it is important.

Amy Gabriel: Recently heard LGBQA is more sexual orientation and the T falls more under gender identity, so there may be some benefit to leaving T out and adding a Trans section

Lillian Ferraz: Would also like to separate out so frank about it.

7. Olympia Update

6:24 PM

Kelsey Hood: Has done two testimonies so far – one in Senate and one in House on Governor’s budget. Discussing veteran’s mental health and a member’s office reached out to discuss student loan re-financing which is at the top of our agenda. How are we doing on lobby day?

Abbie Shew: Very well. Website is up, have a lot of RSVPs.

Kelsey Hood: All officers have link to testimony and can watch it.

8. Academic Conference Selection Committee

6:25 PM

Giuliana Conti: Comments that she is fielding feedback on most equitable way to create a selection committee for this. Thinking about an ad hoc committee in Senate including a rep from diversity committee. Will send around draft of memo. Any feedback at the moment?

Zhiyun Ma: Requests that when creating the representation of diversity on the committee, consider the mechanics to build real diversity, so their voices actually heard and respected, rather than just inviting tokens.

Giuliana Conti: Notes she hopes will be convincing in a way that promotes interests. This will have to be people who are not applying. if any Exec board member wants to help with the committee would love help to be held accountable.

Jacob Ziegler: Happy to help.

Robby Perkins-High: What is the advantage of an ad-hoc committee?

Giuliana Conti: Transparency. Because nature of theme of conference, to allow space and time for grad students to push boundaries, conversations of race and equity will be at forefront, so wants decision making process of who chooses participants at the conference to be as equitable as possible. Want them recorded for transparency.

Zhiyun Ma: Will the selection committee be made up of only GPSS Senate members or Board members from other campuses?

Giuliana Conti: People from other campuses would be welcome as well. On website anyone who is interested should reach out. Has not approached organizing committee yet, has been focused on applicants, but will be open beyond senators.

9. Graduate School Memo 16

6:27 PM

Kelly Edwards: Comments that is open to other ways of getting feedback since tonight's agenda is so full. Over the summer a group of grad program directors and advisors worked through existing Memo 16, which details the procedures for when a grad student is not making progress in program. As the Student Affairs Dean sees students and faculty when communication has gone awry. Have wanted to clean up the memo for a long time to bring clarity to a fair and equitable process moving forward. Would like GPSS to review the guidance document. Going to have a policy up on the website, and then the guidance document will be an accompanying document that can amend more easily than going through governance. The document is all from grad advisor/director perspective, so important to have grad student eyes on this. What is important to you for getting off on the right foot? Want things to be as clear and supportive as possible.

Jacob Ziegler: Who is holding the faculty accountable for knowing these processes?

Kelly Edwards: Responds they have added it to the Memo 16 policy language to say graduate staff and faculty will be cognizant of these rules. Which means the grad school has more oversight – so if student reports it is not being followed, would lean on department chair to get faculty in line.

Abbie Shew: Notes that her dept has had several meetings about this and one of the primary concerns that has come up is about students who are already behind these deadlines. Will they be grandfathered in or on immediate probation?

Kelly Edwards: If a grad program used to have unclear expectations, the students who are already in the program were admitted under the old system, so expectation would be that they continue on the old expectations. In rare circumstances, a 1st year may have something change for a 5th year requirement because it is still ahead of you. Intention is to not suddenly move the needle.

Giuliana Conti: Requests that if people have specific recommendations, they go into the google doc and send to Kelly Edwards. Notes that Exec often neglects the opportunity of having Kelly Edwards at the table so want to initiate more conversation between the Grad School and GPSS, so can utilize the relationship more frequently.

Kelly Edwards: Responds and vice versa. This Fall was unusual for her, was more disengaged from GPSS, which is not her norm or goal and so would like to gain from the opportunity to sit at the table with grad students. So as hear things, either frustrations with process, policy, faculty, or useful things for her to know please share.

Jacob Ziegler: Notes that it is wonderful to see that things are being done with this. Knows department struggles with this. Some people get left behind, and faculty disengage with students, then those students fail their exams, and fail out.

Kelly Edwards: Thanks for your feedback. We are with you about the tips for feedback, because not all faculty know how to do that. A different document will provide more guidance for being a member of the grad faculty.

10. Memorandum on Non-Academic Seats

6:39 PM

Amy Gabriel: Comments that she sent out the memo on Friday. Michael Diamond and her working on a formal process for adding non-academic seats. Clarified how they will be solicited through the Diversity Committee. Also welcome to approach directly, will be run through Secretary. Secretary will present to Exec first, similar to resolution. Once Exec approves will go on agenda for next Senate meeting and then Senate will vote on whether or not to add. No Officer or Senator can present to add new seat; don't want double dipping since want to get new voices. Will be similar to resolution process, second reading style.

Jacob Ziegler: Can we encourage the presenter to be at the Exec meeting, so can answer pertinent questions and help prepare them before the Senate meeting?

Michael Diamond: Do you want to make that an amendment to the memo or just general?

Amy Gabriel: An amendment to the memo.

Michael Diamond: Motions to amend memo to add "a representative from the group in question is invited to present to the GPSS Executive Committee at this meeting."

Jacob Ziegler: Seconds.

Giuliana Conti: Seeing no objections, motion is approved.

Sydney Pearce: Motions to approve the memorandum as amended.

Zhiyun Ma: Seconds.

Giuliana Conti: Unanimous vote in favor of memo approval.

11. Officer and Executive Senator Updates

6:43 PM

Giuliana Conti: Says that it has been reported that these updates range from too much information to having some things that are useful. Would like to make a decision at the next Exec about what we do with reports. Have concerns that Senators do not know what we're doing in our jobs, and likes to hear what others are doing. so wants to find happy medium.

Michael Diamond: Maybe just be more liberal with informational points. So 2 times a quarter, Officer presents what they are up.

Amy Gabriel: Likes how ASUW does reports on a slide, so people can breeze through and Officers can give information per bullet as they need.

Sydney Pearce: Thinks it is a great idea. One slide, one minute per person. Exec senators, one slide all together.

Casey Duff: Notes that ASUW model can encourage people to talk too long. Likes the idea of putting a time limit on it.

Lillian Ferraz: Comments in regard to informational things, thinks it would be interesting to have quick 2-3 minute discussions on people's roles throughout the meeting. Also introducing plans for year, with what that person does. By putting throughout the year students can understand they can move into other types of roles and the benefits they gain from this leadership role. Good opportunity for professional development.

Giuliana Conti: Notes that it leaves room for Officer to not feel compelled to report. Sometimes felt like needed to give reports even though most work was behind the scenes, ongoing tasks. One idea thought could be beneficial, since there has been great collaborative work on the all-campus e-mail, is can use it to show what our jobs are and what work we have been doing.

Jacob Ziegler: Notes that he was not here for decision to transition away from reports, but he liked the reports as a Senator last year. People would talk about interesting bits from meetings they sat in etc. Completely agrees a minute re-cap would be great at end. Even if Officers don't think something is interesting, often times Senators may be interested to hear what doing as officers.

Giuliana Conti: One thing that could be helpful is to ask in the President's Poll about how they would prefer to get this information. In the meeting or in writing.

Giuliana Conti: Will ask Senators at next meeting then discuss at next Exec. In the meantime, think about what you want.

12. Mandatory Bystander Training Resolution

6:52 PM

Casey Duff: Presents a bill that is asking the University to set up a GreenDot like program, it sort of has been discontinued and students thought it was a great program, so would like to mandate that all freshman take a bystander course as part of their requirements for their first year. One line says it would be expanded to graduate students as well. So there are a few options. If interested in looking at this and including something for grad students, can do it like the sustainability fund and present it together, can send back to ASUW and get rid of grad student provision, or GPSS can also do your own.

Giuliana Conti: Notes the university is not discontinuing Greendot, they are changing the program. They are transitioning out of Greendot to a localized UW program that is based on research that is specific to the UW environment. Have been updating for a while, unsure of progress.

Casey Duff: Responds was not aware of that, so good information.

Giuliana Conti: Does not mean should not pursue this so voices are considered in the making of the new one.

Casey Duff: Also want it to be mandatory rather than voluntary.

Matt McKeown: Would be happy to work on this, because he has a background in it. Since it can be up to an hour long presentation and training component, how would it be mandated?

Amy Gabriel: The resolution has the details.

Matt McKeown: Are there trained facilitators?

Amy Gabriel: Yes, that is in the resolution as well.

Matt McKeown: Okay, happy to work with you.

Giuliana Conti: Going to connect ASUW Rep to meet with the people who are designing the new program, to strengthen the resolution, so no overlap.

Amy Gabriel: We are assuming that we are joining, still need to vote.

Abbie Shew: Notes this is part of leg agenda for the year and a large part of the research we have done is about mandating training for grad student employees (and students). Something have been working on in LAB so have background info that could provide.

Lillian Ferraz: Adds already have support of Senate floor on this issue based on leg agenda. Would like to add to suggestion that grad students are mandated at the same time as everyone else since worries that at some point in the process it will get pushed back. Would be interested in seeing professionals who get to teach classes encouraged to be trained as well (anyone who is in a teaching role on campus).

Giuliana Conti: Will talk with George Sanderson, the chair of Faculty Senate, about this to see what is being implemented faculty wide because maybe could encourage a resolution in the Faculty Senate as well.

Jacob Ziegler: With the grad school, since it is not as cohesive, how could it be implemented?

Kelly Edwards: Responds knows playing with different formats. As soon as you are admitted and accepted get an online, self-paced orientation, so there are processes for ways to reach all grad students.

Jacob Ziegler: Notes that could see it being challenging to implement across grad and professional schools given the variety in start dates, trainings etc. It would require a lot of school-by-school work.

Amy Gabriel: Thinks an online component with in-person options could be done. Was restricted from registering unless completed training.

Giuliana Conti: Concerns with online training for this material especially, but obviously with the capacity and scale, there would have to some type of accommodations made.

Casey Duff: The undergrad resolution is an in-person training, with registration holds and grad requirements.

Michael Diamond: The literature of mandatory trainings is disappointing about efficacy. So would want to assess the effectiveness of it. May want to add clause.

Giuliana Conti: Further questions, talk to Amy Gabriel. What is next step?

Amy Gabriel: Will talk about it tomorrow at ASUW.

Casey Duff: Will veto current resolution and then get one together that we both can get behind.

Giuliana Conti: Any primary authors from this table who can continue in this conversation with ASUW? Amy Gabriel?

Amy Gabriel: Yes.

Giuliana Conti: Can bring it up with senators as well.

Matt McKeown: Interested as well.

Giuliana Conti: Ultimately now, Senate will decide if something that they want.

13. Liaisons

7:06 PM

Sydney Pearce: New liaison appointment proposals:

Ashely Shook, City/University Community Advisory Committee

Shane Schrader, DawgPack

Jasmine Chan, Financial Aid Advisory Committee

Student Council on Insurance (still two open seats), Abbie Shew has been very involved, would like to formally appoint as a liaison.

Amy Gabriel: Motions to accept liaisons.

Casey Duff: Seconds.

Giuliana Conti: Approved.

14. Transition Documents

7:09 PM

Sydney Pearce: Says working on a template to make more of a training manual and has a thorough example from Matt, the old VP of External. Each officer will do one and the Exec Senators will have one. Will be meeting with people. Can take past documents to build in. There will be a staff version of this as well.

Giuliana Conti: One thing has found helpful is creating a system.

Sydney Pearce: Template will be shared in Google docs.

15. Marketing and Communication Plan

7:12 PM

Sydney Pearce: Presents big picture ideas of what working on. Websites: looking to hire someone to do GPSS and External Affairs website. Amy and Kelsey will be leading with Stephanie Becnel. All campus e-mails. Senator e-mails: ensuring they are forwarding on to constituents (how can be made easier). Social Media: Follow us on Instagram, Facebook and Twitter. Trying to share not only GPSS information but anything useful to graduate students. Staff are working a lot on social,

but willing to give anyone who wants access to those pages for the day for events or if you would like to share something your committee is doing that would be great.

Jacob Ziegler: This is a very large overhaul and given that a lot of you will be graduating, what is the plan to make sure this gets completed for next year?

Sydney Pearce: Can look at transition docs. There are plans, dates, timelines in there. In Stephanie's file there are more forms. Want to create the marketing plan to formally reside in an officer position.

Kelly Edwards: Do you know if GPSS has been updated in U-501?

Giuliana Conti: Tried to make a meeting but it did not work.

Kelly Edwards: If there is anything can do to help facilitate that.

Giuliana Conti: Went through U -501 two months ago and GPSS content is there.

Sydney Pearce: Will add it to her to-do list as well.

Giuliana Conti: Would like to see a video of one of us in it because other grad schools are in it. So want it more interactive.

Sydney Pearce: Stephanie had an idea for a GPSS intro video for the beginning of Senate. Would definitely be a contract position.

Other things working on: Swag. Padfolios could be a good intro gift for senators. New sticker redesign. Any other swag ideas, let her know. Wants them to be sustainable. Will not be doing a logo re-design, because has already has been re-done. Something to keep in mind with budget – this was not built in because close to exceeding promotions budget. Website re-design is not budgeted for. So any additional ideas keep in mind the changes.

Giuliana Conti: To touch on Jacob Ziegler's question more. Along with transition docs themselves, there will also be a more robust shadow system including e-mail introductions, and integrating them into the system.

16. Elections Committee

7:23 PM

Giuliana Conti: Are we electing next meeting? Who is comfortable heading that part?

Robby Perkins-High: What do you need to do for it?

Giuliana Conti: Need to send out last year's handbook.

Michael Diamond: Said will be opening up for nominations. Giuliana Conti said would send out handbook and 1 pager.

Giuliana Conti: Are we doing the elections at the next meeting?

Michael Diamond: Yes, has to be done by February. Wants to run for Exec. Senator seat on the Elections committee, so cannot run it.

Giuliana Conti: Is there another Officer or Executive Senator who can do it?

Robby Perkins-High: I can do it.

17. Resignation

7:26 PM

Lillian Ferraz: Says will be resigning and has a lot faith in the people on this committee. Very comfortable in leaving. Thank you for being aware and conscious people. Hopes it is not too disruptive, will be making a meeting with the next person who is elected to fill in. Will continue working on one project as a Senator. Thanks for being gracious and patient with all my questions.

Giuliana Conti: Will put that into agenda and need to announce it as next Senate meeting.

Michael Diamond: Notes has mentioned the process before but not in a memo yet. When announce seat opening, start taking nominations at that meeting, so know people are running and have thought for a period of time about whether want to do this.

Giuliana Conti: And making sure people who are nominated know about it ahead of time.

Rene Singleton: Suggests separate the topics, put Lillian Ferraz's resignation first and then election at the bottom, so two separate things.

18. January 23rd Senate Meeting Agenda

7:30 PM

Giuliana Conti: From UAW4121 strike, Sam and Paige were appointed to do work on Sexual Harassment, so will come speak. Old business?

Robby Perkins-High: Elections Committee

Robby Perkins-High: Can we talk through Elections Committee election process? Taking nominations from Senate and voting on slate as a whole?

Michael Diamond: Last year did it as a slate.

Robby Perkins-High: Rene is that okay?

Rene Singleton: Yeah.

Robby Perkins-High: And Michael Diamond is interested on being on it?

Michael Diamond: Yes.

Giuliana Conti: We need to get people involved in Poll Everywhere, can it be put up top?

Sydney Pearce: Matt asked for marketing directed questions.

Giuliana Conti: Yes, got them. Parliamentarian?

Rene Singleton: Who will present and do you have a Sturgess book?

Michael Diamond: Maybe I should present it at the beginning of the new business, so people are not confused when gets up and to share; that can help them.

Giuliana Conti: To be clear – not electing this meeting?

Michael Diamond: No, we will bring it up as an option.

Giuliana Conti: And let them know this is something we have considered for years.

Sydney Pearce: Upcoming events needs to be added.

Giuliana Conti: Designate time for Senate Composition Survey.

Zhiyun Ma: Since doing President's Poll early on, so we can do it when folks are there, would love to have this earlier on as well in case folks have to leave.

Jacob Ziegler: Can we have the survey out as they walk in and then quick information about it and then people return it as they come and go.

Giuliana Conti: Can have it on chairs.

Amy Gabriel: It was a google survey. Can have it on the intro slide.

Jacob Ziegler: Or a sheet on the chair with the link.

Giuliana Conti: Is this time sensitive or is it something that Exec wants to look at before giving it to Senate, because people can get weird with demographic questions.

Amy Gabriel: Sure, can postpone to Feb 6th meeting.

Giuliana Conti: Exec. Senator Election. Anything else for this meeting?

Abbie Shew: Health insurance resolution.

Giuliana Conti: Also the Ad Hoc Committee for academic conference.

Abbie Shew: Did we want to talk about the sexual assault training resolution?

Casey Duff: Yes, can bring it up and ask if anyone is interested in forming a workgroup.

Sydney Pearce: Marketing plan and liaison call.

Robby Perkins-High: F & B needs 5 to operate, we had 6, someone is on leave for the quarter. It's okay and is functioning, but may want more voices on it. May not be able to stir up interest for it, but wanted people to be aware. Do people want to bring it up at Senate?

Zhiyun Ma: Lean towards bringing it for information.

Jacob Ziegler: Also brought it up every quarter last year.

Robby Perkins-High: Thinks the order we ask people will matter because later items will get fewer people.

Abbie Shew: Still need my agenda item to present the student health ins resolution.

Michael Diamond: Are you just going to present the general ideas behind the resolution?

Abbie Shew: As of right now, just will be information, but depending on what happens at the council on student insurance, may be a 1st reading.

Michael Diamond: That is fine, just wondering how to phrase it on minutes.

Sydney Pearce: Requests to have her items earlier.

Abbie Shew: Resolution on Student Health Insurance.

Michael Diamond: Can we make it Student Health Insurance Information if not a resolution?

Abbie Shew: Sure.

Zhiyun Ma: You can amend the agenda if needed.

Michael Diamond: Only need 5 mins for President's Poll?

Giuliana Conti: Yes, trying to keep it short. Need Senator announcements.

Amy Gabriel: Can it just say announcements? Because a lot of times officers and staff gives announcements as well.

Zhiyun Ma: For Casey Duff, is 5 mins enough for mandatory bystander training?

Casey Duff: Yes.

Abbie Shew: Should also change the language on that doesn't say resolution?

Giuliana Conti: Yes.

Robby Perkins-High: Motions to approve agenda.

Jacob Ziegler: Seconds.

19. Adjournment

7:48 PM

Sydney Pearce: Motions to Adjourn.

Michael Diamond: Seconds.
